

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of August 15, 2019  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Lorenzo Calderon, Jr.**, Board Member, Calexico Unified School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Mr. Raul Navarro**, Board Member, Calipatria Unified School District  
**Ms. Carol Sassie**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Ms. Denise Cabanilla, Imperial County Office of Education  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP  
Mr. Miguel Gutierrez, Project Specialist, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Ms. Monica Labrada, Program Manager, Imperial Valley ROP  
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP  
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Mr. Luis Torres, Program Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Ms. Sassie led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/ ANNOUNCEMENTS:** Mr. Obergfell introduced Ms. Labrada, IVROP Program Manager.

**CONSENT AGENDA:** A motion was made by Mr. Lopez and seconded by Mr. Calderon to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of June 20, 2019, Regular Meeting;
- Minutes of June 18, 2019, Public Hearing;

- June '19 Warrant Order #'s: 19048730-19048772; 19049739-19049829; 19050736-19050832; 19052437-19052555; and July '19 Warrant Order #'s 20053151-20053193; 20054007-20054044; 20054779-20054797; 20055902-20055925.

**PERSONNEL:**

**APPOINTMENT OF PERSONNEL.** A motion was made by Ms. Sassie and seconded by Mr. Hester to approve the appointment of personnel of Ms. Tannia Gutierrez and Ms. Monica Labrada. **Motion carried unanimously.**

**RESIGNATION.** A motion was made by Mr. Lopez and seconded by Mr. Calderon to approve the resignation of Mr. Gerardo Parra. **Motion carried unanimously.**

**NEW BUSINESS:**

**ACCEPT THE CONTINUATION OF.** A motion was made by Mr. Lopez and seconded by Ms. Sassie to accept funding for Project Impact (\$25,000), Project Nenes (\$175,916), and Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act (C. Perkins) (\$90,205). **Motion carried unanimously.**

**IVROP ORGANIZATIONAL CHART.** A motion was made by Mr. Hester and seconded by Mr. Calderon to approve the IVROP Organizational Chart. **Motion carried unanimously.**

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. De La Torre reviewed the Monthly Budget Update. Mr. De La Torre announced IVROP had received the check for the Strong Workforce. He mentioned the cash flow is strong. He said the minimum wage would be increasing again and will be impacting the Salary Schedule. Mr. De La Torre informed the board that a revised Salary Schedule would be brought to the board for review and approval. Mr. Obergfell provided an update on Project Rising Stars. Mr. De La Torre informed the board.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell said Dancing with the Stars was a success this year. Mr. Obergfell announced some potential stars for the 2019 Dancing with the Stars are Dr. Todd Finnell and Mr. Simon Canalez. The next IVROPCF Board Meeting is scheduled for Tuesday, August 27<sup>th</sup>. The location and date for the 2020 Dancing with the Stars haven't been finalized.

**CTE UPDATE.** Ms. Hernandez stated that CTE Educational Services had spent the summer planning and prepping for the 2019-2020 school year. They had their Ed. Services Staff Training from August 6-9. The training included IVROP and Ed. Services policies, procedures, and expectations, as well as Developmental Assets (DA) and Developmental Relationship training to continue supporting IVROP efforts to become a DA aligned organization.

CTE Supported Project RISE in Imperial Unified School District's Staff Professional Development on August 14<sup>th</sup> by providing them with a Developmental Asset and Developmental Relationship 3-hour workshop. Ms. Hernandez mentioned that the feedback from this training was good and that Mr. Roger Ruvalcaba, IUSD Assistant Superintendent, is interested in having Ed. Services provide Parental Engagement activities in his schools.

Ms. Hernandez also provided dates to future Ed. Services Events: COLT and CTE Teacher Technical Assistance/PD -September 18, 8am-3pm at Ricochet; Regional Advisory Committee Meeting - October 23 12:30-3:15pm at IVROP & Eagle's Lodge; Youth Ag. Summit - November 8, 8am-3pm at Holtville High School and IVROP Showcase - April 1, 5-7:30pm at IV Expo-Casa de Mañana.

**WASC UPDATE.** Mr. Aguirre provided the board with information regarding the WASC Focus Groups and deadlines.

**PRESENTATION:** None.

**CORRESPONDENCE:** Mr. Obergefell referred to a letter from Les and Terri Rogers, Rogers & Rogers Auto Group Owners.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergefell reviewed the articles in the Imperial Valley Press dated June 27, 29, 2019; July 6, 10, 13, 24, 28 and August 3, 4, 2019.

**BOARD AND  
SUPERINTENDENT  
COMMENTS:**

Ms. Armenta said thank you all for being here. IVROP continues to do great. Happy to see you back Mr. Obergefell. She welcomed Ms. Labrada.

Mr. Calderon, Jr. said welcome back. I hope you had a great summer. He welcomed Mr. Obergefell back. He shared some of the teachers at Calexico Unified School District providing digital teaching at some of the schools.

Mr. Hester said keep up the good work. Hope everyone had a good summer.

Mr. Lopez said welcome back. He invited everyone to the Grand Opening of the new school. Mr. Lopez told Mr. Obergefell he has great staff. Mr. Lopez also Mr. Obergefell to take care of himself.

Mr. Navarro thanked Staff for their great work. Continue to look for opportunities for our youth in Imperial County.

Ms. Sassie congratulated Southwest High School HOSA. Thank you to the Staff. Welcome Back Mr. Obergefell.

Mr. Obergefell said welcome back to everyone. He is looking forward to all the collaborative work with all the school districts, partners, agencies, and ICOE. Mr. Obergefell shared he felt blessed and had confidence in his management team. He mentioned he is back to work on a modified schedule. He welcomed Ms. Labrada. He thanked everyone for their support and prayers.

**NEXT MEETING:** The next IVROP Board Meeting was scheduled for Thursday, September 19, 2019 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 7:36 a.m.