



Imperial Valley Regional Occupational Program

687 State Street · El Centro, California 92243

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www.ivrop.org

**Regular Meeting
of the
BOARD OF TRUSTEES
Thursday, February 20, 2025
MEETING STARTS AT 6:30 A.M.**

IVROP Main Office – 687 State Street, El Centro, CA 92243

AGENDA

- *Any person wishing to address the Board on any matter, whether or not it appears on agenda is invited to speak, however, no action will be taken on any items not on agenda, unless the Board makes a determination that an emergency exists or that the need to take action arose subsequent to the posting of the agenda. Speakers are to give their names and addresses. Time limit is 3 minutes. The Board shall limit the total time for public input on each item to 20 minutes.*
- *An individual or group representative may address the Board on any agenda item or subject within its jurisdiction. The District will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate Department.*
- *Individuals who require special accommodations, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should notify the Superintendent in writing at least two days before the meeting date.*

Thank you for attending the meeting.

- 1. CALL TO ORDER**

- 2. PLEDGE OF ALLEGIANCE**

3. ROLL CALL

- A. President Alicia Armenta
- B. Trustee Fabiola Calderon
- C. Trustee Deby Ellett
- D. Trustee Elvira Hernandez
- E. Trustee Larry Iten
- F. Trustee Raul Navarro
- G. Clerk of the Board Gloria Santillan

4. PUBLIC COMMUNICATIONS**5. INTRODUCTIONS/ANNOUNCEMENT****6. CONSENT AGENDA ITEMS**

All items appearing will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

- A. Minutes of January 16, 2025, Regular Meeting, as presented in Exhibit 6(a).
- B. January '25 Warrant Order #'s: 25305964-25306076; 25307012-25307096; 25307119, 25307784-25307832; 25309295-25309344, as presented in Exhibit 6(b).

7. PERSONNEL**A. APPOINTMENT OF PERSONNEL (*Motion*):**

<u>Employee:</u>	<u>Title:</u>	<u>Project:</u>
Jhonathan Parra	PT Development Specialist	READY4Life
Erika Velasquez	PT Development Specialist	RN Mentorship XIII

Recommendation:

Approve the appointment of Jhonathan Parra and Erika Velasquez.

B. 2024-25 SALARY SCHEDULE PROPOSED REVISION (*Motion*):**1. Salary Schedule CLMGT235 – CLASSIFIED MANAGEMENT****Recommendation:**

Approve the revised 2024-2025 Salary Schedule CLMGT235 – Classified Management - Program Manager, Office Manager, Data Manager. Revisions to 2024-2025 Salary Schedule CLMGT235 – Classified Management - Program Manager, Office Manager, Data Manager Step 1 to be in compliance with exempt salaries, as presented in Exhibit 7(b1).

C. 2024-2025 STIPEND SALARY SCHEDULE (*Motion*):**1. Stipend Salary Schedule STIPND22 – Stipend Monthly****Recommendation:**

Approve the revised 2024-2025 Stipend Salary Schedule STIPND22 – Stipend Monthly (Mentor Stipend), as presented in Exhibit 7(c1).

D. VARIABLE TERM WAIVER (*Motion*):

Instructor's Name: Crystal Carrasco

Assignment: Part-time CTE Instructor at ICOE Alternative Education and IPCS

Subject: CTE Arts, Media, and Entertainment – Graphic Design

Grade Level: Grades 9 to 12

Recommendation:

Approve the Term Waiver to employ Crystal Carrasco CTE instructor on the basis of a Variable Term Waiver (English Learner) for the 2024-2025 school year as part of the IVROP CTE MOA Addendums for supplemental services, as presented in Exhibit 7(d).

8. NEW BUSINESS**A. 2024-2025 AUDIT ENGAGEMENT LETTER (*Motion*):****Recommendation:**

Approve the 2024-2025 Audit Engagement Letter with Wilkinson, Hadley, and King, presented as Exhibit 8(a).

B. MINUTES OF DECEMBER 12, 2024, REGULAR MEETING (*Motion*):

Recommendation:

Approve the revised Minutes of December 12, 2024, Regular Meeting, as presented in Exhibit 8(b).

9. INFORMATIONAL ITEMS

A. MONTHLY BUDGET UPDATE.

Recommendation:

Monthly Budget Update, presented as Exhibit 9(a).

B. IVROP COMMUNITY FOUNDATION.

Recommendation:

Hear update.

C. CTE UPDATE.

Recommendation:

CTE update, as presented in Exhibit 9(c).

D. WASC UPDATE.

Recommendation:

WASC update, as presented in Exhibit 9(d).

E. ANNUAL EVALUATION PROCESS OF THE IVROP SUPERINTENDENT.

Recommendation:

Annual Evaluation Process of the IVROP Superintendent update, as presented in Exhibit 9(e).

F. SALARY SCHEDULE UPDATE FOR FY 25/26.

Recommendation:

Hear update.

10. PRESENTATION

A. None.

11. CORRESPONDENCE

A. LETTER FROM:

1. ICOE, Maribel Paez, Chief Business Officer, Business Services

12. LEGISLATION

A. AB 2158.

13. OTHER

A. ARTICLES.

1. Calexico Chronicle article dated February 11, 2025.
2. Desert Review article dated February 7, 2025.
3. Imperial Valley Press articles dated January 15, 28, 2025.
4. KYMA articles dated February 6, 7, 2025.

B. EVENTS.

<u>Events:</u>	<u>Location:</u>	<u>Date/Time:</u>
• Welding Skills Event	Calexico HS	3/27/2025
• IVROP Recognition Ceremony	Imperial Fairgrounds Casa de Mañana building	4/16/2025
• Culinary Skills Event	Cambria Hotel	5/1/2025
• IVROPCF DWTS Gala	Quechan	5/2/2025 @ 6:00 p.m.
• Public Hearing	IVROP	6/25/2025 @ 7:45 a.m.

C. IVROP/IVROPCF NEWSLETTERS.

1. None.

14. BOARD AND SUPERINTENDENT COMMENTS

- A. President Alicia Armenta
- B. Trustee Fabiola Calderon
- C. Trustee Deby Ellett
- D. Trustee Elvira Hernandez
- E. Trustee Larry Iten
- F. Trustee Raul Navarro
- G. Clerk of the Board Gloria Santillan
- H. Superintendent Obergfell

15. NEXT MEETING DATE: Thursday, March 13, 2025, 6:30 a.m., at Imperial Valley Regional Occupational Program Main Office.

16. ADJOURNMENT