

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of May 17, 2018
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:32 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Michael Castillo, Board Member, Calexico Unified School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Jacinto “Jay” Jimenez, Board Member, Central Union High School District
Ms. Margie Pizano, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP
Ms. Linda V. Lopez, Project Specialist, Imperial Valley ROP
Ms. Raquel Lopez, School-to-Career Technician, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Jennifer Sutter, Program Manager, Imperial Valley ROP
Mr. Fernando Calderon, Project Specialist, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Castillo led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

CLOSED SESSION: A motion was made by Mr. Hester and seconded by Mr. Jimenez to move into Closed Session. ***Motion carried unanimously.*** The Board moved into Closed Session at 6:34 a.m. to discuss the following:

Personnel matters related to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code § 54957. Title: Superintendent Evaluation

RETURN TO OPEN SESSION: A motion was made by Mr. Hester and seconded by Ms. Sassie to return to open session. ***Motion carried unanimously.*** The Board reconvened at 7:26 a.m.

Ms. Armenta said there was nothing to report.

**INTRODUCTIONS/
ANNOUNCEMENTS:** None.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Mr. Castillo to approve the items on Consent. Agenda as presented. ***Motion carried unanimously.***

- Minutes of April 19, 2018, Regular Meeting;
- April '18 Warrant Order #'s: 18139582-18139670; 18140360-18140459; 18141200-18141247; 18142488-18142538.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Hester and seconded by Mr. Jimenez to approve the appointment of personnel of Mr. Jose Angel Ascencio, Ms. Isabel Barraza, Ms. Sue Halvin, Mr. Joshua Herron and Ms. Berenise Vazquez. ***Motion carried unanimously.***

EMPLOYEE HOLIDAY CALENDAR 2018-2019. A motion was made by Mr. Castillo and seconded by Ms. Pizano to approve the Employee Holiday Calendar 2018-2019. ***Motion carried unanimously.***

NEW BUSINESS: ***RESOLUTION No. 05172018.*** A motion was made by Mr. Castillo and seconded by Ms. Sassie to approve Resolution No. 05172018. The resolution was approved with the following roll call vote: AYES: Trustee Castillo, President Armenta, Trustee Hester, Clerk of the Board Jimenez, Trustee Pizano and Trustee Sassie. NAYES: None. Absent: Trustee Lopez. ***Motion carried unanimously.***

RESOLUTION No. 05172018-1. A motion was made by Mr. Jimenez and seconded by Ms. Sassie to approve Resolution No. 05172018-1. The resolution was approved with the following roll call vote: AYES: Trustee Castillo, President Armenta, Trustee Hester, Clerk of the Board Jimenez, Trustee Pizano and Trustee Sassie. NAYES: None. Absent: Trustee Lopez. ***Motion carried unanimously.***

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre reviewed the Monthly Budget Update report. He pointed out he projected a twenty-one thousand dollar reduction in deficit spending due to reduction in ROP salaries, fringe, supplies and operating expenses.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell provided the board with a list of IVROPCF Scholarship recipients. Mr. Obergfell shared about seventy IVROPCF Scholarship Applications were received. The IVROPCF Scholarship application information was shared with school administrators and counselors. The Career Specialist also shared the announcement with the community and on the schools bulletins. Mr. Obergfell announced ten CTE Leadership Organizations received five-hundred dollar Career and Technical Student Organization (CTSO) Scholarships throughout the school districts. The board requested to be informed of the CTSOs that receive scholarships. Mr. Obergfell reminded the board that the IVROPCF also contributed towards the National Career Readiness Certificate (NCRC) amongst other items that the IVROPCF have supported.

CTE UPDATE. Mr. Campos provided an A-G Technical Assistance Update. The Phase 1 submission deadline is May 31st. With this submission teachers will have the opportunity for feedback and two more submission attempts. A workshop was planned at IVROP but the recent damage to the computer lab caused IVROP to provide onsite assistance. IVROP has developed a tool which details the steps teachers need to submit their course. Mrs. Sutter provided a brief update regarding 5 the schools that have been receiving A-G technical support. Calexico High School is in the process of submitting seven, Brawley Union High School- three, Calipatria High School submitted two, Southwest High School is in the process of submitting one and Imperial High School is in the process of submitting one. Mr. Davies A-G submission has already been submitted and approved.

The Tenth Annual Evidence Based Practice Nursing Conference was held on May 5th, which included and Nursing Conference which was very successful. IVROP works closely with this group, which includes San Diego State University (SDSU), which provides mentors who work with the high school sites. Calexico High School had a team attend and present their health project. Some of the schools weren't able to attend the conference due to conflict with high school prom dates. Some of the Health classes completed the work but were unable to present at this event. IVROP will be working closer with this event, and assist with better scheduling. This is a good work-based learning/skill development opportunity for health students.

The Regional Law Enforcement Advisory Committee met on May 10th. Mr. Campos commented that there was a great turn out. This event has been planned since the beginning of the academic year. Over thirty Law Enforcement individuals attended. Ms. Sutter said it was a great opportunity to network. Brawley, Calexico and Central instructors attended. This is the first of a few other targeted industry meetings, such as Agriculture, along with the Regional CTE Advisory Meeting held in the fall.

2017-2018 IVROP GOAL UPDATE. The board requested to be provided with an update on the 2018-2019 Goals from IVROP Staff and Management by the next board meeting.

CORRESPONDENCE: Mr. Obergfell shared the letter from Norma Fajardo, Imperial County Office of Education Senior Director, External Business. The board was provided with a copy of the 2018 Celebration of Education Program.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press articles dated April 13, 16, 18, 20, 22, 2018 and May 4, 8, 2018.

EVENTS. Mr. Obergfell extended an invitation to the board to attend the events taking place in May and June.

BOARD AND SUPERINTENDENT COMMENTS:

Ms. Armenta thanked everyone for all the work they do.

Mr. Castillo thanked everyone. He mentioned the DWTS Gala was a nice event and the results of this great event are the scholarships.

Mr. Hester agreed with all the comments mentioned by the other board members.

Mr. Jimenez said he also agreed with all the comments made by the other board members.

Ms. Pizano mentioned she will be going out of town.

Ms. Sassie thanked everyone for all their hard work. She hopes everyone has a safe graduation.

Mr. Obergfell informed the board that Ice Cream Social that was held for staff was a success. He thanked Ms. Ramirez for purchasing the items for the Ice Cream Social and thanked Management for setting up for the Ice Cream Social. Mr. Obergfell and the IVROP WASC team had a conference call with the WASC team. IVROP is preparing for a Fall WASC visit. We are hoping and anticipating to get approved for three years with a possible visit. The Memorandum of Agreement will be placed in the June board packet. Mr. Campos met with Ms. Claudia Montano, Calexico Unified School

District Director of State and Federal Projects. Mr. Obergfell provided the board with an update in regards to the damage caused to the Computer Lab. When the incident took place the Fire Department was concerned with the building structure. The foundation was redone in the computer lab. At this point, only the cosmetic issues are pending. Mr. Obergfell thanked Ms. Ramirez and the Volunteers for their assistance with the Dancing with the Stars Gala. Mr. Obergfell thanked the board for their support. He reminded the board that he'll be taking vacation from July 2nd through July 19th.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, June 21, 2018 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 8:21 a.m.