

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of April 15, 2021  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the virtual meeting to order at 6:32 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Lorenzo Calderon, Jr.**, Board Member, Calexico Unified School District  
**Mr. Carlos Hernandez**, Board Member, Central Union High School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Mr. Raul Navarro**, Board Member, Calipatria Unified School District  
**Ms. Gloria Santillan**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Ms. Nancy Camacho, Career Specialist, Imperial Valley ROP  
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Ms. Pamela Dominguez, Career Specialist, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Ms. Jessica Reyes, Career Specialist, Imperial Valley ROP  
Ms. Celeste Rodriguez, Career Specialist, Imperial Valley ROP  
Ms. Stephanie Sandoval, Data Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. Hernandez led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/ ANNOUNCEMENTS:** Mr. Obergfell introduced Ms. Sandoval, IVROP Data Manager. The board introduced themselves.  
  
Mr. Calderon joined the meeting at 6:34 a.m.

**CONSENT AGENDA:** A motion was made by Mr. Lopez and seconded by Mr. Hester to approve the items on Consent Agenda as presented. The consent agenda was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board

Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent:None. **Motion carried unanimously.**

- Minutes of March 18, 2021, Regular Meeting;
- March '21 Warrant Order #'s: 21126961-21126990; 21127624-21126961-21126990; 21127624-21127666; 21128321-21128363; 21129077-21129121.

Let the record reflect that Mr. Calderon joined the meeting at 6:39 a.m.

**PERSONNEL:** **2020-21 SUPERINTENDENT SALARY SCHEDULE PROPOSED REVISION.** Mr. De La Torre said he brought back the Superintendent Salary Schedule the was approved last month which reflects the 5% salary effective April 1, 2021 (\$146,996), along with an additional 5% annual step increase on July 1, 2022 (\$154,346), and July 1, 2023 (\$162,063). Mr. Obergfell said the 2020-21 Superintendent Salary Schedule only indicates what was approved by the board last month. A motion was made by Ms. Santillan and seconded by Mr. Calderon to approve the revised Superintendent Salary Schedule 2020-21 effective April 1, 2021. The 2020-21 Superintendent Salary Schedule was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. **Motion carried unanimously.**

**APPOINTMENT OF PERSONNEL.** A motion was made by Mr. Lopez and seconded by Mr. Navarro to approve the appointment of Mr. Carlos Chao. The appointment of personnel was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. **Motion carried unanimously.**

**EMPLOYEE HOLIDAY CALENDAR 2021-2022.** A motion was made by Mr. Hester and seconded by Mr. Lopez to approve 2021-2022 Employee Holiday Calendar. The 2021-2022 Employee Holiday Calendar was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Jr., Trustee Hernandez, Trustee Hester, Trustee Navarro, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: None. **Motion carried unanimously.**

**NEW BUSINESS:** **2021-2022 BOARD OF TRUSTEE MEETING CALENDAR.** A motion was made by Ms. Santillan and second by Mr. Lopez to approve "Dark Day" for July and 2021-2022 Board of Trustee Meeting Calendar. The 2021-2022 Board of Trustee Meeting Calendar was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Jr., Trustee Hernandez, Trustee Hester, Trustee Navarro, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: None. **Motion carried unanimously.**

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. De La Torre pointed out he added the budget for the Strong Workforce Program High School Round 3. This resulted in net increase of \$1,400,000 for the current fiscal year.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell reported the IVROPCF Board had met on Tuesday, April 13<sup>th</sup>. Project ACE Plus (AB 1111) and Project READY4Life provided the IVROPCF Board with an update on these projects. He reminded the IVROP Board that the 2021 Dancing with the Stars Gala was cancelled. Mr. Obergfell announced Mr. Aaron Popejoy from Conveyor was working on a video keep the momentum for DWTS, scholarship information, and ticket reimbursement information. The public will have the choice to receive reimbursement for their

tickets or receive a ticket for the 2022 DWTS if they do not request to be reimbursed for their tickets.

Mr. Obergfell reminded the board that the reason the IVROPCF DWTS Gala is held is to raise money for scholarships. Mr. Obergfell announced seventy-two scholarships were submitted. The bulk of the scholarships were submitted for the Scholastic Award and IVROP/CTE Award categories. Eight scholarships were submitted for the Exemplary Community Award category, three for the Empowerment Award category, and seven for the General Award category. The schools will be notified of the final 2020-2021 IVROPCF Scholarship Award recipients on May 10, 2021. Thanks to Vesper Society, the IVROPCF board will be awarding an additional \$20,000 in scholarships.

