

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of April 19, 2018  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Michael Castillo**, Board Member, Calexico Unified School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Jacinto “Jay” Jimenez**, Board Member, Central Union High School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Ms. Margie Pizano**, Board Member, Calipatria Unified School District  
**Ms. Carol Sassie**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Ms. Linda V. Lopez, Project Specialist, Imperial Valley ROP  
Ms. Raquel Lopez, School-to-Career Technician, Imperial Valley ROP  
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Ms. Jennifer Sutter, Program Manager, Imperial Valley ROP  
Mr. Luis Torres, Program Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. Campos led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/ ANNOUNCEMENTS:** Mr. Obergfell introduced Ms. Adriana Hernandez, Project Éxito III/Customized Services Program Manager.

**CONSENT AGENDA:** A motion was made by Mr. Hester and seconded by Mr. Jimenez to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of March 15, 2018, Regular Meeting;
- March '18 Warrant Order #'s: 18134581-18134690; 18135578-18135658; 18136683-18136754; 18137608-18137675; 18139163-18139224.

**PERSONNEL:** ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Jimenez and seconded by Mr. Castillo to approve the appointment of personnel of Ms. Monica Gamboa, Ms. Adriana Hernandez,

Ms. Christie Jimenez, Ms. Virginia Luna, Mr. Jose Perez-Soriano and Mr. Derval Wilson, Jr. ***Motion carried unanimously.***

***RESIGNATION.*** A motion was made by Ms. Sassie and seconded by Ms. Pizano to approve the resignation of Mr. Fernando Romero. ***Motion carried unanimously.***

***VARIABLE TERM WAVIER.*** A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the continuation to employ Ms. Crystal Cortez Valenzuela, Mr. Victor Nuno and Ms. Roxine Zamora on the basis of a Variable Term Wavier (English Learner) for the 2018-2019 school year as part of the IVROP CTE MOA Addendums for supplemental services. ***Motion carried unanimously.***

**NEW BUSINESS:** ***RESOLUTION No. 04192018.*** A motion was made by Mr. Jimenez and seconded by Ms. Pizano to approve Resolution No. 04192018. The resolution was approved with the following roll call vote: AYES: Trustee Castillo, President Armenta, Trustee Hester, Clerk of the Board Jimenez, Trustee Lopez, Trustee Pizano and Trustee Sassie. NAYES: None. Absent: None. ***Motion carried unanimously.***

#### **INFORMATIONAL ITEMS:**

***MONTHLY BUDGET UPDATE.*** Mr. De La Torre reviewed the Monthly Budget Update report. He said there were no changes from the previous Monthly Budget Update report. Mr. De La Torre is still projecting deficit spending. He informed the board that there has been some savings in salaries and fringe benefits. There has been some increase costs on building maintenance expenses. Mr. Hester pointed out a mistake on the Monthly Budget Update Report. Mr. De La Torre noted the mistakes and will correct them. Mr. De La Torre has projected an 18.7% increase on CalPERS. Funders have been informed on the projected increase. He mentioned health rates might be increasing in the future.

***IVROP COMMUNITY FOUNDATION.*** Mr. Obergfell announced that about seventy IVROPCF Scholarship applications had been submitted. IVROPCF Scholarship applications were received from all the districts. The IVROPCF scoring committee is reviewing the scholarship applications. Mr. Obergfell mentioned that Mr. John Moreno will not be competing this year. Mr. Obergfell informed the board that Ms. Ramirez has an ongoing DWTS ticket waiting list for those individuals interested in purchasing a DWTS ticket. The deadline for Stars to submit money or unpaid tickets is Monday, April 23<sup>rd</sup>. This year the foundation will be receiving proceeds from the bar. Mr. Obergfell said this year expenditures are increasing and revenue is decreasing due to fewer tickets because of a smaller venue.

