

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of August 21, 2014
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Augustine Sadorra, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Ms. Jeanne Vogel, Board Member, Central Union High School District
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP
Mr. Luis De La Torre, Program Manager, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Joab Gonzalez, Program Manager, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Mr. Phil Villamor, Perkins Coordinator, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Ms. Sassie led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Ms. Vogel and seconded by Ms. Sassie to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of June 19, 2014, Regular Meeting;
- Minutes of June 16, 2014, Public Hearing;
- June '14 Warrant Order Numbers: 14291875-14291981; 14292906-14293037; 14293948-14294065; 14295417-14295508; and July '14 Warrant Order Numbers: 15296078-15296196; 15296872-15296976; 15297714-15297786; 15298679-15298725; 15299397-15299461;
- Quarterly Investment Report – ending June 30, 2014.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Ms. Vogel and Ms. Sassie to approve the appointment of Mr. Abraham Anaya, Ms. Beatriz Stephanie Macias, Mr. Vicente Ortiz, Ms. Lydia Robles, and Mr. Kristian Salgado. ***Motion carried unanimously***

RESIGNATION. A motion was made by Mr. Hester and seconded by Mr. Sadorra to approve the resignation of Ms. Jessica Obeso, Mr. Edward L. Swanegan, and Ms. Kristine Zara. ***Motion carried unanimously.***

VARIABLE TERM WAIVER. Ms. Duron informed the board that Imperial County Office of Education would not be hiring Mr. Tremayne Butts. The recruitment and credential process is a service that is offered now to the school districts. A motion was made by Ms. Vogel and seconded by Mr. Sadorra to approve the Variable Term Waiver to employ Ms. Lydia G. Robles and Ms. Dallana G. Gomez. *Motion carried unanimously.*

NEW BUSINESS:

STUDENT EVALUATION OF THE PROGRAM. Mr. Obergfell reviewed and discussed the 2013-2014 Student Evaluation of the Program with the board. The board made some suggestions to improve the survey.

ACCEPT FUNDING OF. A motion was made by Ms. Sassie and seconded by Ms. Vogel to accept the funding for the Second Chance Act Technology Career Training Program for Incarcerated Adults (\$525,900). *Motion carried unanimously.*

ACCEPT THE CONTINUATION OF. A motion was made by Ms. Sassie and Mr. Hester to accept the funding for the continuation of Project THRIVE (\$544,779) and Project WORK (\$1,531,564). *Motion carried unanimously.*

ORGANIZATIONAL CHART. A motion was made by Ms. Sassie and seconded by Mr. Hester to approve the Organizational Chart. *Motion carried unanimously.*

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Ms. Duron made reference to the Monthly Budget Update. The revenue and expenditures increased by \$655,119 to incorporate new funding for Second Chance Grant (\$525,900), additional funding to extend Project TOY through August 31, 2014 (\$24,000) and IVROP Career Technical Education (CTE) Memorandum Of Understanding (MOU) Fee for Services for CTE (\$125,000) for teachers that were hired for the districts.

2013-2014 ENROLLMENT REPORT. Mr. Obergfell reported the 2013-2014 Enrollment Report was the final report for the 2013-2014 school year. Mr. Villamor mentioned there has been some discussion on attendance.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell announced the IVROPCF Board Members are Mr. Jacinto "Jay" Jimenez, Mr. Sam Couchman, Mr. Efrain Silva, Mr. Obergfell, and Ms. Terri Rogers. The IVROPCF Board has a Strategic Planning Meeting set for September 16th. Mr. Obergfell announced the Dancing with the Stars fundraiser is scheduled for Friday, May 1, 2015.

VESPER. Mr. Obergfell shared the experience Mr. Mike Sterner, Mr. Villamor, and he had at Project Corner Stone in San Jose. He shared the three primary goals ROP has set with Vesper. Vesper/IVROP MOU Goals: 1. Sustainability of IVROP 2. Strengthening Career Pathways at Central Union High School District 3. Facilitate Community Engagement in support of student achievement through Developmental Assets. Mr. Obergfell made reference to the developmental assets. Mr. Obergfell informed the board that Ms. Miyoko Oshima will be attending the September board meeting.

JPA/MOU UPDATE. Mr. Obergfell said he would speak about the JPA/MOU during his presentation.

JOB DESCRIPTIONS. Mr. Obergfell explained to the board that the revised job descriptions for Director of Educational Services, Coordinator, and Program Manager had no fiscal impact. More duties were added to the job description, but the pay was not increased. The difference between

the Coordinator job description and the Program Manager job description is that the Coordinator can direct various projects and the Program Manager can only manage one project.

PRESENTATION: Mr. Obergfell, IVROP Superintendent made reference to the 2013-2014 Goals. He provided the board with a draft of the 2014-2015 IVROP Goals. The board discussed the goals. Mr. Obergfell spoke about the Maintenance of Effort. He pointed out a Cabinet Team, Marketing Team, and Transition Team have been established. He announced all the MOU's have been signed with the exception of the MOU with Imperial County Office of Education. Mr. Obergfell presented the IVROP video to the Board.

CORRESPONDENCE: Mr. Obergfell reviewed the letter from Wilkinson Hadley King & Co. LLP.

LEGISLATION: Mr. Obergfell informed the Board on AB 1480 (Committee on the Budget) – Amended August 11, 2014 to become a 2014 Budget Trailer Bill Clean-up Bill. Basically it authorizes JPA ROCPs to be the grant recipient for the Career Pathways Grant for upcoming second round of funding. AB 2216 (Muratsuchi) Extends the existing maintenance of effort (MOE) requirement for local education agencies that operate ROCPs from the end of 2014-15 fiscal year to the end of 2016-17 fiscal year.

OTHER: *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated June 12, 14, 15, 17, 20, 21, 2014; July 13, 14, 15, 19, 22, 23, 28, 2014 and August 4, 2014.

HOUSE OF HOPE. Mr. Obergfell made reference to the House of Hope newsletter.

EVENTS. Mr. Obergfell extended an invitation to the board for the IVROP Employee Breakfast on September 3, 2014 and the Project Padres Father Engagement on September 11, 2014.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta congratulated the IVROP Team.

Mr. Hester said it was nice to be back and he was looking forward to the rest of the year.

Mr. Sadorra is looking forward to a successful year.

Ms. Sassie is excited to hear about PROI. She is looking forward to everything IVROP is doing. IVROP is an awesome program.

Ms. Vogel commented on Ms. Heidi Rodriguez being part of the credentialing committee.

Mr. Obergfell thanked all IVROP Staff. He informed the Board that free solar panels were being installed. Mr. Campos, Mr. De La Torre, and Mr. Obergfell will be attending a training in Washington, D.C. next week.

NEXT MEETING: The next meeting was scheduled for Thursday, September 18, 2014, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The IVROP Board Meeting adjourned at 8:21 a.m.