



## **Imperial Valley Regional Occupational Program**

687 State Street · El Centro, California 92243

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[www.ivrop.org](http://www.ivrop.org)

**Regular Meeting  
of the  
BOARD OF TRUSTEES  
Thursday, October 17, 2024  
MEETING STARTS AT 6:30 A.M.**

**CLOSED SESSION AT 6:35 A.M.**

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**IVROP Main Office – 687 State Street, El Centro, CA 92243**

### **AGENDA**

- *Any person wishing to address the Board on any matter, whether or not it appears on agenda is invited to speak, however, no action will be taken on any items not on agenda, unless the Board makes a determination that an emergency exists or that the need to take action arose subsequent to the posting of the agenda. Speakers are to give their names and addresses. Time limit is 3 minutes. The Board shall limit the total time for public input on each item to 20 minutes.*
- *An individual or group representative may address the Board on any agenda item or subject within its jurisdiction. The District will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate Department.*
- *Individuals who require special accommodations, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should notify the Superintendent in writing at least two days before the meeting date.*

*Thank you for attending the meeting.*

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

- A. President Alicia Armenta
- B. Trustee Lorenzo Calderon, Jr.
- C. Trustee Matt Hester
- D. Clerk of the Board Victor Lopez
- E. Trustee Raul Navarro
- F. Trustee Eric Rodriguez
- G. Trustee Gloria Santillan

**4. PUBLIC COMMENTS REGARDING CLOSED SESSION***Recommendation:*

- 1. Hear public communications; and
- 2. Respond to public questions or concerns.

**5. CLOSED SESSION** (*Motion*)

The Board will adjourn to a closed session to discuss the following:

- 1. Personnel matters relating to the employment, discipline, dismissal, release, complaint, of public employee pursuant to Government Code § 54957.
- 2. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (b) of Government Code § 54956.9

The Board will return to the Open Session and inform the public whether or not any action was taken in the Closed Session.

**6. RETURN TO OPEN SESSION** (*Motion*)

- 1. Report action(s) taken during Closed Session.

**7. PUBLIC COMMUNICATIONS**

**8. INTRODUCTIONS/ANNOUNCEMENT****9. CONSENT AGENDA ITEMS**

*All items appearing will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.*

- A. Minutes of August 15, 2024, Regular Meeting, as presented in Exhibit 9(a).
- B. Minutes of September 16, 2024, Special Meeting, as presented in Exhibit 9(b).
- C. August '24 Warrant Order #'s: 25285019-25285064; 25285073, 25285744-25285813; 25286561-25286660; 25286679, 25287287-25287347; 25288539-25288620; and September '24 Warrant Order #'s: 25289235-25289273; 25289283, 25290128-25290246; 25291160-25291234; 25292215-25292290, as presented in Exhibit 9(c).

**10. PERSONNEL****A. APPOINTMENT OF PERSONNEL (*Motion*):**

<u>Employee:</u>	<u>Title:</u>	<u>Project:</u>
Nohemi Barrera	Parent Home Visitor P/T	NENES/CARE
Melissa Cabrera	Parent Home Visitor P/T	NENES/CARE
Cassandra Cazarez	Life Coach	CONNECT
Priscilla De La Trinidad	Career Specialist	SWP HS Round 5/Mobile Career Lab
Maria Diaz	Career Specialist	District Services BUHSD
Mayra Escobedo	Clerk Typist III	Connect/RN Mentorship/LVN Mentorship/ITA
Araceli Garcia	Development Specialist P/T	WorkAbility
David Garcia	Development Specialist	ACE
Ana Guardado	Development Specialist	Ed Services DSA IUSD
Perla Lopez	Parent Home Visitor P/T	NENES/CARE
Guillermo Macias	Development Specialist	LVN Mentorship Program
Itzel Magaña	Parent Home Visitor P/T	NENES/CARE
Dulce Nigos	Parent Home Visitor P/T	NENES/CARE
Michelle Olguin	Parent Home Visitor P/T	NENES/CARE
Agustin Portillo	Career Specialist P/T	CTE Ed. Services
Roxanna Ruiz	Development Specialist	Ed Services DSA IUSD
Brenda Torres	Development Specialist	READY4Life

