

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of October 18, 2018
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Mr. Jimenez called the meeting to order at 6:30 a.m. The following persons were present:

Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Jacinto “Jay” Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Ms. Margie Pizano, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Fernando Calderon, Project Specialist, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Jennifer Sutter, Program Manager, Imperial Valley ROP
Mr. Luis Torres, Program Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Aguirre led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Mr. Hester and seconded by Mrs. Sassie to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of September 20, 2018, Regular Meeting;
- September ‘18 Warrant Order #'s: 19008439-19008471; 19009395-19009498; 19010297-19010355; 19011877-19011961.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Lopez and seconded by Mr. Hester to approve the appointment of personnel of Ms. Elizabeth Estrada and Mr. Ramiro Salas. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Ms. Sassie and seconded by Ms. Pizano to approve the resignation of Ms. Karla M. Coria. ***Motion carried unanimously.***

NEW BUSINESS:

2018-2019 SALARY SCHEDULE PROPOSED REVISIONS. Mr. De La Torre explained a 2.70% COLA increase was being requested, to meet the State of California minimum wage increase requirement. The request for approval was made to have the 2.70% COLA increase be effective November 1, 2018. He said the COLA increase would have minimal impact on the deficit spending. Mr. De La Torre pointed out that board stipend would also be increased from one-hundred dollars to one-hundred twenty-five dollars. Mr. De La Torre mentioned that the fiscal report that was presented was generated through the new Escape System. A motion was made by Mr. Lopez and seconded by Ms. Pizano to approve the revised 2018-2019 Salary Schedule effective November 1, 2018. ***Motion carried unanimously.***

RESOLUTION No. 10182018. Mr. De La Torre informed the board that the resolution was a new requirement by SISC to access SISC funds. A motion was made by Mr. Lopez and seconded by Ms. Pizano to approve Resolution No. 10182018. The resolution was approved with the following roll call vote: AYES: Trustee Hester, Clerk of the Board Jimenez, Trustee Lopez, Trustee Pizano and Trustee Sassie. NAYES: None. Absent: Trustee Michael Castillo and President Alicia Armenta. ***Motion carried unanimously.***

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre reviewed the Monthly Budget Update. He pointed there was an additional \$22,500 for the new Project Impact award. Project RISE was awarded \$29,117. There was a minor reduction of \$2,635 to the deficit spending. Mr. Obergfell stated we are moving more direct cost to the projects, when possible.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell reminded everyone that Mr. Lopez will be participating at the 2019 Dancing with the Stars (DWTS). He shared that Mr. Sam Couchman and he had met with the Mr. Eddie Mejorado, Barbara Worth Country Club Owner/Director. The foundation is also considering the Quechan as a location for the 2019 DWTS Gala. Mr. Obergfell has met with the Event Coordinator to review her contract. Mr. Jimenez met with Ms. Edith Hiraes, Calexico High School teacher who accepted to participate in the 2019 DWTS.

CTE UPDATE. Ms. Sutter reported eighty-five students from all over the Imperial Valley attended the Chapter Officer Leadership Training (COLT) event on September 25th. Fourteen different leadership groups participated in the COLT event. She shared a video which showed the students interacting in a COLT activity. She stated this was a great opportunity for students to gain leadership skills. Over eighty industry partners, administrators, teachers and facilitators attended the Regional CTE Advisory Meeting on October 10th at the Eagle's Lodge. All the districts were represented in all the industry sectors. Ms. Sutter announced the High School Presentations and Positive Behavior Intervention Support (PBIS) Workshop would be held at Ricochet today, October 18th. The CTEIG Workshops are scheduled for Wednesday, October 24th at the Eagle's Lodge from 12:30 - 3:30 p.m. San Bernardino will be presenting at the CTEIG Presentation. Counselors, Administrators and Teachers will be attending the CTEIG Workshop. All the districts have shared they are looking into expanding their Pathways. Ms. Sutter mentioned Central Union High School is moving their focus from NCRC to professional skills competencies.

Ms. Sutter provided a Brawley Union High School Update. Ms. Yessenia Gallardo, Career Specialist provided an orientation to three hundred students on available CTE services. She is working with Ms. Taylor on putting together a new CTE Pathway Handbook. Ms. Gallardo has also been working with the CTE Ambassadors and has had the Air Force, Navy and Public Health Department present to the students. Career Assessments are being conducted on an ongoing basis. Professional Skills

Workshops are held once a week. Mr. Frank Cervantes has presenters from the industry doing demonstrations for the Welding Mentor Program every other week.

The Weld-Off is scheduled for Friday, October 26th from 8:00am – 2:00pm at Imperial Valley College. Brawley Union High School, Holtville High School and Southwest High School will be participating at the Weld-Off. This year the Weld-Off participants will be having a cutting demonstration. Ms. Sutter shared different activities the students will be doing this year during the competition. Border Patrol presentations will be provided for Calexico High School and Central Union High School. A CTE Night might be held to showcase what the students are doing. Ms. Sutter shared some pictures of the Brawley Union High School Culinary Art Students and the Calexico Law Academy Students.

WASC UPDATE. Mr. Obergfell reported Mr. Juan Campos has been communicating with Ms. Kit Alvarez, ROP Superintendent. Ms. Kit Alvarez and Ms. Terri Giamarion will be conducting the one-day visit on December 13th. Mr. Obergfell reminded the board that visiting team will be very busy trying to cover different sites.

PRESENTATION: None.

CORRESPONDENCE: Mr. Obergfell reviewed a letter from J.Todd Finnell, Ed.D., Imperial County Office of Education County Superintendent of Schools; Thank you cards from Brawley Union High School FFA and Holtville High School FFA.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press articles dated September 23, 29, 2018 and October 9, 2018. The Desert Review dated September 17, 2018. KYMA articles dated September 20, 25, 2018. CALmatters article dated September 18, 2018.

EVENTS. Mr. Obergfell extended an invitation to the board to attend the events taking place in October.

BOARD AND SUPERINTENDENT COMMENTS:

Mr. Hester said it's great to see the kids getting involved and being active.

Mr. Jimenez thanked the IVROP Staff for all their work they do.

Mr. Lopez had no comment.

Ms. Pizano expressed she would love for Calipatria to offer more CTE courses. She said it's very important for kids to get the hands-on experience for their future.

Ms. Sassie thanked staff for everything they do. She's excited to see how CTE is growing.

Mr. Obergfell shared Mr. De La Torre coordinated CPR and AED trainings provided by Mr. Nick Guzman from Medic First. He said the Regional CTE Advisory Committee Meeting was a success. Mr. Obergfell mentioned Ms. Ramirez coordinated Red Shoe Day. IVROP Staff collected donations for Red Shoe Day on the corner of Eighth Street and Main Street. The Management Team are working on the matrix. He announced IVROP CTE Educational Services Team will be attending the Calexico Board Meeting in November to provide an update. He announced that IVROP would be participating in the Great California ShakeOut Drill at 10:18 am. Mr. Obergfell reminded the board of the Board 101 that would be provided to the Board.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, November 15, 2018 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:45 a.m.