

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of April 18, 2024  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Victor Lopez called the meeting to order at 6:32 a.m. The following persons were present:

**Lorenzo Calderon, Jr.**, Board Member, Calexico Unified School District  
**Matt Hester**, Board Member, Holtville Unified School District  
**Victor Lopez**, Clerk of the Board, Imperial Unified School District  
**Raul Navarro**, Board Member, Calipatria Unified School District  
**Eric Rodriguez**, Board Member, Central Union High School District  
**Gloria Santillan**, Board Member, Brawley Union High School District  
Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Vicente Ayala, Director of Business & Human Services, Imperial Valley ROP  
Adriana Hernandez, Project Coordinator, Imperial Valley ROP  
Maria Lopez-Pantoja, Project Coordinator, Imperial Valley ROP  
Edwin P. Obergfell, Superintendent, Imperial Valley ROP  
Wendy Ramirez, Office Manager, Imperial Valley ROP  
Stephanie Sandoval, Data Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Victor Lopez led the pledge of allegiance.

**PUBLIC COMMUNICATIONS REGARDING CLOSED SESSION:** None.

**CLOSED SESSION:** A motion was made by Matt Hester and seconded by Gloria Santillan to adjourn into Closed Session at 6:33 a.m. Motion carried unanimously.

**RETURN TO OPEN SESSION:** A motion was made by Matt Hester and seconded by Lorenzo Calderon to return to Open Session at 8:09 a.m. ***Motion carried unanimously.***

Victor Lopez reported no action was taken during the closed session.

**PUBLIC COMMUNICATIONS:** None.

## INTRODUCTIONS/

**ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** A motion was made by Gloria Santillan and seconded by Lorenzo Calderon to approve the items on the Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of March 21, 2024, Regular Meeting;
- March '24 Warrant Order #'s: 24264642-24264743; 24264755, 24265702-2426801; 24266595-24266662; 24268075-24268146.

## PERSONNEL:

***APPOINTMENT OF PERSONNEL.*** A motion was made by Lorenzo Calderon and seconded by Gloria Santillan to approve the appointment of personnel for Kennya Dominguez, Ana Felix, Anahi Fonseca, Fernando Hurtado, Erick Martinez, Sabine Moya, and Agustin Urbina. ***Motion carried unanimously.***

***RESIGNATION.*** A motion was made by Lorenzo Calderon and seconded by Gloria Santillan to approve the resignation of Karen Ochoa and Vianka Villa. ***Motion carried unanimously.***

## NEW BUSINESS:

***ACCEPT THE CONTINUATION OF.*** A motion was made by Lorenzo Calderon and seconded by Gloria Santillan to accept funding for WorkAbility (\$160,410). . ***Motion carried unanimously.***

***ACCEPT FUNDING.*** A motion was made by Gloria Santillan and seconded by Lorenzo Calderon to accept the funding for Home Visiting Program for Fathers (HVP-F) (\$25,000). ***Motion carried unanimously.***

***AUDIT ENGAGEMENT LETTER.*** A motion was made by Gloria Santillan and seconded by Eric Rodriguez to approve the Audit Engagement Letter with Wilkinson, Hadley and King for FY 23/24. ***Motion carried unanimously.***

***AUDIT SERVICES FOR FY 23/24, 24/25, and 25/26.*** A motion was made by Lorenzo Calderon and seconded by Matt Hester to approve the 3-year Audit Contract with Wilkinson, Hadley and King for FY 23/24, 24/25, and 25/26. ***Motion carried unanimously.***

***IVROP BOARD MEETING CALENDAR DATES.*** The board discussed the options for meeting dates due to the fiscal reports. Due to changes to ICOE, the fiscal reports are due before the scheduled board meetings. Edwin P. Obergfell informed the board that the final due dates for the fiscal reports were pending. The board was informed that if board meetings are rescheduled to meet the fiscal report deadlines the board meetings after the fiscal report deadlines would be longer. The board agreed to meet once a month, with the understanding that some board meetings would be longer. Edwin informed the board that as soon as the final due dates for the fiscal reports are provided, the board meeting calendar will be revised to reflect those dates and will be brought to the board for approval. Vicente Ayala believes three board meetings would need to be rescheduled to align with the fiscal report deadlines.

## INFORMATIONAL ITEMS:

***MONTHLY BUDGET UPDATE.*** Vicente Ayala referred to the Monthly Budget Update. He pointed out the salaries and fringe benefits for grants increased. He pointed out the revenue for the MOAs. Bringing Families Home, Home Safe, and 24/7 Dad were added to the budget. The net results are projected to decrease in deficit spending. Edwin reminded the board that the grants the IVROP budget. The revenue provided by the District MOAs is much less than the revenue provided by the grants.

