

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of March 19, 2015
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:31 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Lorenzo Calderon, Board Member, Calexico Unified School District
Ms. Jacinto "Jay" Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Augustine Sadorra, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Program Manager, Imperial Valley ROP
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Prewett, Project Coordinator, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Mr. Phil Villamor, Director of Education, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Ms. Armenta led the pledge of allegiance.

CLOSED SESSION: A motion was made by Mr. Sadorra and seconded by Mr. Lopez at 6:32 a.m. to move into closed session. *Motion carried unanimously.*

RETURN TO OPEN SESSION:
A motion was made by Mr. Sadorra and seconded by Mr. Jimenez at 7:31 a.m. to return to open session. *Motion carried unanimously.*

Ms. Armenta reported no action was taken during closed session.

Mr. Lopez departed at 7:32 a.m.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Mr. Calderon to approve the items on Consent Agenda as presented. *Motion carried unanimously.*

- Minutes of February 19, 2015, Regular Meeting;

- February '15 Warrant Order Numbers: 15324286-15324368; 15325050-15325186; 15325968-15326034; 15327561-15327652.

PERSONNEL:

APPOINTMENT OF PERSONNEL. A motion was made by Mr. Sadorra and seconded by Mr. Jimenez to approve the appointment of Ms. Briana Barajas, Ms. Karla Ornelas, Ms. Elizabeth Sanchez, and Ms. Elizabeth Villa. *Motion carried unanimously.*

RESIGNATION. A motion was made by Mr. Jimenez and seconded by Mr. Sadorra to approve the resignation of Ms. Yesenia Montoya, Ms. Elizabeth Ryerson, and Ms. Angelica Siqueiros. *Motion carried unanimously.*

NEW BUSINESS:

2008-2014 CSBA POLICIES, REGULATIONS, AND BYLAWS UPDATES FOR SERIES 3000 (BUSINESS). A motion was made by Ms. Sassie and seconded by Mr. Jimenez to approve the second reading of the 2008-2014 CSBA Policies, Regulations, and Bylaws Updates for Series 3000. *Motion carried unanimously.*

ACCEPT THE CONTINUATION OF. A motion was made by Mr. Jimenez and seconded by Mr. Calderon to accept the continuation of funding from California Department of Education for fiscal year 2014-2015 to continue funding IVROP Project WorkAbility (\$159,004). *Motion carried unanimously.*

AUDIT SERVICES FOR FISCAL YEARS 2014-15, 2015/16, AND 2016/17. Ms. Duron shared with the board that she contacted a couple school districts regarding their experience with the auditors. One or two school districts shared issues they had with Christy White Accountancy Corp. A motion was made by Mr. Jimenez and seconded by Mr. Sadorra to approve the recommendation to award Wilkinson & Hadley King & Co, LLP, the auditing contract services for fiscal years 2014/15, 2015/16, and 2016/17. *Motion carried unanimously.*

2014-2015 2nd INTERIM FINANCIAL REPORTS. Ms. Duron reviewed and explained the 2014-2015 2nd Interim Financial Report to the board. A motion was made by Ms. Sassie and seconded by Mr. Sadorra to approve the 2014-2015 2nd Interim Financial Reports. *Motion carried unanimously.*

RESOLUTION No. 031915. A motion was made by Mr. Jimenez and seconded by Ms. Sassie to approve Resolution No. 031915. The resolution was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Clerk of the Board Jimenez, Trustee Sadorra, and Trustee Sassie. NAYES: None. Absent: Mr. Hester and Mr. Lopez. *Motion carried unanimously.*

AWARDS BIDS FOR E-RATE FUNDED INTERNAL CONNECTIONS PROJECT 2015-16. A motion was made by Mr. Sadorra and seconded by Mr. Jimenez to accept and award GigaKom a contract for E-Rate Funded Internal Connections Project. *Motion carried unanimously.*

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Ms. Duron said the Monthly Budget Update was a summary of the 2014-2015 2nd Interim Financial Reports.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell announced Desert ProSound Entertainment will be providing the DJ services this year at Dancing with the Stars. Conveyor Group will be taking care of the pre-story interviews. The number of Sponsors for Dancing with the Stars have increased this year. Mr. Obergfell shared that the IVROP Community Foundation Board met with

Mr. Dea Readshaw regarding the Barbara Worth Country Club. Mr. Dea Readshaw informed the IVROPCF Board that the Barbara Worth County will remain open on May 1st for the Dancing with the Stars Gala. The goal this year is to sell six-hundred tickets. Mr. Jimenez shared his experience sampling the food at Barbara Worth Country Club.

WASC UPDATE. Mr. Villamor reviewed the Imperial Valley Regional Occupational Program Mid-Cycle Progress Report. He pointed out the progress that had been made to the original action plan. He also shared the modifications and progress column in the updated action plan.

CTE UPDATE. Ms. Garcia introduced the new report which presented the Career Technical Education services by industry sector. She said the ADA report that was being presented in the past was not relevant to the current services that are being provided. Mr. Villamor reminded the board of the importance of industry sector and pathway in Career Technical Education. For IVROP to do a good job all Career Technical Education Teachers need to be served.

PRESENTATION: IVROP Project Juntos was selected to participate in the Program Return on Investment (PROI) training funded by the Office of Family Assistance (OFA) developed by Saint Wall Street. Mr. De La Torre presented on Program Return On Investment (PROI) Phase I and Phase II. He shared a story about a Project Juntos family. Imperial Valley Regional Occupational Program Managers have received training on the nine factors. The board discussed dates (June 1st, 2nd, or 3rd) for the Board Leadership Training (four hour session) and the Strategic Planning Training (four hour session). Mr. De La Torre informed the board of the three pages that needed to be completed by the board.

CORRESPONDENCE: None.

LEGISLATION: None.

Ms. Sassie departed at 8:50 a.m.

OTHER: **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press articles dated February 23, 26, 28, 2015 and March 5, 6, 2015. The Adelante Valle article dated March 6, 2015.

EVENTS. Mr. Obergfell invited the IVROP Board to the 17th Annual IVROP Showcase & Recognition Ceremony on March 24th from 5:30-7:15 pm at the IV Expo Casa de Manaña, Imperial; Ag & Welding Student Competition on March 30th; Culinary/Foods Student Competition on April 1st; WASC Visit on April 15th, and Earth Day on April 18th.

BOARD AND SUPERINTENDENT COMMENTS:

Ms. Armenta had no comment.

Mr. Calderon had no comment.

Mr. Jimenez had no comment.

Mr. Sadorra thanked Staff.

Mr. Obergfell had no comment.

NEXT MEETING: The next meeting was scheduled for Thursday, April 16, 2015, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: A motion was made by Mr. Sadorra and seconded by Mr. Jimenez to adjourn the IVROP Board Meeting at 9:03 a.m.