

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES
Adopted Minutes**

Meeting of September 18, 2014
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:31 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Augustine Sadorra, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Ms. Jeanne Vogel, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Ciro Calderon, Clerk of the Board, Calexico Unified School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Ms. Denise Cabanilla, Team Gear Up & Higher Ed Director, Imperial County Office of Education
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Daniela Rodriguez, Attendance Analyst, Imperial Valley ROP
Mr. Phil Villamor, Director of Education, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Ms. Vogel led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Mr. Lopez and seconded by Ms. Sassie to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of August 21, Regular Meeting;
- August '14 Warrant Order Numbers: 15300008-15300085; 15300756-15300849; 15301704-15301765; 15302687-15302756.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Sadorra and Mr. Calderon to approve the appointment of Ms. Claudia Ramirez. ***Motion carried unanimously***

RESIGNATION. A motion was made by Ms. Vogel and seconded by Ms. Sassie to approve the resignation of Ms. Claudia Figueroa, Ms. Rosa Nava, Ms. Jennifer Osuna, Ms. Lydia Robles, Ms. Lilita Sordia-Ramirez, and Ms. Nancy Villanueva. ***Motion carried unanimously.***

VARIABLE TERM WAIVER. A motion was made by Mr. Hester and seconded by Ms. Vogel to approve the Variable Term Waiver to employ Ms. Marissa Solorzano and Ms. Elizabeth Flores. ***Motion carried unanimously.***

NEW BUSINESS: *2013-2014 UNAUDITED ACTUALS WITH 2014-2015 UPDATED FINANCIAL REPORT.* A motion was made by Mr. Lopez and seconded by Ms. Vogel to approve the 2013-2014 Unaudited Actuals with 2014-2015 Updated Financial Report. *Motion carried unanimously.*

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Ms. Duron said the Monthly Budget Update is a monthly summary of the ROP funding and the grant funding. Ms. Duron pointed out that due to the new funding model ROP anticipates deficit funding. The board discussed the reserves percentage. Ms. Duron reminded the board that the board had previously approved the reserves to four percent.

2014-2015 ENROLLMENT REPORT. Ms. Garcia pointed out some classes have been added by the school districts and some classes have been removed. Mr. Villamor pointed out there was an error with the formula on the Enrollment Report. He shared that IVROP is serving all the CTE Courses but they are not reported on the Enrollment Report. Mr. Villamor informed the board that different information will be reported for the additional courses.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell said the Imperial Valley Regional Occupational Program Community Foundation has been operating for ten years. The Dancing with the Stars is the foundations biggest fundraiser. Mr. Obergfell shared Ms. Rudeen Monte facilitated a Strategic Planning Meeting for the IVROPCF Board. The board discussed possibilities of additional funding opportunities for community development, economical development, etc. The board also discussed how to link the two organizations together. He explained when Ms. Mary N. Camacho retired according to the bylaws Mr. Obergfell being the IVROP Superintendent took her place. He announced Ms. Terri Rogers was brought on the IVROPCF Board as the fifth board member. Ms. Terri Rogers brings a different business perspective. The Dancing with the Stars is scheduled for Friday, May 1, 2015.

VESPER. Mr. Obergfell spoke about Vesper Society. Ms. Miyoko Oshima will be visiting in October and is planning on attending the October board meeting. IVROP will sign a new MOU between Vesper Society and IVROP for the Developmental Assets Project for an additional \$120,000. The additional funding from Vesper will be utilized to conduct developmental assets surveys at Central Union High School, South West High School, and Brawley Union High School; for the Central Union High School Career Pathway Expansion; and to hire a part-time Project Specialist. Mr. Obergfell pointed out this is a pilot program. Vesper also helped pay to update the IVROP website. Mr. Villamor said three reports are due on an annual basis to Vesper. The reports will be shared with the board in the future.

JPA/MOU UPDATE. Mr. Obergfell announced all the MOU's have been signed by all the school districts. The Imperial County Office of Education MOU was recently received. We will be moving forward with the JPA. The goal is to have the new JPA signed by June 2015. Mrs. Armenta asked if the rotation of the Chair would be included in the new JPA. The new JPA will include the rotation of the Chair for the board.

PRESENTATION: Mr. Villamor and Mrs. Garcia will be working with all the CTE Instructors. Mr. Villamor said every school district is on board. Mr. Villamor informed the board of the dates in which Ms. Garcia and he would be meeting with all the CTE Teachers at the different high schools. He pointed out the Rigor/Relevance Professional Development Days for all CTE. Brawley, Desert Oasis, Calipatria, San Pasqual, and Calexico will be implementing the Career Choices Curriculum to most all the ninth graders. Calexico will also be implementing the Career Choices Curriculum to their tenth

graders. Mr. Villamor has also scheduled recurring meetings with the principals. The CTE Industry Advisory Meetings will be scheduled during October and November.

Mr. Villamor spoke in regards to the Educational Services being provided by IVROP. Career Technical Education Services are enhanced through the work of all IVROP projects/programs, and especially those in the Educational Services Department: Perkins, Quest, PACH, USA, IVDZ, SB-70, WorkAbility, Nenes, Éxito, @Like, and CA4Health.

Mr. Villamor announced that the Marketing Committee is working on new website for IVROP. Mr. Villamor and Ms. Garcia reviewed the CTE Services Matrix with the board. Mr. Villamor mentioned the site and district level meetings with administration will be recurring meetings. Ms. Garcia and Mr. Villamor are spending more time at the schools. Mr. Villamor and Ms. Garcia are doing more work with the Career Technical Student Organizations. The school sites have made IVROP aware that they want IVROP to be part of their parent contact. Ms. Garcia is working with the PACH and Quest grant. Mr. Villamor is working on the SB70 grant.

CORRESPONDENCE: None.

LEGISLATION: Ms. Vogel made mention of the CSBA Newsletter.

OTHER: *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated August 18, 22, 2014 and September 1, 3, 5, 2014.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta mentioned Ms. Anne Mallory had positive comments to say about IVROP.

Mr. Calderon welcomed everyone back and said he was glad to be back.

Mr. Hester had no comment.

Mr. Lopez had no comment.

Mr. Sadorra announced Calipatria is getting a new football field.

Ms. Sassie said it was nice to see the Imperial Foods class in the newspaper. Ms. Sassie will try to make it to Kafe 56 at Southwest High School this year. Ms. Sassie had many positive comments about the Graphic Design class in Brawley Union High School.

Ms. Vogel informed the board she wasn't able to make to the Project Padres event.

Mr. Obergfell pointed out the draft of the 2014-2015 Goals. He's happy to have everyone on board and look forward to the boards support.

NEXT MEETING: The next meeting was scheduled for Thursday, October 16, 2014, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The IVROP Board Meeting adjourned at 8:02 a.m.