**CTE UPDATE.** Mr. Campos shared Ms. Hernandez had provided the CTE and WASC update during his absence. Mr. Campos mentioned he would share some comments regarding his resignation later in the update. He mentioned conversations are pending regarding the MOA for Imperial Unified School District, Calipatria Unified School District, and Holtville Unified School District. He mentioned that the MOAs for BUHSD, SPVUSD, and Calexico USD were secured, and felt confident that the ICOE and CUHSD will be secured.

Ms. Hernandez provided an update on the San Diego State University (SDSU) Health Mentoring Sessions. She mentioned the Mentoring Sessions were made available to all the Imperial County Health Students. She reported that fifteen students participated in the Critical Care Crash Course sessions. The students that attended the Critical Care Crash Course sessions had to be second year health students. The Coaching & Leadership Development sessions were open to all health students. Eleven students participated in the Coaching & Leadership Development sessions. Some of the students participated in the Critical Care Crash Course and the Coaching & Leadership Development sessions. It was in partnership with SDSU, with Dr. Helina Hoyt and her nursing students. Current nurses and SDSU professors were working with the youth.

Ms. Hernandez shared the Outstanding Student Process has been completed. One-hundred thirty-two students were nominated by their CTE Teachers or Career Technical Student Organization (CTSO) Advisors. Students competed with students throughout the county within their own industry. Twenty-nine students competed for the Top Outstanding Student by submitting an application, resume, written prompt response, and participated in a virtual interview. Interviews were held on March 24<sup>th</sup> through March 26<sup>th</sup>. The interview process went a lot smoother this year because we did not have to deal with transportation, permission slips, or being excused from class. We were able to get at least two interview panelists for each industry throughout the region. We usually get local experts to be the interview panelists. We combined the industries in the three days, and we were able to get at least three interview panelists for each interview day. We usually get local experts to be the interview panelists, but we were able to reach out to industry experts from out of the county, too, due to the virtual nature of the interviews.

Yesterday, April 14<sup>th</sup>, we were able to hold our first Virtual Showcase and Recognition Ceremony to present Special Recognitions. We presented the Partner of the Year Award, Business Partner of the Year Award, and the Commitment to Empowerment Award. She thanked Mr. Hester and Ms. Santillan for joining the Virtual Showcase and Recognition Ceremony. She informed the board that if they missed the Virtual Showcase and Recognition Ceremony, the video will be edited and uploaded to the IVROP Showcase website. Ms. Hernandez announced their will be mini sessions provided throughout the month of April. The board was provided with a copy of the dates, times, and links to the mini sessions. The CTE pre-recorded Ceremony video will be released on April 30<sup>th</sup> at 4 pm on the IVROP Showcase Website <https://www.ivropshowcase.org/>. Mr. Campos said

Ms. Hernandez did an awesome job MC the Virtual Showcase and Recognition Ceremony. Mr. Campos also thanked the Management Team and the Educational Services Team that assisted with the Showcase and Recognition Ceremony. He again thanked Ms. Hernandez for assisting with the CTE Update.

Mr. Campos gave brief comments about his upcoming resignation. He mentioned accepting a position as a CTE Teacher at Imperial High School and the timing being right to take a leap of faith and pursue a lifelong dream of teaching. Mr. Campos shared he was the Education Coordinator of IVROP since 2016, and briefly mentioned his role and support of CTE. He talked about how IVROP Senior Cabinet and Managers have rallied to work together during COVID. He mentioned how COVID has created loss, trauma, and other family destabilizing situations for students and their families, and the difficulties public education, students and school personnel will face in the years to come. He explained how he felt good teachers will be in high demand because of COVID and how he felt he will be able to make a difference for students as a teacher through his life experiences, career and all the skills acquired at IVROP. Mr. Campos thanked Superintendent Obergfell, the Board, IVROP Senior Cabinet, IVROP Managers, and IVROP staff for all their hard work and vowed to help IVROP with a smooth transition and support IVROP in any way he can after he leaves, with a few ideas already discussed between he and Edwin. Mr. Campos commented on how the IVROP's strong management team will continue to do an excellent job in carrying forward the mission, goals, and programs of this organization. Lastly, Mr. Campos shared that he would like to continue to work with IVROP and Managers in his new capacity by leveraging their support and services for his students and students at Imperial High School, such as working with Adriana Hernandez and the Career Specialists, and with Chantelle Gerardo and her Ready for Life team.

