

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of June 17, 2021
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the virtual meeting to order at 6:32 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Lorenzo Calderon, Jr., Board Member, Calexico Unified School District
Mr. Carlos Hernandez, Board Member, Central Union High School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Raul Navarro, Board Member, Calipatria Unified School District
Ms. Gloria Santillan, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Stephanie Sandoval, Data Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Ms. Armenta led the pledge of allegiance.

PUBLIC COMMENTS REGARDING CLOSED SESSION: None.

CLOSED SESSION: A motion was made by Mr. Hester and seconded by Mr. Lopez to adjourn into Closed Session at 6:34 a.m. Motion passed with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

RETURN TO OPEN SESSION: A motion was made by Mr. Calderon and seconded by Mr. Hester to return to Open Session at 7:10 a.m. Motion passed with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

Ms. Armenta reported the Superintendent Evaluation had been completed. The board expressed their total support for the superintendent. The board commented on the good work the superintendent has been doing. The board hopes things get better for the department as COVID becomes less of an impact on the organization. The board again thanked Mr. Obergfell. Mr. Armenta shared Mr. Obergfell received a positive recommendation.

PUBLIC

COMMUNICATIONS: None.

INTRODUCTIONS/

ANNOUNCEMENTS: Mr. Obergfell introduced Ms. Sandoval, Data Manager. Mr. Calderon shared he was very impressed last month with the decision that IVROP made to hire a data manager. He suggested to his board that their district hire someone to collect data.

CONSENT AGENDA: A motion was made by Mr. Calderon and seconded by Mr. Lopez to approve the items on Consent Agenda as presented. The consent agenda was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

- Minutes of May 20, 2021, Regular Meeting;
- May '21 Warrant Order #'s: 21133511-21133556; 21134678-21134735; 21135379-21135420; 21136622-21136673.
- Quarterly Investment Report – ending April 30, 2021.

PERSONNEL:

APPOINTMENT OF PERSONNEL. A motion was made by Mr. Calderon and seconded by Mr. Lopez to approve the appointment of Mr. David Blanco, Ms. Pamela Dominguez, Mr. Miguel Gutierrez, Ms. Iris Villalobos, and Ms. Johanna Ybarra. The appointment of personnel was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Mr. Hester and seconded by Mr. Calderon to approve the resignation of Mr. Carlos Chao. The resignation was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Jr., Trustee Hernandez, Trustee Hester, Trustee Navarro, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

VARIABLE TERM WAIVER. A motion was made by Mr. Calderon and seconded by Mr. Lopez to approve to employ Mr. Fernando Lynn and Mr. Pompeyo Tabarez, Jr. on the basis of a Variable Term Waiver (English Learner) for the 2021-2022 school year as part of the IVROP CTE MOA Addendums for supplemental services. The Variable Term Waiver was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Jr., Trustee Hernandez, Trustee Hester, Trustee Navarro, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

Mr. Hernandez departed at 7:28 a.m.

Mr. Calderon departed at 7:37 a.m.

NEW BUSINESS:

2021-2022 BUDGET WITH 2020-2021 ESTIMATED ACTUALS-FINANCIAL REPORT. Mr. De La Torre reviewed the 2021-2022 Budget with 2020-2021 Estimated Actuals-Financial Report. A motion was made by Mr. Hester and seconded by Ms. Santillan to approve the 2021-2022 Budget with 2020-2021 Estimated Actuals-Financial Report. The 2020-2021 Estimated Budget with 2020-2021 Estimated Actuals-Financial Report was approved with the following roll call vote: AYES: President Armenta, Trustee Hester, Trustee Navarro, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon, Jr. and Trustee Hernandez. ***Motion carried unanimously.***

RESOLUTION No. 06172021. A motion was made by Mr. Lopez and seconded by Mr. Hester to approve Resolution No. 06172021. The resolution was approved with the following roll call vote: AYES: President Armenta, Trustee Hester, Trustee Navarro, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon, Jr. and Trustee Hernandez. ***Motion carried unanimously.***

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre said the Monthly Budget Update reflected the same numbers that were discussed on the Estimated Actuals Financial Report.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell shared the IVROPCF Board met on June 8th. The IVROPCF Board received updates for Project AB 1111 and Project READY for Life. The also received an update on the 2021 Scholarship Application. The IVROPCF Board discussed the 2022 Dancing with the Stars, Stars that have confirmed and the two Stars that are pending confirmation. The IVROPCF Board will be going dark in July.

CTE UPDATE. Ms. Hernandez reported the Holtville Unified School District MOA was received and secured at twenty-five percent. The Imperial Unified School District MOA is still pending approval. She mentioned they met with Imperial Unified School District Administrators and were informed the MOA would be taken to their board for approval.

Ms. Hernandez mentioned that most of the Educational Services Team had participated in the SEPbis Conference in early June. Four Staff received a Youth Mental Health First Aid Certificate. The certificate was provided by the National Council for Behavioral Health. This certificate provides Staff with the tools to provide initial help to the youth that are experiencing mental health or substance abuse and refer them to other services.

