

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of April 10, 2025
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Alicia Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Alicia Armenta, Board President, Imperial County Office of Education
Fabiola Calderon, Calexico Unified School District
Deby Ellet, Board Member, Central Union High School District
Larry Iten, Holtville Unified School District
Raul Navarro, Board Member, Calipatria Unified School District
Gloria Santillan, Clerk of the Board, Brawley Union High School District
Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Vicente Ayala, Director of Business & Human Services, Imperial Valley ROP
Adriana Hernandez, Project Coordinator, Imperial Valley ROP
Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Wendy Ramirez, Office Manager, Imperial Valley ROP
Stephanie Sandoval, Data Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Alicia Armenta led the pledge of allegiance.

PUBLIC COMMUNICATIONS REGARDING CLOSED SESSION: None.

CLOSED SESSION: A motion was made by Raul Navarro and seconded by Gloria Santillan to adjourn into Closed Session at 6:33 a.m. Motion carried unanimously.

RETURN TO OPEN SESSION: A motion was made by Deby Ellett and seconded by Larry Iten to return to Open Session at 7:48 a.m. ***Motion carried unanimously.***

Alicia Armenta reported the board had not made a decision during close session.

PUBLIC COMMUNICATIONS: None.

**INTRODUCTIONS/
ANNOUNCEMENTS:** None.

CONSENT AGENDA: A motion was made by Gloria Santillan and seconded by Deby Ellett to approve the items on the Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of March 13, 2025, Regular Meeting;
- March '25 Warrant Order #'s: 25314043-25314092; 25315124-25315233; 25315974-25316047; 25317127-25317210.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Raul Navarro and seconded by Deby Ellett to approve the appointment of personnel for Carlo Rodriguez and Melissa Saucedo. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Gloria Santillan and seconded by Fabiola Calderon to approve the resignation of Ana Guardado and Gustavo Ramirez. ***Motion carried unanimously.***

NEW BUSINESS: ***ACCEPT THE CONTINUATION OF.*** A motion was made by Deby Ellett and seconded by Gloria Santillan to accept funding for LVN Mentorship Program III (\$362,730) and RN Mentorship XIV (\$577,500). ***Motion carried unanimously.***

RESOLUTION No. 04102025. A motion was made by Raul Navarro and seconded by Gloria Santillan to approve Resolution No. 04102025. Resolution No. 04102025 was approved with the following roll call vote: AYES: President Alicia Armenta, Trustee Fabiola Calderon, Trustee Deby Ellett, Trustee Elvira Hernandez, Trustee Larry Iten, Trustee Raul Navarro, and Clerk of the Board Gloria Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

2025-2026 SALARY SCHEDULE PROPOSED REVISION. Edwin P. Obergfell proposed a 2.9% salary increase effective July 1, 2025. He emphasized that competitive salaries are a key factor in employee retention. He also noted that the minimum wage is set to increase on January 1, 2026. If approved, the proposed 2.9% adjustment would ensure compliance with the upcoming minimum wage requirements. The board decided to table the item and requested additional information to be presented at the May board meeting.

2025-2026 SALARY SCHEDULE PROPOSED REVISION. The board also decided to table the item and requested additional information to be presented at the May board meeting.

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Vicente Ayala referred to the Monthly Budget Update.

IVROP COMMUNITY FOUNDATION. Edwin P. Obergfell informed the board the IVROPCF board met on Tuesday, April 8th. The 2025 IVROPCF DWTS rehearsal is scheduled for Thursday, May 1st. The IVROPCF 16th Dancing with the Stars (DWTS) Gala was scheduled for Friday, May 2, 2025. Edwin P. Obergfell shared Wendy Ramirez had provided a ticket update to the foundation board, some Stars did phenomenal with ticket sales and practice. KXO did radio spots. The sponsorship deadline is April 17th. The coordinator has been visiting the Stars and Pros during their practice. The Opening Act will be provided by past Stars and current Pros. They have also been practicing. Marianne Valenzuela-Fenley and Eric Rodriguez did the taste testing. Some nondairy options will be provided. The IVROPCF scoring committee reviewed over 140 scholarships. The Seniors Award Nights are scheduled for Southwest High School on May 6th, Central Union High

School on May 12th, Imperial High School May 21st, Brawley High School May 22nd, Calipatria High School May 28th, Holtville High School May 29th, and San Pasqual Valley High School May 29th.

CTE UPDATE. Adriana Hernandez provided the CTE Update. She thanked Holtville High School for approving the MOA. The Welding competition was held on March 28th and hosted by Calexico High School. CTE have been supporting the school districts. The Perkins application is due May 16th. The IVROP Recognition Ceremony will held on April 16th.

WASC UPDATE. Gabriel Aguirre provided an update on the WASC accreditation process. He provided information on sections of the midcycle report. He will be providing the board with a copy of the draft next month. He is working with Stephanie Sandoval to add tables and links to the data.

PRESENTATION: None.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: **ARTICLES.** Edwin P. Obergfell referred to the Imperial Valley Press articles dated March 6, 11, 27, 28, 2025, and April 1, 2025. There was also an article on KYMA dated April 2, 2025.

EVENTS. Edwin P. Obergfell extended an invitation to the board to the events.

IVROP/IVROPCF NEWSLETTERS. None.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Alicia Armenta thanked IVROP for the work they continue to do.

Fabiola Calderon had no comment.

Deby Ellett said the Barber Competition was amazing. The students are professionals.

Larry Iten had no comment.

Raul Navarro thanked staff for their hard work. IVROP Staff do a great job! IVROP needs to promote all the work being done by marketing.

Gloria Santillan said thank you for all the services and for Staff.

Edwin P. Obergfell shared Figure 8 was contracted to post on social media for IVROP and IVROPCF. He thanked the board and staff. He reminded the IVROP Board that the IVROP Board 101 is scheduled for Wednesday, May 7th and Thursday, May 8th from 9-12 p.m. Adrian Gonzales and Gabriel Aguirre secured a new two year grant for \$866,000 per year. The new grant will be serving juvenile justice and disability population. Both Adrian Gonzales and Gabriel Aguirre have been doing amazing work looking for funding options. Vesper had provided \$50,000 to update hardware and software. He informed the board that at 11:00 a.m. the IVROP phones and internet service would be down. Wendy Ramirez, Vicente Ayala, Clarissa, leading with ICOE have been working on the Windows 10 to Windows 11 transition.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, May 15, 2025, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 8:27 a.m.