The board all thanked Mr. Campos for his time and service to IVROP and congratulated him on his new position. Mr. Lopez said he was sad that Juan was leaving IVROP but happy IUSD will be gaining him as a teacher. President Armenta echoed the board's sentiments and congratulated Juan on his leap of faith and pursuit of the noblest of careers, teaching. Mr. Obergfell also thanked and congratulated Mr. Campos and commented on his years of service beginning in 2002 to 2005, and then rejoining IVROP in 2011. Mr. Obergfell echoed Juan's comments and reiterated the comment about IVROP's strong management team and system for Educational Services will continue to do an excellent job in carry forward the responsibilities and support the districts.

**WASC UPDATE.** Mr. Campos said internally mangers have been going through training on the WASC process. A readiness survey was emailed out to all the managers to range their progress, understanding their assigned tasks, and their next steps. He will be following up with mangers. Their will be a transition of the WASC duties to another manager. We have an awesome management team. Mr. Campos, Mr. Adrian Gonzales, Mr. Miguel Gutierrez, Mr. Aguirre, and Ms. Maria Pantoja are part of the Action Plan Team. The Action Plan Team met on March 25<sup>th</sup> and revised the Action Plan goals and began reviewing the IVROP Mission Statement, Vision Statement, and SLOs. He assigned SLOs and Mission Statement for further review to team members to discuss during the next scheduled meeting on April 16<sup>th</sup>, with the hope of having some final drafts by the end of the meeting.

## **PRESENTATION.**

Ms. Hernandez and the Educational Services Team presented on Imperial Valley Regional Occupational Program Educational Services Core CTE Support Services. Mr. Campos said they are part of four programs of the CTE Support Services. Ms. Hernandez said our primary goal is supporting CTE Students and CTE Programs in Imperial County. Services have been expanded based on school needs and requests. Some of the services that we have started offering recently are being offered based on the school needs. We are also currently offering Parental Engagement Support and Case management Support to districts that requested it.

Ms. Rodriguez, Strong Workforce Program and Southwest High School IVROP Career Specialist. She shared information about the CTE Ambassadors. Three CTE Ambassadors were able to participate in the CTE Panel. She shared fliers created by the CTE Ambassadors to promote CTE Courses available at their school site. Students shared these fliers on their Instagram page for other students to view. Work Based Learning Opportunities have been provided to students so they can connect to the industry and have real life work experiences. The IVROP-SDSU Mentoring and Coaching Program was one option for the students. The students learned about the education and work experience that you need to be a nurse. The students were provided with scenarios how to assess a patient when they go into the hospital. Public Services Guest Speakers were provided at the Law Academy at Central Union High School and to Southwest High School Community Health Worker class. Ms. Amy Corrales informed the students she was a previous IVROP Nursing Student. She was able to share her educational and work experience with the students.

Ms. Camacho, IVROP Calexico Unified School District Career Specialist. This year the Youth Ag Summit was done virtually. The Virtual Youth Ag Summit was done in collaboration with Farm Smart. The students were able to participate in the Rubin Seeds Virtual Tour and Doc's Organics Virtual Tour.

Ms. Reyes, IVROP Career Specialist for Brawley, Calipatria and Holtville High Schools. At the beginning of the school year September 1, 2020 through September 22, 2020 IVROP offered their CTSO Officer Training. This is open to students in CTSO, such as FFA, HOSA, and SkillsUSA, who hold a leadership position at their schools. The purpose of this training is to assist students build their leadership skills. CTSO Support/Leadership Development. About forty students attended the CTSO Officer Training the month of September. We have continued to provide students with Career Readiness Workshops. During this time Social Emotional Learning and Developmental Assets have been provided to the students. This is to provide students with tools to become successful and resilient.

Ms. Dominguez, IVROP Career Specialist assigned to Central Union High School and Imperial High School. She presented on Parental Engagement. Career Specialist present on a different topic every month or have a guest speaker present at the school's parental monthly meetings. Some topics include social emotional learning, CTE, or any other topic pertaining to a student's future. We also provide assistance with Check-In Check-Out (CICO) Program for Central Union High School District. This is a program for students that need more help academically. Career Specialists are assigned who are in CTE courses. Six students have been assigned to CICO at Southwest High School. Twenty students have been provided with the service through CICO at Central Union High School. Students have been provided with social emotional support, and referrals to any services they may need from counselors, teachers, or other school resources. We provide data for the schools.

