

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**

Adopted Minutes

Meeting of September 16, 2021

Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the virtual meeting to order at 6:30 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Carlos Hernandez**, Board Member, Central Union High School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Mr. Raul Navarro**, Board Member, Calipatria Unified School District  
**Ms. Gloria Santillan**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP  
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Ms. Stephanie Sandoval, Data Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. Lopez led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/ ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** A motion was made by Mr. Lopez and seconded by Mr. Navarro to approve the items on Consent Agenda as presented. The consent agenda was approved with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Hester. ***Motion carried unanimously.***

- Minutes of August 19, 2021, Regular Meeting;
- August '21 Warrant Order #'s: 22144120-22144151; 22144732-22144771; 22145271-22145295; 22146048-22146109.

**PERSONNEL:**

**APPOINTMENT OF PERSONNEL.** A motion was made by Mr. Navarro and seconded by Ms. Santillan to approve the appointment of Ms. Barbara Armenta, Ms. Samantha Bernal, Ms. Martina Castro, Ms. Pamela Dominguez, and Ms. Viridiana Rodriguez. The appointment of personnel was approved with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Hester. ***Motion carried unanimously.***

**RESIGNATION.** A motion was made by Mr. Navarro and seconded by Ms. Hernandez to approve the resignation of Ms. Jovana Morales. The resignation was approved with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Hester. ***Motion carried unanimously.***

**NEW BUSINESS:**

**2020-2021 UNAUDITED ACTUALS WITH 2021-2022 UPDATED FINANCIAL REPORT.** A motion was made by Ms. Santillan and seconded by Mr. Lopez to approve the 2020-2021 Unaudited Actuals with 2021-2022 Updated Financial Report. The Unaudited Actuals with 2021-2022 Updated Financial Report was approved with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Hester. ***Motion carried unanimously.***

**ACCEPT THE CONTINUATION OF.** A motion was made by Mr. Navarro and seconded by Ms. Santillan to accept funding for Perkins 131 Secondary Education (\$110,142). Funding for Perkins 131 Secondary Education (\$110,142) was approved with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Hester. ***Motion carried unanimously.***

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. De La Torre reviewed the Monthly Budget Update. He pointed out the projected revenue for MOAs was updated. He shared the fingerprinting services are increasing. He informed the board there were reductions to the liability insurance cost. Project Care and Project Impact were added to the budgets. Project Care and Project Impact do not have a fiscal impact on the indirect.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell informed the board that the IVROPCF board had met on Tuesday, September 14<sup>th</sup>. He reminded the board that IVROPCF is the grant recipient for Project AB 1111 and Project Ready for Life. Project AB 1111 and Project Ready for Life program managers provided the IVROPCF with an update. Project AB 1111 and Project Ready for Life are subcontracted to IVROP. Both projects reported having enrollment and participation issues. He Mr. Obergfell shared that Project Ready for Life, Program Manager and he had met with Mr. Matt Shepherd, MER Evaluator. Project Ready for Life concluded their first year.

Mr. Obergfell shared the IVROPCF board decided to move forward with the planning of the 2022 Dancing with the Stars Gala. The plan is to hold the event in April or May. The event can be cancelled if needed due to the pandemic. Mr. Obergfell announced Mr. Matt Hester, Ms. Martha Singh, Ms. Sherrie Cowie, Ms. Jill Nelipovich, Dr. Ward Andrus, and Mr. Mike Castro are the 2022 DWTS Stars. The IVROPCF board will be bringing the coordinator on board.

**CTE UPDATE.** Ms. Hernandez shared CTE started providing services to all the school districts. IVROP Staff are waiting for clearance from Calexico High School to go back on campus. She shared the tentative dates of major events that have been scheduled. Some of the dates provided

have changed. Ms. Hernandez will provide the board with an updated calendar of events. She said Educational Services started working with El Centro School District. The plan is to provide weekly workshops on Fridays with 1<sup>st</sup>-3<sup>rd</sup> and 4<sup>th</sup>-8<sup>th</sup> graders until December 17, 2021, to facilitate the Comic Book Project. Ms. Hernandez announced the CTSO Office Leadership Training (CTELT) is scheduled for October 1<sup>st</sup>.

**WASC UPDATE.** Mr. Aguirre reported that the WASC Coordinators and Co-Chairs continue to have ongoing follow up meetings with the focus teams. The initial instructor/teacher meeting is scheduled for the week of September 27<sup>th</sup>. Mr. Aguirre stated the team reached out to the visiting team chair to establish a channel of communication. Pending date to disseminate Mission Statement, Vision Statement, and SLOs to all staff. The visit is scheduled for May 2<sup>nd</sup> through 4<sup>th</sup> of 2022.

**PRESENTATION:** None.

**CORRESPONDENCE:** None.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press article dated August 27, 2021.

**EVENTS.** None.

**BOARD AND  
SUPERINTENDENT  
COMMENTS:**

Ms. Armenta welcomed back Mr. Obergfell. She thanked Mr. Obergfell, IVROP board, and staff for their work.

Mr. Hernandez thanked everyone for the information provided and presentations. He was happy to have Mr. Obergfell back in the office. He congratulated Mr. De La Torre.

Mr. Lopez had no comment.

Mr. Navarro thanked everyone. He requested for Mr. Obergfell to follow-up on the Lithium Plant workforce needs.

Ms. Santillan thanked everyone for the services provided. She thanked Administration and the Fiscal Department.

Mr. Obergfell said he was feeling better. He thanked the IVROP Board and the IVROP team for their prayers, best wishes and support as he went through his recent surgery. The healing power of prayer and support is the best medicine. He wished Mr. Hernandez a Happy Belated Birthday! He shared when he was out with his health issues, he received an email from Imperial County Board of Supervisor (ICBOS) Ryan Kelly asking for workforce development training options for LVNs and Medical Assistants. He was pleased to share with ICBOS Ryan Kelly and Imperial County Workforce Development Office (ICWDO) Director Priscilla Lopez that IVROP had already been exploring with IVC in a collaborative effort a new project for Licensed Vocational Nurses (LVNs). Mr. Adrian Gonzales, Ms. Aguirre, Mr. De La Torre, and he have been working on a new LVN project WIOA funded project along with an expansion of the Medical Assistant program. Mr. Adrian

Gonzales and he met with ICWDO Director Priscilla Lopez and staff. They shared with them our LVN proposal and Medical Assistant expansion proposal. The ICWDO was going to move these two projects forward to the ICWDB for review and approval. Hopefully, we will hear more about these projects, and additional funding as well as increase in the LVN and Medical Assistant workforce in Imperial County.

We know that your school districts along with other school districts are busy with their schools, independent studies, vaccination, and COVID exposure tracking and tracing. We are right behind you on this. We know the vaccination requirement at some school districts and partner organizations maybe controversial to say the least, but a partner district along with a partner governmental agency has already informed us that proof of the vaccine will be required for our staff members to enter their worksite. He informed the board that new digital signs would be installed at the IVROP Offices in the next month. The plan is to have the projects pay to have their project advertised on the digital signs. He thanked Mr. De La Torre for joining the meeting today from Davis, California.

**NEXT MEETING:** The next IVROP Board Meeting was scheduled for Thursday, October 21, 2021, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 7:22 a.m.