

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of April 18, 2019  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Sasie called the meeting to order at 6:31 a.m. The following persons were present:

**Mr. Lorenzo Calderon, Jr.**, Board Member, Calexico Unified School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Jacinto “Jay” Jimenez**, Board Member, Central Union High School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Ms. Raul Navarro**, Board Member, Calipatria Unified School District  
**Ms. Carol Sassie**, Board Member, Brawley Union High School District  
Mr. Edwin Oberfell, Superintendent, Imperial Valley ROP  
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP  
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP  
Ms. Jennifer Sutter, Program Manager, Imperial Valley ROP  
Mr. Luis Torres, Program Manager, Imperial Valley ROP  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Miguel Gutierrez Project Specialist, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. Juan Campos led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/ ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** A motion was made by Mr. Calderon and seconded by Mr. Jimenez to approve the items on Consent. Agenda as presented. ***Motion carried unanimously.***

- Minutes of March 21, 2019, Regular Meeting;
- March '19 Warrant Order #'s: 19034730-19034776; 19035802-19035879; 19036829-19036887;19038341-19038402.

**PERSONNEL:** ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Jimenez and seconded by Mr. Calderon to approve the appointment of personnel of Nancy Camacho, Miguel Gutierrez, and Gerardo Parra. ***Motion carried unanimously.***

***RESIGNATION.*** A motion was made by Mr. Lopez and seconded by Mr. Calderon to approve the appointment of resignation of Ms. Jennifer Sutter. ***Motion carried unanimously.***

**VARIABLE TERM WAIVER.** A motion was made by Mr. Calderon and seconded by Mr. Jimenez to approve the continuation to employ Roxine Zamora on the basis of a Variable Term Waiver (English Learner) for the 2019-2020 school year as a part of the IVROP CTE MOA Addendums for supplemental services.

Ms. Carol Sassie mentioned that she was impressed with Ms. Zamora's Medical Assistant booth at the showcase, and believe this program would benefit Brawley Adult Ed, too.

**NEW BUSINESS:** None.

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. Edwin Obergfell went over the Monthly Budget Update. He mentioned this budget includes the addendums for Project Connect, Project Work-ESE, and Project HSP, which increased the 18/19 budget. He added that they are incrementally working on reducing deficit.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell reminded everyone that the Dancing with the Stars Gala is on May 3<sup>rd</sup> at the Quechan. He also mentioned that rehearsals will be on May 2<sup>nd</sup>. He added that tickets are slower than usual, but they are providing free shuttle services with a capacity of 54 passengers that will be leaving from Imperial Valley College at 5:30 p.m. and coming back from Quechan at midnight. Anyone with a ticket can register to ride the shuttle to and from the event. He also mentioned that this year they have at least one more platinum sponsor than in the past. In addition, Mr. Obergfell was happy to announce that this year they received 118 scholarship applications—more than ever before—and he added that most of these came from Career Specialist's, Brandon Currin, work at Southwest High School. Mr. Obergfell also announced that tickets for DWTS Gala were still on sale, and that guests could still get a hotel room at the reduced rate of \$99 + tax if they reserved by calling the 572 number.

**CTE UPDATE.** Mr. Campos reported that the Ag. Summit had been very successful and that 500 students from all 7 high schools attended. Ms. Sutter added that they partnered with 3 AG companies and were able to provide tours in the morning and later attended the AG Expo where there were about 58 different booths/exhibitors. She added that University of Arizona Ag students assisted with the tours of the facilities, and she was excited to share that 2 of our high school students received internships at Helena on the spot. Mr. Campos added that a survey was provided to all teachers and students so they can receive feedback and keep improving for future years.

Mr. Campos mentioned that Ed. Services provided an IVROP update to the Imperial Board on April 11<sup>th</sup>. The presentation was well received. Update presentations will be given to the other district Boards in the near future.