Ms. Camacho spoke about CTE/Career Awareness. Students' complete assessments online to help them select a career pathway. Career Specialists bring CTE awareness to students, parents, and the community through classroom presentations, campus tours, and community events. February is CTE Month. All the Career Specialist provided a CTE 101 workshops targeted for middle school and 9<sup>th</sup> grade students and their parents to bring awareness to IVROP. A student panel participated by sharing their experiences with CTE. IVROP CTE Outstanding Students were congratulated on social media during CTE Month to celebrate and bring awareness to CTE, too.

Ms. Dominguez shared CTE Teachers had the opportunity to nominate students based on their character, leadership skills, community service, or their overall growth. All the nominations were all posted on social media to recognize the students. All the Outstanding Students were able to

compete for the Top Outstanding Student Award. Ms. Hernandez shared the link for the new Showcase website. Mr. Campos said as an organization we continue to improve. Mr. Obergfell thanked everyone for the presentation. He said this is all driven by LCAP and Memorandum of Agreements. These include Career Readiness, Student Ambassadors, Student Leadership opportunities, Parental Engagement, and Engagement of Students. They also assist students with scholarship applications. Ms. Armenta thanked Ms. Hernandez for the presentation. Mr. Navarro thanked Educational Services for their presentation. He said they did an awesome job on their presentation and website. The information is very informative and transparent. Ms. Santillan said this website should be presented to every freshman.

**CORRESPONDENCE:** None.

**LEGISLATION:** None.

**OTHER:** *ARTICLES.* None.

**EVENTS.** Ms. Armenta noted the board received the information regarding the Virtual Showcase & Recognition Event Calendar.

**BOARD AND  
SUPERINTENDENT  
COMMENTS:**

Ms. Armenta said IVROP has really met this COVID challenge head on. Everything that IVROP has done to reach to students and parents to keep the services going. She congratulated all the staff for their work. Mr. Campos you are leaving IVROP to teach, which is the greatest profession in the world. She told Mr. Obergfell that he has managed the ship well as staff have left IVROP. She congratulated Mr. Obergfell on an excellent job. She told Ms. Hernandez and the Career Specialist that they were tremendous this morning.

Mr. Calderon congratulated Mr. Campos on his new position. He said Mr. Campos has been an asset to IVROP. The presentation was great! He said the website is very user friendly.

Mr. Hernandez congratulated Mr. Campos on his new position and his new journey. Ms. Hernandez the presentation was great. The structure with the website was very well done. It is very user friendly and accessible. I would like to commend you and your team for that.

Mr. Hester echoed everyone's comments about today's presentation. Great job everybody! A lot of information was provided. It is nice to have the website to be able to reference back. He thanked Mr. Campos for all the years of service with IVROP. Ms. Hernandez did a well job yesterday and I look forward to being part of the other Virtual Showcase & Recognition sessions.

Mr. Lopez thanked the ladies for their presentation. He told Mr. Campos that he hates to see him go but welcome aboard.

Mr. Navarro told Mr. Obergfell that his staff do an excellent job, which makes them recruitable. He told Mr. Campos has done excellent, he will be missed, he will continue to be part of IVROP. IVROP does an awesome job to prepare their staff to exceed as they do with their students.

Ms. Santillan thanked staff for the presentation. She congratulated Mr. Campos on his transition.

Mr. Obergfell said the IVROP Board and IVROP Staff is what keep him going. He agreed teaching is an amazing opportunity. He thanked the Board for their work and for approving his salary schedule. He told Mr. Campos he looks forward to future collaboration. As you know, we truly want

to engage with teachers. He reported more staff have received the COVID vaccine. Most of staff have received the first vaccine. Some have received their second vaccine or have an appointment to receive their second vaccine. We are getting prepared to open the office, as the Governor has provided the June 15<sup>th</sup> date. He mentioned Ms. Alexandra Gunther is the Data Manager for the Project READY4Life. Ms. Sandoval, IVROP Data Manager. He recognized Ms. Miyoko Oshima, Vesper Society. He was happy to hear that during the recent IVROP Annual Showcase the comments made by Ms. Miyoko Oshima and Ms. Helina Hoyt. We are looking at the office located on La Brucherie to lease as an additional IVROP site. He shared the Imperial Valley Press article stating the Imperial County approved RN Mentorship Program. We will be certifying additional nurses.

**NEXT MEETING:** The next IVROP Board Meeting was scheduled for Thursday, May 20, 2021 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 7:57 a.m.