**Recommendation:**

Approve the appointment of Nohemi Barrera, Melissa Cabrera, Cassandra Cazarez, Priscilla De La Trinidad, Maria Diaz, Mayra Escobedo, Araceli Garcia, David Garcia, Ana Guardado, Perla Lopez, Guillermo Macias, Itzel Magaña, Dulce Nigos, Michelle Olguin, Agustin Portillo, Roxanna Ruiz, and Brenda Torres.

**B. RESIGNATION (*Motion*):**

Employee:  
Erick Martinez

Title:  
Development Specialist

Project:  
ACE/THP

*Recommendation:*

Approve the resignation of Erick Martinez, as presented in Exhibit 10(b).

**C. FY 2024-2025 FRINGE BENEFITS (*Motion*):**

*Recommendation:*

Approve the FY 24/25 updated Fringe Benefits, as presented in Exhibit 10(c).

**D. JOB DESCRIPTIONS (*Motion*):**

*Recommendation:*

Approve the revised job descriptions, as presented in Exhibit 10(d).

**11. NEW BUSINESS****A. SUPERINTENDENT CONTRACT ADDENDUM (*Motion*):**

*Recommendation:*

Approve the Addendum to the Superintendent Contract for the Annual Retention Stipend, as presented in Exhibit 11(a).

**B. RESOLUTION No. 10172024 - DELEGATION OF AUTHORITY TO ENTER INTO WRITTEN AGREEMENTS OR WRITTEN CONTRACTS UNDER SPECIFIC LIMITATIONS (*Motion/Roll Call*):**

*Recommendation:*

Approve Resolution No. 10172024, as presented in Exhibit 11(b).

**12. INFORMATIONAL ITEMS****A. MONTHLY BUDGET UPDATE.**

*Recommendation:*

Monthly Budget Update, presented as Exhibit 12(a).

B. IVROP COMMUNITY FOUNDATION.

Recommendation:

Hear update.

C. CTE UPDATE.

Recommendation:

CTE update, as presented in Exhibit 12(c).

D. SPECIAL PROJECTS UPDATE.

Recommendation:

Special Projects update, as presented in Exhibit 12(d).

E. MEETING NOTES.

Recommendation:

Review September 12, 2024, Meeting Notes, as presented in Exhibit 12(e).

**13. PRESENTATION**

A. None.

**14. CORRESPONDENCE**

A. LETTER FROM:

1. ICOE, J. Todd Finnell, Ed.D., County Superintendent of Schools
2. IC Workforce & Economic Dev. Office, Sandra Cano, Accountant - Auditor

**15. LEGISLATION**

A. None.

**16. OTHER****A. ARTICLES.**

1. Imperial Valley Press article dated September 10, 13, 14, 26, 2024, and October 2, 3, 2024.

**B. EVENTS.**

<u>Events:</u>	<u>Location:</u>	<u>Date/Time:</u>
• IVROPCF DWTS Gala	Quechan	5/10/2024 @ 6:00 p.m.
• Public Hearing	IVROP	6/18/2024 @ 7:45 a.m.

**17. BOARD AND SUPERINTENDENT COMMENTS**

- A. President Alicia Armenta
- B. Trustee Lorenzo Calderon, Jr.
- C. Trustee Matt Hester
- D. Clerk of the Board Victor Lopez
- E. Trustee Raul Navarro
- F. Trustee Eric Rodriguez
- G. Trustee Gloria Santillan
- H. Superintendent Obergfell

**18. NEXT MEETING DATE: Thursday, November 21, 2024, 6:30 a.m., at Imperial Valley Regional Occupational Program Main Office.****19. ADJOURNMENT**