Brawley Union High School Summer Bridge Program already started. We have one cohort that participated on June 8th. The second cohort will be participating on June 23rd. We will be providing a CTE 101 presentation. We will be presenting career exploration in the Strong Workforce Program pathways.

Ms. Hernandez shared they will also be participating in the Southwest High School SACHS: Health Careers Academy on June 21st through June 25th. This academy is targeting incoming tenth graders that will part of the CTE pathway. We have ten students that will be participating. This event will be in-person. It's a weeklong series of Career Exploration Activities and professional skills, leadership, and other components. We have secured guests speakers for everyday of the week. On Friday, June 25th the students will be showcasing their projects that they worked on specific health careers. This does replicate one of HOSA's skills event.

Our team is also working on a summer camp for foster youth through the Imperial Valley Student Success Program (Prop 47). We will be focusing on STEM, English, and Math enrichment career awareness, social emotional learning. We are partnering with Project Rising Stars.

WASC UPDATE. Mr. Aguirre presented the board with an updated Mission Statement, Vision Statement, and Student Learning Objectives (SLO's). Our Action Team with the guidance of our superintendent, Mr. Obergfell worked on the Mission Statement and the Vision Statement to reflect some of the changes we've experienced this past year. We wanted to capture some of those elements in the Mission Statement and Vision Statement because now we understand this is something we need to be prepared for. Mr. Aguirre reviewed the updated Mission Statement, Vision Statement, and Student Learning Outcomes (SLO's). He informed the board that the Mission Statement, Vision Statement, and Student Learning Outcomes (SLO's) were provided to the board for their review and approval to continue with the Action Plan.

The Action Plan Team continue to work on the revisions of the initial Action Plan. A Management WASC Meeting was held on June 3rd. The Management Team completed the first and second parts of the WASC training sessions. We have reviewed the existing WASC resources on our google drive. Mr. Campos has compiled a lot of resources and he had them available. All new managers have been informed of the resources that are available. We are ready to move forward as a team. We will be incorporating new people into the teams. We distributed some of the responsibilities to our teams. Mr. Aguirre provided the board with the list of team members for the Leadership Team, Curriculum, Instructional Program, Use of Assessment, Student Support Services, and Revise Initial Report Action Plan.

PRESENTATION. None.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press article dated May 21, 2021.

EVENTS. None.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta thanked Mr. Campos and wished him well. We look forward to your continued help when we need it, and we wish you luck in Imperial. She thanked Ms. Hernandez and Mr. Aguirre for stepping in and doing a great job. Ms. Armenta also thanked Mr. Obergfell for being a strong leader. She welcomed Ms. Sandoval. She thanked the board for their work and support. Enjoy your summer.

Mr. Hester it is good to be back physically to the meeting. I hope everyone is doing well and have a good summer.

Mr. Lopez told Mr. Obergfell he is happy he'll be around for another year. He said he appreciates what staff and Mr. Obergfell do. You guys are awesome! I'm always amazed how everything always get done.

Mr. Navarro thanked Mr. Obergfell for his leadership and professionalism. He also thanked Mr. De La Torre for his thorough fiscal management. He thanked the managers for their presentations.

Ms. Santillan thanked and commended Mr. Obergfell and all the Staff for adapting and providing more services for social emotional. Ms. Santillan said the READY for Life is an amazing program.

Mr. Obergfell shared we had our Public Hearing yesterday. As usual nobody showed up for the Public Hearing, no questions were asked, there were no concerns. Mr. De La Torre, Ms. Ramirez, and I attended the Public Hearing. The public had an opportunity to engage us either by Zoom or in-person, but nobody attended the Public Hearing. He announced the office will be reopening by July 6, 2021. We anticipate at least ninety percent of the Staff will be reporting to the office. The other ten percent will be based on request modifications due to health or other reasons. We had a goal by June 1st, having twenty-five percent of our staff back in our office. We also had a goal to have fifty percent of staff back in the office by June 15th. Ms. Sandoval has been busy tracking data of staff returning to the office. In our reopening we plan to follow all the CDC Guidelines, Imperial County Health Orders, and Cal/OSHA Compliance. We are waiting on Cal/OSHA to provide their latest recommendations. He informed the board that the August IVROP Board Meeting will be in person based on the June 15th clearance provided by the Governor. The goal is to open the READY for Life Center by July 1st. The Main Street location and Ocotillo location will be permanently closed as of June 30th. Mr. Obergfell reported most of staff have been fully vaccinated. Currently per the Cal/OSHA guidelines, staff that are not fully vaccinated will need to continue wearing face masks. The 9/80 Flex Schedule started on June 14th and will end on August 20th. He said he was very pleased with the evaluation. He shared this might be his last contract because he is thinking about retirement. He wished all the father's a Happy Father's Day. He thanked Ms. Armenta for all her work with the evaluation. He thanked the board for their ongoing support and for their work. He thanked staff for their amazing work. He reminded the IVROP Board that the board will be going dark in July 2021. We wish you a safe and happy summer.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, August 19, 2021, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 8:13 a.m.