Mr. Campos also mentioned that the Law Enforcement Competition had to be postponed for several reasons that can be discussed separately with the board if needed. Mr. Campos added that that IVROP's role is to facilitate and support the event, and that ultimately the event is led by teachers and it cannot be successful if we don't have full buy-in and participation from the teachers. The lack of full interest and support resulted in the cancellation.

Mr. Campos provided a brief update on the Showcase that took place on April 9<sup>th</sup>, and he said that, overall, he received great feedback although we had to battle different events going on along with a wind storm. He added that we provided surveys to staff to receive feedback because we are always striving for continual improvement. He asserted that although Ed. Services leads the

charge, this event is an organizational effort. Mr. Obergfell mentioned that one of the conflicts we had was the Central Union High School board meeting going on at the same time, and apologized for this, and said we would try to improve and look at calendars better in the future. He added that we still had a good turn out since 500-600 people attended. Mr. Campos added that another positive was that this year we recognized outstanding students/participants from projects who hadn't been recognized before, such as ALTO and Migrant Ed. Mr. Obergfell took time to recognize other winners, such as the mentors, Joe Montenegro and Eddie Madueño, and Partner of the Year, Terri and Les Rogers. Mr. Campos also mentioned that ROP will be meeting with Calexico Unified School District Superintendent, Carlos Gonzales on May 2<sup>nd</sup> to start discussing the 2019/2020 MOA. Mr. Campos also reminded everyone that the Phase 1 deadline for the A-G Submission is on May 31<sup>st</sup> and mentioned that Ed. Services is available for technical support for all teachers and will have a workshop in May to assist teachers with their submissions.

**WASC UPDATE.** Mr. Campos said there would be an Initial WASC Committee meeting on May 20 at 9:00 a.m.

**PRESENTATION:** None.

**CORRESPONDENCE:** **LETTER FROM JACKIE CORDOVA, HIPPYUSA NATIONAL TRAINER.** IVROP received a letter that recognized Ms. Maria Pantoja and her staff on receiving accreditation. Mr. Jimenez asked if the letter included a copy of the report, and Mr. Obergfell responded that it did. He also added that Ms. Jackie Cordova was actually going to share some of the things she saw at ROP HIPPY with other HIPPY Programs because she thought they were great.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press articles dated March 17, 19, 21, 22, 23, 25, 26, 29, 31, 2019 and April 4, 7, 10, 2019.

**EVENTS.** Mr. Obergfell extended an invitation to the board to attend the IVROPCF Dancing with the Stars Gala at the Quechan Casino and Resort on May 3<sup>rd</sup> from 6-12 p.m.

**BOARD AND SUPERINTENDENT COMMENTS:**

Mr. Calderon had no comments.

Mr. Hester had no comments.

Mr. Jimenez said that if you haven't bought your ticket to the DWTS Gala you'll be missing out.

Mr. Lopez apologized for not attending the IVROP Showcase, but he hopes to not miss it next year. He also said he will see all of us at the Quechan.

Mr. Navarro had no comments.

Ms. Sassie thanked those who decorated the Showcase. She commented on the recognition of the students, and how important it is for them and their parents. She mentioned that the live cooking demonstration was great.

Mr. Obergfell thanked Ms. Jennifer Sutter for all her work with IVROP, and said they were blessed to have had her and now Ms. Adriana Hernandez. He said Ms. Hernandez is an experienced manager, responsible for RISE, has a teaching background, and had a bit of time to learn from Ms.

Sutter. Mr. Obergfell also apologized to CUHSD for the Showcase being scheduled at the same time as their board meeting. He commented on the showcase and some of the recognitions: Mr. Eddie Madueño, Joe Montenegro, Mr. and Mrs. Rogers, and ROP Alumni, Humbert Felix, who is currently and Aurora High School teacher. He thanked all the ROP staff and congratulated Southwest High School HOSA for their success on the State Competitions on April 16<sup>th</sup>.

**NEXT MEETING:** The next IVROP Board Meeting was scheduled for Thursday, May 16, 2019 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 7:30 a.m.