

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of June 21, 2018  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the meeting to order at 6:31 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Michael Castillo**, Board Member, Calexico Unified School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Jacinto “Jay” Jimenez**, Board Member, Central Union High School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Ms. Margie Pizano**, Board Member, Calipatria Unified School District  
**Ms. Carol Sassie**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Fernando Calderon, Project Specialist, Imperial Valley ROP  
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Ms. Linda V. Lopez, Project Specialist, Imperial Valley ROP  
Ms. Raquel Lopez, School-to-Career Technician, Imperial Valley ROP  
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Ms. Jennifer Sutter, Program Manager, Imperial Valley ROP  
Mr. Luis Torres, Program Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Ms. Armenta led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**CLOSED SESSION:** A motion was made by Ms. Sassie and seconded by Ms. Pizano to move into Closed Session. ***Motion carried unanimously.*** The Board moved into Closed Session at 6:32 a.m. to discuss the following:

Personnel matters related to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code § 54957. Title: Superintendent Evaluation

**RETURN TO OPEN SESSION:** A motion was made by Mr. Jimenez and seconded by Mr. Lopez to return to open session. ***Motion carried unanimously.*** The Board reconvened at 6:50 a.m.

Ms. Armenta reported Mr. Obergfell's contract was extended for an additional three years with an annual positive evaluation. Ms. Armenta thanked Mr. Obergfell and thanked the management team for assisting Mr. Obergfell.

**INTRODUCTIONS/  
ANNOUNCEMENTS:**

None.

**CONSENT AGENDA:** A motion was made by Mr. Lopez and seconded by Mr. Hester to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of May 17, 2018, Regular Meeting;
- May '18 Warrant Order #'s: 18143671-18143743; 18144685-18144810; 18145725-18145799; 18146479-18146526; 18147886-18148027.

**PERSONNEL:**

***RESIGNATION.*** A motion was made by Mr. Hester and seconded by Mr. Castillo to approve the appointment of resignation of Ms. Faviola Morales Avila, Mr. Joshua Herron and Ms. Daisy Sanchez. ***Motion carried unanimously.***

**NEW BUSINESS:**

***2018-2019 BOARD OF TRUSTEE CALENDAR.*** A motion was made by Ms. Sassie and seconded by Mr. Jimenez to approve "Dark Day" for July and 2018-2019 Board of Trustee Meeting Calendar. ***Motion carried unanimously.***

***E-RATE FUNDING.*** A motion was made by Mr. Castillo and seconded by Ms. Pizano to accept the E-Rate Funding: Basic Maintenance of Internal Connections and Telecommunications for 2018-2019. ***Motion carried unanimously.***

***CLINICAS DE SALUD GRANT.*** Mr. Obergfell shared with the board that IVROP was selected to apply for the Community Organization Grant. A motion was made by Mr. Jimenez and seconded by Mr. Hester review and approve the Clinicas de Salud Grant application. ***Motion carried unanimously.***

***2018-2019 BUDGET WITH 2017-2018 ESTIMATED ACTUALS – FINANCIAL REPORT.*** Mr. De La Torre reviewed the 2018-2019 Budget with 2017-2018 Estimated Actuals – Financial Report with the board. Mr. De La Torre anticipates IVROP will continue deficit spending. A motion was made by Mr. Mr. Jimenez and seconded by Mr. Hester to approve the 2018-2019 Budget with 2017-2018 Estimated Actuals – Financial Report. ***Motion carried unanimously.***

**INFORMATIONAL ITEMS:**

***MONTHLY BUDGET UPDATE.*** Mr. De La Torre reviewed the Monthly Budget Update report. He pointed out the projected deficit spending. He mentioned IVROP has strong reserves. He shared Escape will go live on July 1, 2018. ICOE is expecting some minor issues with Escape.

***IVROP COMMUNITY FOUNDATION.*** Mr. Obergfell announced the net income was over \$21,000 for the DWTS Gala. He mentioned this year a dance opportunity for next year was auctioned at the DWTS Gala. Mr. Obergfell thanked Ms. Ramirez for another successful year. Mr. Obergfell shared an incident that took place at the DWTS Gala.

