

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of May 16, 2019  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the meeting to order at 6:31 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Lorenzo Calderon, Jr.**, Board Member, Calexico Unified School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Jacinto “Jay” Jimenez**, Board Member, Central Union High School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Mr. Raul Navarro**, Board Member, Calipatria Unified School District  
**Ms. Carol Sassie**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Mr. Miguel Gutierrez, Project Specialist, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Ms. Linda Lopez, Project Specialist, Imperial Valley ROP  
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP  
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Mr. Luis Torres, Program Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. Jimenez led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/ ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** A motion was made by Mr. Jimenez and seconded by Mr. Hester to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of April 18, 2019, Regular Meeting;
- April '19 Warrant Order #'s: 19039194-19039245; 19040207-19040305; 19041325-19041364; 19042047-19042108; 19043162-19043211.
- Quarterly Investment Report – ending March 31, 2019.

**PERSONNEL:**

**APPOINTMENT OF PERSONNEL.** A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the appointment of personnel of Ms. Karina Astorga, Ms. Martina Castro, and Ms. Prisilla Gonzalez. **Motion carried unanimously.**

**RESIGNATION.** A motion was made by Ms. Sassie and seconded by Mr. Jimenez to approve the resignation of Ms. Karla Ornelas. **Motion carried unanimously.**

**NEW BUSINESS:**

**RESOLUTION No. 05162019.** A motion was made by Mr. Jimenez and seconded by Ms. Sassie to approve Resolution No. 05162019. The resolution was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hester, Clerk of the Board Jimenez, Trustee Lopez, Trustee Navarro and Trustee Sassie. NAYES: None. Absent: None. **Motion carried unanimously.**

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. De La Torre shared the Monthly Budget Update. He mentioned there weren't any funding updates/changes to report. Mr. De La Torre reminded the Board that IVROP would be the lead fiscal agent for the Strong Workforce Program. The K12 Strong Workforce Program is a thirty-month grant. The funding for the K12 Strong Workforce Program begins July 1, 2019. Mr. Obergfell informed the board that Ms. Hernandez is also working on the IV Mobile Career Lab.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell thanked Mr. Lopez for participating in the 2019 Imperial Valley Regional Occupational Program Community Foundation (IVROPCF) Dancing with the Stars (DWTS) Gala. He said he did a wonderful job. Mr. Obergfell thanked the Sponsors, Instructors, and Vendors for their support. He also thanked the Coordinator (Ms. Marcela Miranda-Silva), Ms. Ramirez, and the volunteers. He announced this year twenty-one scholarships will be awarded. The quality of the applications has improved. He recognized Mr. Brandon Currin, Career Specialist that brought in fifty percent of the scholarships. Mr. Lopez was grateful for the opportunity to participate in the 2019 IVROPCF DWTS. Mr. Lopez said he had a good time.

**CTE UPDATE.** Mr. Campos shared Ms. Adriana Hernandez's role as the "Transition" CTE Program Manager. Mrs. Hernandez helped with a recent UC A-G class submission for Alternative Education, which was approved. The CTE Program Manager interviews will be held soon to fill the CTE Program Manager position permanently. IVROP Ed. Services/CTE, Project RISE, and the Student and School Success Program provided a presentation to Southwest High School's Administration team on April 29<sup>th</sup> that provided an overview of all the services IVROP provides to students, teachers, and the campus in general. More of these types of presentations will be provided to the other schools. Mr. Campos provided an update on the Calexico MOA, which will go before the Calexico Board on May 23 as a three-year MOA agreement, at the request of Mr. Carlos Gonzales, CUSD Superintendent. Mr. Campos mentioned working and meeting with Mrs. Claudia Montañó (CUSD Director of State and Federal Projects) on revising the MOA. Mr. Campos mentioned the Imperial Valley Health and Public Services Consortium was awarded a grant of \$3,823,683 for the K12 Strong Workforce Partnership Grant. IVROP is the LEA; the grant is a partnership with ICOE and all the other high school serving districts throughout the Imperial Valley. The funder is the California Community Colleges, Chancellor's Office.

IVROP assisted Calexico's Ag program with an Ag. Advisory Meeting held On May 9<sup>th</sup> an in Calexico. IVROP will also help the Calexico Ag. Program with an Ag. awards/advisory meeting event on May 23<sup>rd</sup>. Ms. Adriana Hernandez will be providing A-G Technical Assistance Work Session on May 17<sup>th</sup> for CTE and Academic Teachers in the IVROP Computer Lab.

**WASC UPDATE.** Mr. Campos announced an initial WASC Planning Meeting for IVROP management is scheduled on May 20<sup>th</sup>. He shared the meeting agenda items: Revise Action Items deadline, deadline to establish Self-Study and report timeline, deadlines to establish Admin and Focus groups. Mr. Campos talked about the need for managers to participate in ongoing online Self-Study WASC training, and that select managers will participate in WASC visits in 2020. Select managers participating in WASC visits include Superintendent Obergfell, Mr. Campos, Mr. De La Torre, Mr. Aguirre, Mr. Gonzales, and Mrs. Hernandez.

**PRESENTATION:** None.

**CORRESPONDENCE:** Mr. Obergfell reviewed the letter received from Ms. Norma Fajardo, ICOE External Business Senior Director.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergfell reviewed the articles in the Imperial Valley Press dated April 12, 13, 14, 15, 16, 24, 2019 and May 1, 4, 5, 8, 9, 2019.

**EVENTS.** Mr. Obergfell extended an invitation to the board to attend the events taking place in May and June.

**BOARD AND SUPERINTENDENT COMMENTS:**

Ms. Armenta had no comment.

Mr. Calderon, Jr. told Mr. Obergfell he is doing good work.

Mr. Hester asked information regarding Skills USA be provided to the school districts through CTE.

Mr. Jimenez shared that he presented the IVROPCF Scholarships at the Southwest High School Senior Awards Night. Mr. Jimenez said Mr. Obergfell is a highly skilled Superintendent. Mr. Jimenez commended Mr. Obergfell for being an Outstanding Administrator and Leader.

Mr. Lopez thanked everyone that was involved with the 2019 IVROPCF DWTS. All the Imperial Valley kids will benefit from this event. He shared people are looking forward to the 2020 IVROPCF DWTS.

Mr. Navarro congratulated IVROP for the Strong Workforce Grant.

Ms. Sassie congratulated IVROP for the Strong Workforce Grant. She praised those involved with Calexico. Ms. Sassie said the leadership is great. She wished everyone a safe end of the school year. She commended IVROP for making the DWTS about the dancing and the scholarships. She thanked the IVROPCF.

Mr. Obergfell had no comment.

**CLOSED SESSION:** A motion was made by Mr. Jimenez and seconded by Mr. Lopez to move into Closed Session. **Motion carried unanimously.** The Board moved into Closed Session at 6:59 a.m. to discuss the following:

Personnel matters related to the appointment, employment, evaluation of performance, of public employee pursuant to Government Code § 54957. Title: Superintendent Evaluation

**RETURN TO OPEN SESSION:**

A motion was made by Mr. Hester and seconded by Mr. Jimenez to return to open session. ***Motion carried unanimously.*** The Board reconvened at 7:56 a.m.

Ms. Armenta reported no action was taken.

**NEXT MEETING:**

The next IVROP Board Meeting was scheduled for Thursday, June 20, 2019 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:**

The meeting adjourned at 8:06 a.m.