

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of May 19, 2022
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the virtual meeting to order at 6:40 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Carlos Hernandez, Board Member, Central Union High School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Ms. Gloria Santillan, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Ms. Isabel Barraza, Clerk Typist III, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Obergfell led the pledge of allegiance.

PUBLIC COMMUNICATIONS REGARDING CLOSED SESSION: None.

CLOSED SESSION: A motion was made by Mr. Lopez and seconded by Mr. Hester to adjourn into Closed Session at 6:10 a.m. Motion passed with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Navarro. ***Motion carried unanimously.***

RETURN TO OPEN SESSION: A motion was made by Mr. Hernandez and seconded by Mr. Lopez to return to Open Session at 7:03 a.m. Motion passed with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Navarro. ***Motion carried unanimously.***

Ms. Armenta announced Mr. Obergfell was provided with the annual evaluation. She shared Mr. Obergfell is doing very well.

PUBLIC

COMMUNICATIONS: Ms. Armenta informed the board item number 13 would be moved to item number 11.

**INTRODUCTIONS/
ANNOUNCEMENTS:** None.

CONSENT AGENDA: A motion was made by Mr. Lopez and seconded by Mr. Hester to approve the items on Consent Agenda as presented. The consent agenda was approved with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Navarro. ***Motion carried unanimously.***

- Minutes of April 14, 2022, Regular Meeting;
- April '22 Warrant Order #'s: 22172917-22172987; 22173892-22173974; 22174303-22174356; 22175737-22175772.

Let the record reflect that Ms. Santillan arrived at 7:04 a.m.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Hernandez and seconded by Mr. Lopez to approve the appointment of Mr. Jhonathon Parra. The appointment of personnel was approved with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Navarro. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Mr. Hester and seconded by Ms. Santillan to approve the resignation of Ms. Melissa Ontiveros and Ms. Dalia Rodriguez. The resignation was approved with the following roll call vote: AYES: President Armenta, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Calderon and Trustee Navarro. ***Motion carried unanimously.***

PRESENTATION:

Mr. Miguel Gutierrez, Ms. Alyssa Tirado, Ms. Diana Howe, and Ms. Tania Merida presented on the IVROP IV Mobile Career Lab. The IV Mobile Career Lab is a program designed to serve both Middle and Junior High Schools in the Imperial Valley. Initially the Mobile Career Lab was tasked with serving Middle Schools that had high populations of low-income students as identified by the percentage of students that receive free school lunches. Later the Mobile Career Lab was contracted by ICOE through the Strong Workforce Program for Middle School's to provide services to as many (90%) Imperial Valley Middle Schools as possible. To date the Mobile Career Lab has visited 12 different Middle Schools serving over 650 students, and all within the last couple months. It has also been of focus of ours to look for potential partnering agencies such as the MESA organization, IVC STEM Club, and Garage Inc., to further improve our capabilities.

The Mobile Career Lab is currently offering students a demo of activities that include Robot Cublets, Oculus Quest VR Goggles, Zspace all in one computer's, CPR manikins, and building and engineering projects such as Marshmallow and toothpick buildings and aluminum foil boats. It has been an experience that student's and teacher's alike have really enjoyed participating in our activities. This is evident as we have gathered surveys from them after our events in which they clearly state how impressed they have been with our activities and presentations. Although we are

extremely proud of the quality of services we are currently offering, we intend to continue to improve and add to our current collection of activities. One way we would like to improve is by offering more structured and in-depth lessons to students as we progress. We are determined to continue to improve and grow the educational potential of the Mobile Career Lab.

NEW BUSINESS: *None.*

Let the record reflect that Mr. Hernandez departed the meeting at 7:35 a.m.

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre reviewed the Monthly Budget Update. He said he added the Strong Workforce Round 4 \$2,000,000 resulting in net increase of \$1,234,400. He mentioned the funds would be passed to the school districts. This did not have a fiscal impact to the indirect.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell reminded the board that the Dancing with the Stars is the only fundraiser the foundation holds to raise funds for scholarships. He announced Ms. Anna Prince was the highest bidder for the auctioned 2022/2023 Judge's Spot. Dr. Adolphe Edward was the highest bidder for the 2023 DWTS Star Spot. Mr. Joe Montenegro and Ms. Anne Irigoyen each won a Louis Vuitton purse. Mr. Obergfell shared some comments regarding the 2022 DWTS Gala. He said every year the IVROPCF DWTS sells out. Mr. Obergfell shared the list of the 2021-2022 IVROPCF Scholarship Recipients. A total of 37 scholarships were awarded for a total of \$24,500. A total of 10 Career Technical Education (CTE) Student Leadership Organization Scholarship Awards were awarded for a total of \$5,000 for 2021-2022. The IVROPCF has awarded a total of \$378,850 to students and student organizations. He shared this year applications were not received for the IVROPCF Scholarship Empowerment Category. Mr. Obergfell thanked the IVROPCF Board, Ms. Ramirez, and the IVROP Volunteer's.

