

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of September 21, 2023
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Alicia Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Alicia Armenta, Board President, Imperial County Office of Education
Lorenzo Calderon, Jr., Board Member, Calexico Unified School District
Matt Hester, Board Member, Holtville Unified School District
Victor Lopez, Clerk of the Board, Imperial Unified School District
Raul Navarro, Board Member, Calipatria Unified School District
Eric Rodriguez, Board Member, Central Union High School District
Gloria Santillan, Board Member, Brawley Union High School District
Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Vicente Ayala, Program Manager, Imperial Valley ROP
Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Adriana Hernandez, Program Manager, Imperial Valley ROP
Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Maria Pantoja, Project Coordinator, Imperial Valley ROP
Wendy Ramirez, Office Manager, Imperial Valley ROP
Stephanie Sandoval, Data Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Raul Navarro led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Victor Lopez and seconded by Gloria Santillan to approve the items on the Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of August 17, 2023, Regular Meeting; as presented in Exhibit 7(b).
- August '23 Warrant Order #'s: 24234721, 24235400-24235460; 24236209-24236261; 24236950-24237017; 24237641-24237692; 24238753-24238814.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Raul Navarro and seconded by Victor Lopez to approve the appointment of personnel for Julia Beasley, Nallely Beltran, Mary Flores, David

Garcia, Ashley Jackson, Christina Madueño, German Rodriguez, Vianka Villa, and Maria Bejarano Zambrano. **Motion carried unanimously.**

RESIGNATION. A motion was made by Raul Navarro and seconded by Gloria Santillan to approve the resignation of Fernando Lynn and Janette Ortiz. **Motion carried unanimously.**

VARIABLE CCSD TERM WAIVER. A motion was made by Gloria Santillan and seconded by Raul Navarro to approve to employ Hector Corral, CTE instructor on the basis of a Variable CCSD Term Waiver (English Learner) for the 2023-2024 school year as part of the IVROP CTE MOA Addendums for supplemental services. **Motion carried unanimously.**

NEW BUSINESS: **2022-2023 UNAUDITED ACTUALS WITH 2023-2024 UPDATED FINANCIAL REPORT.** A motion was made by Matt Hester and seconded by Gloria Santillan to approve the 2022-2023 Unaudited Actuals with 2023-2024 Updated Financial Report. **Motion carried unanimously.**

ORGANIZATIONAL CHART. A motion was made by Eric Rodriguez and seconded by Gloria Santillan to approve the Organizational Chart. **Motion carried unanimously.**

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Luis De La Torre said he did not have any changes from the August Monthly Budget Update to the September Monthly Budget Update.

IVROP COMMUNITY FOUNDATION. Edwin shared the IVROPCF Board had met on Tuesday, September 19, 2023. Edwin shared Efrain Silva is no longer on the IVROPCF Board. Eric Rodriguez will fill the vacant IVROPCF Board position. The IVROPCF Bylaws were revised, and the current board members' information was included in the bylaws. The annual elections meeting will be held in November. The finalized event coordinator contract was signed by Anne Irigoyen. The emcee, John Moreno, Calexico High School Principal, has been secured for the 2024 DWTS. The venue has been secured for Friday, May 10, 2024.

CTE UPDATE. Adriana Hernandez provided a CTE update. Adriana Hernandez informed the board that Ed. Services management has met with all the school districts to discuss their work plan for the year. The Educational Services team has been assisting Calexico High School, Brawley Union High School, and Central Union High School to plan feeder school visits. She mentioned that they are in talks to develop CTE Ambassadors at some new school sites. Central Union High School and Southwest High School have had them in the past, but Calexico and other schools are interested in developing them. CTE Ambassadors help promote and bring awareness to CTE and help recruit students into the CTE Pathways. The Educational Services Team also helped support the Imperial High School Blood Drive Support being held on September 21, 2023. The Career Specialist participated in the Back-to-School Night tabling for several schools. The Strong Workforce Program has been reaching out to health instructors to start scheduling Virtual Work-based learning activities. Adriana provided information on scheduled upcoming events. Adriana Hernandez and Vicente Ayala will be presenting at ACTE CareerTech Vision 2023 which is being held at Phoenix on November 29th through December 2nd.

PRESENTATION: Adriana Hernandez and Vicente Ayala presented on IVROP CTE MOA Services.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: **ARTICLES.** The board reviewed articles from the Desert Review Imperial Valley Press.

EVENTS. Edwin Obergfell extended an invitation to the board to attend the IVROP Regional Advisory Committee Meeting.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Alicia Armenta thanked all the IVROP Staff. She is excited that services are being provided to the middle schools.

Lorenzo Calderon, Jr. thanked Adriana Hernandez and Vicente Ayala for their report. He mentioned he would like to hold the Public Service competition in February or March.

Matt Hester said it was a great meeting, great report, and great presentation.

Victor Lopez had no comment.

Raul Navarro thanked the county agencies, non-profit organizations, and everyone that provided support to Niland after the storm.

Eric Rodriguez thanked ROP Staff for continuing to provide presentations. He said it is a true honor to be part of this organization.

Gloria Santillan said the presentation was very informative and the budget is looking good.

Superintendent Edwin P. Obergfell reported Gabriel Aguirre, Adrian Gonzales, and he attended the California Workforce Association Meeting of the Minds conference. He shared a demonstration that was held at the conference on Chat GPT. IVROP is in the process of purchasing an additional van. He thanked Victor Lopez, Joe Apodaca, David Shaw, and Superintendent Bryan Thomason for meeting with IVROP. Edwin said Vicente Ayala and Adriana Hernandez did a wonderful job at presenting. He thanked the IVROP Staff for working on the Annual Regional CTE Advisory Committee Meeting. He also thanked Imperial Valley College and Efrain Silva for all the collaborative work. He thanked the Board for their continued support.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, October 19, 2023, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:46 a.m.