

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES
Adopted Minutes**

Meeting of September 15, 2016, 2016
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:31 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Ms. Patty Dockstader, Board Member, Calipatria Unified School District
Ms. Jacinto "Jay" Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Project Coordinator, Imperial Valley ROP
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Prewett, Project Coordinator, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Campos led the pledge of allegiance.

PUBLIC COMMENTS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Ms. Dockstader to approve the items on Consent. Agenda as presented. ***Motion carried unanimously.***

- Minutes of August 18, 2016, Regular Meeting;
- August '16 Warrant Order Numbers: 17057966-17057992, 17057252-17057282, 17056333-17056410, 17055590-17055655.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the appointment of Ms. Isabel Barraza, Ms. Denise Cesena, Ms. Brenda Estrada, Ms. Yenessa Figueroa, Ms. Sandra Martinez, Ms. Elizabeth Villa. ***Motion carried unanimously.***

NEW BUSINESS: ***2015-2016 STUDENT EVALUATION OF THE PROGRAM.*** Mr. Campos reviewed the amended IVROP 2015-2016 Student Evaluation of the Program. The Student Evaluation of the Program survey is completed at first and second semester.

2015-2016 UNAUDITED ACTUALS WITH 2015-2016 UPDATED FINANCIAL REPORT. Mrs. Duron made reference to the 2015-2016 Unaudited Actuals with 2015-2016 Updated Financial Report. A motion was made by Mr. Jimenez and seconded by Mr. Lopez to approve the 2015-2016 Unaudited Actuals with 2015-2016 Updated Financial Report. ***Motion carried unanimously.***

ACCEPT THE CONTINUATION OF. A motion was made by Ms. Dockstader and seconded by Mr. Jimenez to accept the continued funding for Project ACE (\$205,000); Project ACE THP-Plus (\$112,387); Project ALTO (\$169,023); Project Thrive Life Skills (\$281,000); Project Mi Familia (\$253,353.20); Project PACH (\$62,687.50); Project Quest (\$62,687.50); Project STAR (\$424,000). ***Motion carried unanimously.***

ACCEPT THE CONTINUATION OF. A motion was made by Mrs. Dockstader and seconded by Mr. Jimenez to accept the funding for Project WORK (\$1,125,741.79) and Project WORK Expanded Subsidized Employment (ESE) (\$802,314.80). ***Motion carried unanimously.***

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Ms. Duron said the Monthly Budget Update is a summary from last month to this month.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell reported the IVROPCF Board met on Tuesday, September 13th. The IVROPCF Board unanimously approved at the IVROPCF Board Meeting the creation of a category for Foster Youth applicants. The IVROPCF will award three scholarships on an annual basis to Foster youth applicants. The total of three Foster Youth scholarship awards will range from \$1,000, \$750, and \$500. The Foster Youth scholarship will be available for the 2016-2017 school year. The Foster Youth category will be in addition to the awards for Scholastic Achievement, Exemplary Community Service, ROP Student, and the General Award category. Imperial Palms Hotel & Resort increased their cost by twenty percent. The board is concerned whether Imperial Palms Hotel & Resort will be operating the day of the event. Mr. Obergfell announced next year will be the tenth annual anniversary of the Dancing with the Stars Gala. It will be a very special event.

CTE/WASC UPDATE. CTE/WASC UPDATE. Mr. Campos provided an update on the CCPT Work Based Learning (WBL)/Employer Connections. The goal is to have all WBL forms finalized by the end of September for worksite placements by February or sooner. Focus is on Law and Health, and students partaking in the Career Readiness Course (National Career Readiness Certificate).

Meetings are being scheduled with Law Enforcement agencies to support Work Based Learning mentoring at Central Union High School's Law Enforcement Academy. This will also be replicated with the other high school law enforcement related classes (Calexico, and Brawley).

At Southwest High School there is a potential opportunity for a Career Technical Education (CTE) Student Ambassadors Leadership Activity. The ultimate goal for the CTE Ambassador is to have a student experience video completed by next February. The video will be filmed with a special 360 degree camera for virtual reality viewing.

An A-G workshop is being tentatively scheduled for January 21, 2017, for A-G submission, and a preview of A-G approved integrated CTE curriculum, and skills competition planning. The focus is on Law and Health but other CTE teachers will be invited to attend.

Project Rise/Developmental Assets has been integrated within Career Locker assessments at the high schools, targeting the Freshman class. Mr. Fernando Calderon and Mr. Campos are planning

to present to the school districts and County Board of Supervisors on the work that IVROP's Educational Department and Project Rise are doing in the community. Mr. Fernando Calderon and Mr. Campos will also be participating in the Higher Ed. Week Parent Night at the IV Mall on 9/21/2016 to promote CTE Pathways and Developmental Assets.

A CTEIG (Career Technical Education Incentive Grant) workshop will be presented to the districts on December 8th. The workshop will focus on grant reporting, allowable expenditures, accountability, and responding to the 11 Elements of High Quality CTE. The workshop was requested by CUSD.

Mr. Campos and Mr. Obergfell shared that the WASC/CTE update will now feature a focus on two districts per report. This board meeting Mr. Campos randomly selected Brawley and Calipatria high schools.

Brawley update: At Back to School Night Career Locker was presented to the parents. Brawley Union High School (BUHS) is receiving increased support from two guidance technicians. Project Rise and CCPT activities are taking place at BUHS. The BUHS law enforcement class is a strong candidate for articulation with IVC and A-G submission.

Calipatria update: Mrs. Ortiz requested CTEIG workshop planning. This workshop is scheduled for December. Mr. Derma has specifically requested work-based learning for food technology and computer class. The guidance technician at Calipatria High School is overseeing the employer connections work for IVROP, therefore Calipatria will benefit from her expertise to support work-based learning.

Mr. Campos reported the 2017-2020 Memorandum Of Understanding draft will be completed by October. The first meetings to review the MOU with the school districts will be scheduled for October/November. The board presentations will be scheduled beginning in October, with follow-up conversation occurring between Nov-Jan. The goal is to have all the MOU's signed by January 2017.

PRESENTATION: None.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated August 12, 14, 16, 18, 19, 21, 23, 28, 2016. The Desert Review articles dated August 22, 2016.

EVENTS. Mr. Obergfell extended an invitation to the board for the IVROP Employee Breakfast.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta thanked Mr. Campos for the Student Evaluation of the Program.

Mr. Jimenez said the job fair shows dedication.

Mr. Lopez had no comment.

Ms. Dockstader had no comment.

Ms. Sassie had no comment.

Mr. Obergfell provided the board with an update on the WIOA Conference he attended the prior week.

NEXT MEETING: The next meeting was scheduled for Thursday, October 20, 2016, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:41 a.m.