CTE UPDATE. Ms. Hernandez provided a CTE update. She shared Central Union High School District (CUHSD) signed the first Memorandum of Agreement (MOA) with an addendum for Mentoring services at Desert Oasis High School. Brawley Union High School District (BUHSD) and Calipatria Unified School District (CUSD) also signed an MOA with an addendum. Mr. Hester informed Ms. Hernandez that Holtville Unified School District (HUSD) board had approved the MOA. Ms. Hernandez shared the CUHSD Career Readiness Instructor and A-G Support District Services Agreements (DSA) are pending. She is also pending the MOA from Calexico Unified School District (CUSD), Imperial County Office of Education (ICOE), and San Pasqual.

She provided information on the Ag Summit Video and AG Internship. The Mobile Career Exploration Lab has been showcased to 637 middle/elementary school students. The Comic Book Project has been brought back to IVHSA and BWJH. She also provided information regarding parental engagement and career fairs that Educational Services staff supported. An update was provided on San Pasqual Valley High School and the DOHS Mentoring Program.

Let the record reflect that Ms. Armenta departed the meeting at 8:30 a.m.

WASC UPDATE. Mr. Aguirre provided a WASC update. The WASC Accreditation Visit took place from Monday, May 2nd through Wednesday, May 4th. On Wednesday, May 4th the visiting committee presented their results of their visit to the Leadership Team and General Team. They

provided Leadership team with some items to celebrate and some areas of growth. Mr. Aguirre shared that a recording of the visiting teams slide show can be shared upon request. IVROP expects the final report to be submitted to WASC by the visiting team tomorrow, May 20th. Mr. Aguirre referred to the attached visiting committee meeting itinerary. He shared notes of the final visiting team meeting with the Leadership group that identified items to celebrate and areas of growth which he reviewed for the board.

CORRESPONDENCE: Mr. Obergfell referred to the letter from Imperial County Office of Education, Ms. Norma Fajardo, Chief Business Officer, Business Services. Mr. Obergfell commended Mr. De La Torre, Management, and the Support Staff on a positive certification.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell referred to the articles in the Imperial Valley Press.

EVENTS. The Public Hearing will be held on June 15th at 7:45 a.m. at IVROP.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Mr. Hester had positive comments about staff, the superintendent, and IVROP. Mr. Hester expressed his positive thoughts regarding the IV Mobile Career Lab.

Mr. Lopez said thanks again for another great Dancing with the Stars. He shared he heard a lot of good feedback regarding DWTS. He told Ms. Ramirez he knows she wears a lot of hats. He commended Ms. Ramirez for all the work she does and all the people that were involved in DWTS. He told Mr. Obergfell that he is doing a good job.

Ms. Santillan thanked Staff for the presentations and IV Mobile Career Lab. She the DWTS Gala was very encouraging for the student scholarships. It was good to hear a positive WASC certification. It shows the great job Staff are doing. I'm glad to be part of IVROP.

Mr. Obergfell thanked the WASC review team. He commended Mr. Aguirre, Ms. Hernandez, and all the support team. Mr. Aguirre and Ms. Hernandez did a fantastic job. On Monday, we met with the Imperial Superintendent regarding the new MOA. Mr. Aguirre, Mr. Miguel Gutierrez, and Mr. Obergfell met with Mr. Efrain Silva and his IVC team. Mr. Miguel Gutierrez is implementing the Project ESP-eranza grant. Mr. Obergfell will be attending the CWA May 25th through May 27th. IVROP will be going through 9-80 flexible hour schedules. Office hours will remain the same. The office will continue to be closed for lunch from 12-1 pm. Staff the participate in the 9-80 flexible hour schedule will be working from 7:30-5:30 pm. The office will be closed on Monday, May 30th in observation of Memorial Day. He thanked the board for their work and their support. He shared he was flattered and humbled by the evaluation. Mr. Obergfell said he couldn't do it without the awesome management team and board.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, June 16, 2022, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 8:41 a.m.