***CTE UPDATE.*** Mr. Campos received positive comments from the instructors on the Law Enforcement Competition. Mr. Campos shared the Law Enforcement Competition results. IVROP will send out a thank you letter to agency participants via the IV Press, along with personal letters to the industry representatives. Mr. Campos provided information on Course Competencies as an informational item. He provided an example of a Competency Certificate that is provided to students, which is an added value service of IVROP. Competency certificates help students to demonstrate their skill attainment in CTE courses, which is especially helpful when a course does not offer an industry recognized credential and a student wants to demonstrate to an employer what specific CTE skills they possess. Educational Services will be refocusing its efforts next academic year to educate teachers and students about the benefits of Competencies, which are aligned to CTE and Academic standards. The board recommended sharing this information with principals. The A-G submission process, Phase 1 deadline is May 31<sup>st</sup>. Calexico requested technical assistance with the A-G submission process. A tentative date has been set for Technical

Assistance on May 11<sup>th</sup> in the IVROP Computer Lab. It is ideal that all teachers take advantage of the Phase 1 deadline in order to take advantage of the feedback and two more attempts at resubmission. Technical Assistance will be provided to CTE Instructors .

**PRESENTATION:** Ms. Lopez, Project Specialist shared a Law Enforcement Competition video. Brawley Union High School, Calexico High School and Central Union High School Law Enforcement Classes participated in the years Law Enforcement Competition. The three Law Enforcement Instructors were involved in the planning and organization of the competition. Law Enforcement students that participated in the competition wore the same colored t-shirt so the judges couldn't make a distinction from which high school the student were from.

Ms. Sutter, Program Manager presented on the 2018 Imperial Valley Youth Ag. Summit. The Summit was held on March 15, 2018. The intent of the Ag Summit was to provide Agriculture Education Programs with a new/unique opportunity relevant to program instructional goals. The objective was to provide students with an opportunity to tour local agriculture industry facilities; Expose students to diversified agriculture employment opportunities in the Imperial Valley; provide students with an opportunity to network with local agriculture business owners and employers. Students were able to tour three local agriculture businesses. Students participated in an interactive lunch where they were able to network with a variety of local agriculture businesses. Over four hundred attendees attended the Ag. Summit. Brawley Union High School, Calexico High School, Calipatria High School, Holtville High School, Imperial High School and Southwest High School participated.

**CORRESPONDENCE:** Mr. Obergfell shared the letter from Kim A. Sloan, Self-Insured Schools of California (SISC) Chief Financial Officer.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press articles dated March 12, 17, 18, 23, 25, 28, 30, 2018 and April 2, 6, 8, 2018.

**EVENTS.** Mr. Obergfell extended an invitation to the board to attend the events taking place in April and May.

**BOARD AND SUPERINTENDENT COMMENTS:**

Ms. Armenta recognized all IVROP Staff for all their hard work.

Mr. Castillo said everyone is doing an amazing job.

Mr. Hester was sorry he couldn't attend the Showcase. He thanked Ms. Lopez and Ms. Sutter for their presentations.

Mr. Jimenez shared the IVROP Showcase Imperial Valley Press article.

Ms. Pizano thanked Ms. Sutter and Ms. Lopez for their presentation.

Ms. Sassie congratulated everyone involved with the showcase on a job well done. She mentioned Ms. Darlene Hale, former IVROP student is currently the Administrative Secretary for the Imperial County District Attorney's Office.

Mr. Obergfell recognized the Management and Staff committees that assisted with the organization of the showcase. He thanked the board members for attending the showcase. Mr. Obergfell mentioned the past superintendents and board members were recognized at the Showcase. Two of the key honorees weren't able to attend the showcase. Imperial County was recognized as the Business Partner of the Year. Mr. David Gupton will be recognized as the CTE Teacher of the Year at the Dancing with the Stars Gala. Mr. Obergfell informed the board that he would be taking vacation from July 2<sup>nd</sup> to July 19<sup>th</sup>.

**NEXT MEETING:** The next IVROP Board Meeting was scheduled for Thursday, May 17, 2018 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 7:59 a.m.