***CTE UPDATE.*** Mr. Campos reported substantial support for the CNA programs by Career Specialists and Managers. The CNA program is one of the rare and complete programs where the certification can lead to employment. Brawley's CNA program had a first year teacher, and IVROP managers offered significant assistance to the instructor. On May 31<sup>st</sup> fourteen out of twenty-one Brawley

students passed the CNA testing. Ed. Services staff and management also assisted the Imperial CNA program throughout the year. On May 19<sup>th</sup> all seventeen Imperial students that took the CNA test passed. Mr. Campos provided an A-G Technical Assistance Update. He mentioned Mrs. Sutter has become an expert at getting these A-G approvals. Ms. Sutter is doing a lot of the submission work for the districts; this has helped minimize the impact on teachers. Ms. Sutter provided a brief update regarding the approved A-G courses. Mr. Davies, Calexico-Procedures in the Justice System; Ms. Hite, Calexico-Fashion Apparel and Textiles; Ms. Hite, Calexico-Apparel Manufacturing; Mr. Sanchez, Brawley-Procedures in the Justice System, and Ms. Gomez, Calipatria-Food Service 2 have been approved. All the A-G courses were submitted by the May 31<sup>st</sup> deadline for the first submission phase. There will be two additional opportunities to submit for the 2017-2018 academic year. Any A-G course that is approved during shall count retroactively for the 17-18 school year. Therefore, students will receive A-G credit for completing the course once the course is approved.

IVROP's Imperial Valley Student and School Success Program (Prop. 47) is especially proud of its mentoring program. IVROP was able to leverage resources and training to develop this program for Desert Oasis. The mentoring program is overseen by IVROP staff. On May 29<sup>th</sup> twenty-five high-risk students were recognized at the Desert Oasis Mentor Program Ceremony. Mr. Eddie Madueño and Mr. Joe Montenegro are two of the mentors in addition to the staff given the success of this program, we expect even more mentors next year. On May 31<sup>st</sup> IVROP assisted Imperial High School with their CTE Advisory Meeting/CTE Facilities Grant. Mr. Campos helped facilitate note taking for the grant writing process with the Culinary and Agriculture teachers. The next steps include developing a CTE advisory list that will be submitted to the Imperial Board of Trustees, and helping the two programs with letters of support which need to be submitted with the grant applications.

**CORRESPONDENCE:** None.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press articles dated May 10, 11, 12, 13, 15, 18, 20, 22, 23, 25, 2018 and June 8, 2018.

**EVENTS.** Mr. Obergfell extended an invitation to the board to attend the IVROP Project ACE Graduation.

**BOARD AND  
SUPERINTENDENT  
COMMENTS:**

Ms. Armenta wished everyone a great summer.

Mr. Castillo congratulated Project Rising Stars on their event. He mentioned Calexico High School is renovating their Culinary Arts classroom.

Mr. Hester thanked everyone for their hard work and wished everyone a nice summer.

Mr. Jimenez said enjoy your vacation and continue to do great work.

Mr. Lopez thanked everyone for another great year. He wished everyone a great summer.

Ms. Pizano thanked everyone and wished everyone a safe and happy summer.

Ms. Sassie said have a nice summer and thank you for your work.

Mr. Obergfell shared there was nothing to report regarding the Public Budget Hearing. Mr. Obergfell provided the board with an update regarding the Calexico MOA. The Calexico board tabled the MOA item at the June 14<sup>th</sup> Calexico board meeting and requested a presentation for the Calexico board meeting scheduled on June 28, 2018. The MOA will be added to the Calexico agenda for June 28<sup>th</sup>. Mr. Obergfell mentioned he didn't receive any additional feedback from the board regarding the goals. The management team and staff have reviewed the goals and provided input. The goals will be implemented on July 1<sup>st</sup>. Mr. Obergfell reminded the board of the summer flex schedule that began on June 18<sup>th</sup> and will be ending August 10<sup>th</sup>. He also provided the board with a Vesper update. He shared Ms. Miyoko Oshima came to visit in June. The Vesper Board will be attending a retreat visit on March 22, 2019. Some of the managers have been working on the Clinicas de Salud grant and the Community Benefits grant. Mr. Obergfell said the initial WASC application is due on September 15, 2018. Ms. Kit Alvarez will be the WASC Lead that will be visiting. Mr. Juan Campos is the WASC Coordinator. The WASC Team will be meeting on June 28<sup>th</sup>. The IVROP Board will be going dark in July. Project Éxito III had twenty-one graduates. Judge Juan Ulloa spoke at the graduation. They had a moment of silence for Project Éxito III student Juan Siqueiros. Mr. Obergfell invited the board to attend the Project STAR end of the year ceremonies today at the Eagles Lodge. Mr. Obergfell thanked the board, management and staff for another great year. He wished everyone a great summer.

**NEXT MEETING:** The next IVROP Board Meeting was scheduled for Thursday, August 16, 2018 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 7:56 a.m.