

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of March 16, 2023
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Alicia Armenta called the meeting to order at 6:32 a.m. The following persons were present:

Alicia Armenta, Board President, Imperial County Office of Education
Lorenzo Calderon, Jr., Board Member, Calexico Unified School District
Matt Hester, Board Member, Holtville Unified School District
Victor Lopez, Board Member, Imperial Unified School District
Raul Navarro, Board Member, Calipatria Unified School District
Eric Rodriguez, Board Member, Central Union High School District
Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Todd Evangelist, Coordinator, Imperial County Office of Education
Adriana Hernandez, Program Manager, Imperial Valley ROP
Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Maria Pantoja, Project Coordinator, Imperial Valley ROP
Wendy Ramirez, Office Manager, Imperial Valley ROP
Stephanie Sandoval, Data Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Eric Rodriguez led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Victor Lopez and seconded by Matt Hester to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of February 16, 2023, Regular Meeting; as presented in Exhibit 6(a).
- January '23 Warrant Order #'s: 23210386-23210432; 23211256-23211375; 23212117-23212162; 23213067-23213107.
- Quarterly Investment Report – ending January 31, 2023.

PERSONNEL: **APPOINTMENT OF PERSONNEL.** A motion was made by Matt Hester and seconded by Raul Navarro to approve the appointment of personnel for Ofelia Arellano and Fressia Guerrero. **Motion carried unanimously.**

NEW BUSINESS: **ACCEPT THE CONTINUATION OF.** A motion was made by Raul Navarro and seconded by Eric Rodriguez to accept funding for Project ALTO (\$658,263) and RN Mentorship Program (\$545,601). **Motion carried unanimously.**

RESOLUTION NO. 03162023 – DESIGNATING PERSON(S) TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS AND/OR PAYROLL WARRANTS). A motion was made by Matt Hester and seconded by Raul Navarro to approve Resolution No. 03162023 – Designating Person(s) to Sign School Orders (Commercial Warrants and/or Payroll Warrants). Resolution No. 03162023 – Designating Person(s) to Sign School Orders (Commercial Warrants and/or Payroll Warrants) was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Navarro. NAYES: None. Absent: Trustee Santillan. **Motion carried unanimously.**

RESOLUTION NO. 03162023-1 – DELEGATION OF AUTHORITY TO PAY AND SIGN PROPER LEGAL BILLS, BILLINGS, INVOICES, AND ORDERS. A motion was made by Raul Navarro and seconded by Matt Hester to approve Resolution No. 03162023-1 – Delegation of Authority to Pay and Sign Proper Legal Bills, Billings, Invoices, and Orders. Resolution No. 03162023-1 – Delegation of Authority to Pay and Sign Proper Legal Bills, Billings, Invoices, and Orders was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Navarro. NAYES: None. Absent: Trustee Santillan. **Motion carried unanimously.**

2022-23 2nd INTERIM FINANCIAL REPORT. Luis De La Torre reviewed the 2022-23 2nd Interim Financial Report. A motion was made by Raul Navarro and seconded by Victor Lopez to approve the 2022-23 2nd Interim Financial Report. **Motion carried unanimously.**

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Luis De La Torre said the Monthly Budget Update reflects the same information as the 2022-23 2nd Interim Financial Report.

IVROP COMMUNITY FOUNDATION. Edwin P. Obergfell reported the foundation has been meeting more frequently. He reminded the board the IVROPCF scholarship application is due on Friday, March 31st. He shared a few scholarship applications have been submitted. The IVROPCF board has been working on finalizing the vendors for the IVROPCF DWTS Gala. Edwin provided a ticket update. He shared the foundation had some new sponsors this year. Victoria Homes and Burgers and Beer are new sponsors. We have some potential sponsors that are pending payment. KXO should be announcing ticket sales and sponsorship information regarding the Gala soon. He shared Anna Prince will be the returning 2023 judge, Mike Kelley, technical judge, and a fourth judge seat will be auctioned the day of the event. Edwin shared the flyers for the DWTS Gala and drawing.

CTE UPDATE. Adriana provided a CTE update. She reported she is working on renewing the MOAs. She shared the support that is being provided to the school districts by the CTE team. The Mobile Career Exploration Lab has been participating in many Career Days and continues to be in high demand by the schools. IVSSSP provided 2 events in February and March. Adriana provided the board with the next steps. The IVROP Recognition Ceremony is scheduled for Wednesday,

April 5, 2023. She asked the board to attend the recognition to assist with presenting plaques. The Culinary competition will be held at the Imperial Valley Food Bank on April 26th. The Public Services competition is tentatively scheduled for May 5th. She also shared staff will be attending professional development training. She provided the school update for Holtville Unified School District. She shared the Career Specialists have been doing a great job promoting the IVROPCF scholarship application and assisting students with the scholarship application. Luis De La Torre provided an update on credentials.

Let the record reflect that Victor Lopez departed at 7:15 am.

PRESENTATION: None.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: **ARTICLES.** The board referenced the Imperial Valley Press articles dated February 27, 2023, and March 5, 6, 8, 2023. Edwin informed the board that Roman Flores was a previous IVROP employee.

EVENTS. Edwin P. Obergfell extended an invitation to the board to the IVROP 25th Annual Recognition Ceremony and the IVROPCF DWTS Gala.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Alicia Armenta said she is looking forward to the IVROP 25th Annual Recognition Ceremony. She shared information regarding the Imagine Dual Immersion Charter School Application. The board shared with Alicia Armenta that they have concerns about the Charter School. The board asked Alicia Armenta to share with Dr. Todd Finnell that they have concerns about the charter school. Alicia Armenta informed the board that the next meeting is scheduled for May 1, 2023.

Lorenzo Calderon, Jr. thanked Adriana Hernandez and staff for their presentation they provided to the Calexico Unified School District board. He thanked Adriana Hernandez and Vicente Ayala for their support with the Law Academy competition.

Matt Hester did not have any comments.

Raul Navarro did not have any comments.

Eric Rodriguez thanked staff and the leadership for everything they do for the students and the community. He shared the Southwest High School principal is looking into a cadet program.

Superintendent Obergfell shared the letters of completion that have been provided to staff. Edwin reminded the board that as we speak about job security, IVROP is one-hundred percent grant funded. Project completion letters had to be provided to staff by March 15th. He shared how difficult it is to give these letters to staff. He said the grant awards must go through the approval funding process annually. Maria Pantoja is currently going through the HIPPPY accreditation process. Maria Pantoja is also exploring the opportunity to provide services to the older adult population through Behavioral Health Services. He said he hopes to see everyone at the Ceremony Recognition. Edwin announced Tony Romayor will be the IVROP Alumni of the Year. Edwin also reminded the board of the Superintendent Evaluation Process. There will be a closed

session in the April board meeting for the board to submit and discuss the superintendent evaluation. Edwin wished everyone a Happy Saint Patrick's Day!

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, April 20, 2023, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:50 a.m.