**IVROP COMMUNITY FOUNDATION.** Edwin P. Obergfell reported the board had met on April 10<sup>th</sup>. The board discussed the IVROPCF 2024 DWTS Gala. The committee reviewed two-hundred twenty-seven IVROPCF scholarship applications. The IVROPCF Scholarship recipients will be announced at the Senior Award Nights. The ticket sales have been slow. Vesper Society, BHE Renewables, Equinox Gold – Western Mesquite Mines, Marianne V. Fenley – State Farm Agent, Sun Community Federal Credit Union, Burgers & Beer, Conveyor Group, EnergySource Minerals, Honor Health Sciences, Imperial Printers, and Victoria Homes are returning sponsors. Gallagher Insurance, KXO, and Wavra Financial Services, Inc. are new sponsors this year. Edwin P. Obergfell thanked Eric Rodriguez for posting on social media. Eric Rodriguez encouraged the board to share posts from the IVROPCF social media. Eric Rodriguez said the social media engagement has been increasing on FaceBook.

**CTE UPDATE.** Adriana Hernandez provided the CTE Update. Adriana Hernandez reported Holtville High School approved a one-year MOA and a CTE Instructor through a District Services Agreement. Imperial Unified High School District approved a three-year MOA with two full-time A-G Career Specialists through the District Services Agreement for the 2024-2025 school year. Central Union High School District approved a District Service Agreement for an A-G CTE Support for Southwest and Central High school, as well as a part-time Career Specialist for Desert Oasis High School. A District Services Agreement is pending for ICOE CTE Instructors. Adriana shared that the IVROP Recognition Ceremony was successful as approximately 600 people attended. One hundred and seventy-six students were nominated by their CTE teacher as Outstanding CTE students. Twenty-seven outstanding participants were nominated. Eleven Business Partners were nominated.

CTE supported the Imperial High School Blood Drive on March 27<sup>th</sup>, the Holtville High School Career Fair on March 27<sup>th</sup>, and the Valley Academy Parent and Teen Conference Event on March 28<sup>th</sup>. Strong Workforce Program provided Calipatria Students with an Iron Workers Union Guest Speaker. Central Union High School students were provided with an El Centro Regional Medical Center Work Tour on March 26<sup>th</sup>. Central Union High School was provided with an Oculus activity on March 27<sup>th</sup> and Imperial High on March 28<sup>th</sup>. Ninety-six scholarships were submitted for the IVROPCF IVROP/CTE Scholarship category. The Food Skills Event was held on April 24<sup>th</sup> at the Imperial Valley Food Bank. Thirty-three students from Calipatria, Brawley, and Calexico participated in the Food Skills Event. The Perkins Application is due May 17<sup>th</sup>. Adriana Hernandez announced the Upcoming Events. She provided an update for Holtville High School. Gloria Santillan requested to have an all CTE program update by June 2024 at the IVROP Board Meeting.

**PRESENTATION:** None.

**CORRESPONDENCE:** None.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** None.

**EVENTS.** Edwin P. Obergfell reminded the board that tickets are available to purchase to attend the Imperial Valley Regional Occupational Program Community Foundation DWTS Gala scheduled for Friday, May 10<sup>th</sup> at 6:00 p.m. the Quechan.

**BOARD AND SUPERINTENDENT COMMENTS:**

Lorenzo Calderon, Jr. had no comment.

Matt Hester said, "I hope everyone had a great Spring Break".

Victor Lopez had no comment.

Raul Navarro said it was nice to see students and parents at the ceremony. Good luck to the Stars participating this year.

Eric Rodriguez said IVROP Staff are doing a great job for our community. He apologized for not attending the ceremony. He mentioned he was out of town on the day of the ceremony.

Gloria Santillan thanked Staff for everything they do. She said she wasn't able to attend the ceremony because she attended her board meeting. Good luck to the Stars competing this year.

Edwin P. Obergfell thanked the board, management staff, and staff. He provided an update regarding the request from ICOE to have IVROP vacate the Sperber Office. ICOE is expanding. He thanked Matt Hester for securing the Holtville High School MOA. He also thanked Ms. Ruiz and the Holtville High School Administration. He announced that Joshua Muscat was selected as the Teacher of the Year. Joshua Muscat will be provided with two free tickets to the IVROPCF 2024 Dancing with the Stars Gala. Marianne V. Fenley was the IVROP Alumni of the Year. Edwin P. Obergfell shared Marianne Fenley started as an IVROP Student many years ago and is now a successful owner of State Farm Insurance. Marianne V. Fenley has been a huge supporter of IVROP and IVROPCF. IVROP was a recipient of an Innercare award.

**NEXT MEETING:** The next IVROP Board Meeting was scheduled for Thursday, April 18, 2024, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 7:37 a.m.