

IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES
Adopted Minutes

Meeting of June 15, 2017
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Mr. Enrique Alvarado, Board Member, Calexico Unified School District
Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Matt Hester, Board Member, Holtville Unified School District
Ms. Jacinto "Jay" Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Ms. Margie Pizano, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Project Coordinator, Imperial Valley ROP
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Edwin Oberfell, Superintendent, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Oberfell led the pledge of allegiance.

PUBLIC COMMENTS: None.

CLOSED SESSION: A motion was made by Ms. Sassie and seconded by Mr. Alvarado to move into Close Session. ***Motion carried unanimously.*** The Board moved into Closed Session at 6:32 a.m. to discuss the following:

Personnel matters related to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code § 54957. Title: Superintendent Contract

Consideration of employee request for supplemental leave: Government Code § 54957.

RETURN TO OPEN SESSION: A motion was made by Mr. Alvarado and seconded by Ms. Pizano to return to open session. ***Motion carried unanimously.*** The Board reconvened at 7:20 a.m.

Ms. Armenta reported that the evaluation was presented to the Superintendent.

Mr. Armenta reported on motion of Mr. Lopez and seconded by Mr. Jimenez the Board voted unanimously to direct the Superintendent to notify employee # 4493 that the Board respectfully declines his request for additional leave, and further, to notify the employee of his 39 month reemployment rights and COBRA rights to continue health insurance coverage.

Mr. Lopez departed at 7:20 a.m.

**INTRODUCTIONS/
ANNOUNCEMENTS:**

None.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Mr. Hester to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of May 18, 2017, Regular Meeting;
- May '17 Warrant Order Numbers: 17094446-17094494; 17095413-17095511; 17096388-17096428; 17097387-17097444.

PERSONNEL:

RESIGNATION. A motion was made by Mr. Hester and seconded by Mr. Jimenez to approve the resignation of Ms. Sandra Martinez and Ms. Karla Ornelas. ***Motion carried unanimously.***

EMPLOYEE HOLIDAY CALENDAR 2017-2018. A motion was made by Mr. Jimenez and seconded by Mr. Alvarado to approve the Employee Holiday Calendar 2017-2018. ***Motion carried unanimously.***

VARIABLE TERM WAIVER. A motion was made by Mr. Jimenez and seconded by Mr. Hester to approve to continue to employ the following CTE instructors: Crystal Cortez Valenzuela, Ethan J. Ming and Roxine Zamora on the basis of a Variable Term Waiver (English Learner) for the 2017-2018 school year as part of the IVROP CTE MOA Addendums for supplemental services. ***Motion carried unanimously.***

NEW BUSINESS:

2017-2018 BOARD OF TRUSTEE CALENDAR. A motion was made by Ms. Sassie and seconded by Mr. Alvarado to approve "Dark Day" for July and 2017-2018 Board of Trustee Meeting Calendar. ***Motion carried unanimously.***

2017-2018 BUDGET WITH 2016-2017 ESTIMATED ACTUALS – FINANCIAL REPORT. Ms. Duron reviewed the 2017-2018 Budget with 2016-2017 Estimated Actuals – Financial Report with the board. Ms. Duron explained to the board the comparison from the current year budget to the new budget. Ms. Duron pointed out decrease of funding on certain projects due to state budget cuts. She also mentioned several programs ended this fiscal year. Ms. Duron stated IVROP will continue to deficit spending. Mr. Obergfell announced the WIOA Youth program that was awarded. A motion was made by Mr. Alvarado and seconded by Mr. Jimenez to approve the 2017-2018 Budget with 2016-2017 Estimated Actuals – Financial Report. ***Motion carried unanimously.***

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. Duron said the monthly budget update is a summary of the 2017-2018 Budget with 2016-2017 Estimated Actuals – Financial Report.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell announced the Dancing with the Stars Gala was a huge success. Ms. Armenta made a comment regarding the food and venue. The IVROP Community Foundation board is looking at ways to contribute to the community. The Brawley Union High School HOSA, Brawley Union High School Skills USA Welding, Central Union High School FBLA, Holtville High School FBLA, Imperial High School Skills USA, Southwest High School FBLA, Imperial High School HOSA, Holtville High School FFA, Calpatria Skills USA, Southwest HOSA, and Calexico High School HOSA submitted their follow-up reports for the five

hundred dollar Career Technical Education Student Leadership Organization Scholarship they each received.

CTE/WASC UPDATE. Mr. Campos spoke about three California Learning Communities for School Success Program grants that were submitted in May for Brawley Elementary School District (\$526,764 awarded), Brawley Union High School District (\$234,589 awarded), and Central Union High School District (\$543,443 awarded). The grants focus on attendance/ dropouts/ disciplinary incidents, and will also increase student and parental engagement. IVROP will staff and management will receive training in Positive Behavioral Interventions and Supports and restorative justice, along with school personnel. The grants will also focus on career exploration, and developmental assets. The grants were targeted in high need districts with high need community data. Mr. Campos thanked IVROP management for all their help with grants; it is a team effort. The Drone Camp will begin on June 19, 2017 and end June 28, 2017. The Educational Services team will be reviewing the services outlined in the new MOA during the summer, and undertake strategic planning to align district needs to services provided and ensure IVROP is increasing the value of the services to the districts.

PRESENTATION: None.

CORRESPONDENCE: Mr. Obergfell made reference to the thank you card from Lucerito Tirado, former Imperial Valley Regional Occupational Program Project ACE and THP Plus student.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell made reference to the Desert Review articles dated May 9, 30, 2017 and June 2, 2017. Imperial Valley Alive article dated Spring 2017. Imperial Valley Press articles dated May 9, 10, 11, 14, 17, 18, 20, 22, 23, 24, 26, 27, 28, 31, 2017 and June 2, 4, 2017.

EVENTS. Mr. De La Torre informed the IVROP Board of the Imperial Valley Youth Job Fair taking place on Thursday, July 27, 2017 at the Imperial Valley Mall Food Court at 2:00 pm.

BOARD AND SUPERINTENDENT COMMENTS:

Mr. Calderon reported that Calexico Unified School District approved the Memorandum of Understanding for one year.

Ms. Armenta thanked everyone for their work.

Mr. Hester wished everyone a great summer.

Mr. Jimenez thanked everyone for their hard work.

Ms. Pizano wished Ms. Sassie safe travels.

Ms. Sassie wished everyone a great summer. She thanked everyone for their hard work.

Mr. Obergfell thanked Staff for all their great work. He also thanked the board for their work. He also thanked the board for the evaluation and thanked them for their support. He informed the board that the IVROP Office would be open 7:30 am – 5:30 pm Monday through Thursday and 8:00 am – 5:00 pm on Friday's through Friday, August 12th due to the 9/80 Flex Schedule.

NEXT MEETING: The next IVROP Special Board Meeting was scheduled for Thursday, August 17, 2017, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:27 a.m.