

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of February 22, 2019
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Lorenzo Calderon, Jr., Board Member, Calexico Unified School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Jacinto “Jay” Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Raul Navarro, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Ms. Nancy Arias, Student, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP
Ms. Linda Lopez, Project Specialist, Imperial Valley ROP
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Ms. Miyoko Oshima, President, Vesper Society
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP
Ms. Jennifer Sutter, Program Manager, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Mr. Luis Torres, Program Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Calderon led the pledge of allegiance.

PUBLIC COMMUNICATIONS: A moment of silence was held in memory of Richard Fragale.

INTRODUCTIONS/ ANNOUNCEMENTS: Mr. Obergfell introduced Ms. Miyoko Oshima, Vesper Society President.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Ms. Sassie to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of January 17, 2019, Regular Meeting;

- January '19 Warrant Order #'s: 19025520-19025569; 19026422-19026462; 19027420-19027492; 19028197-19028236; 19029762-19029811.

PERSONNEL:

APPOINTMENT OF PERSONNEL. A motion was made by Ms. Sassie and seconded by Mr. Calderon to approve the appointment of personnel of Mr. Denvil Wilson. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Ms. Sassie and seconded by Mr. Calderon to approve the resignation of Mr. Denvil Wilson. ***Motion carried unanimously.***

EMPLOYEE HOLIDAY CALENDAR 2019-2020. A motion was made by Mr. Jimenez and seconded by Mr. Lopez to approve the Employee Holiday Calendar as presented. ***Motion carried unanimously.***

NEW BUSINESS: None.

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre reviewed the Monthly Budget Update. He pointed out he added a new award that was awarded for a total of \$196,259. Mr. De La Torre mentioned there was a minor reduction in the deficit spending due to the increase in revenue. He announced that the funding (\$160,000) from Clinicas de Salud had been received and would be included in the next monthly budget update.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell announced that the IVROPCF Scholarship Applications are due Friday, April 5th. Mr. Obergfell explained that the Dancing with the Stars (DWTS) Gala would be held this year locally at the Quechan because the Quechan provided a better overall quote than the Barbara Worth Country Club. The Barbara Worth Country Club was charging \$32 per plate and an additional \$2,000 to use the event room. The Quechan charged \$23 per plate and \$500 to use the event room. Mr. Obergfell urged everyone to purchase their DWTS tickets from Ms. Ramirez. He reported that the vendor contracts with Conveyor and the DJ were being finalized.

CTE UPDATE. Mr. Campos announced February was Career Technical Education (CTE) month and it was Ag Week. The County Board of Supervisors made a resolution earlier in the month declaring February as CTE month. There are other CTE activities happening at the campuses along with activity on IVROP's Facebook page to promote CTE awareness. Mr. Campos informed the board that IVROP coordinates the CalWORKs County Joint Application for adult education and Regional Occupational Centers and Programs (ROCPs). He communicated with all the schools during the application process and tried to secure their enrollment numbers. Central Union High School and IVROP will be receiving CalWORKs funds to provide services to CalWORKs Adults. Funding is designed to support the work readiness of adult recipients of CalWORKS funds. Career readiness is broadly defined under this funding.

Mr. Campos provided a Showcase Update. Mr. Humberto Felix Jr. was selected as the Outstanding Alumni, Mr. Eddie Madueno and Joe Montenegro will be receiving the Commitment to Empowering Students Award, Mr. Frank Cervantes was selected as the IVROPCF/IVROP Teacher of the Year, Mr. Les and Ms. Teri Rogers, will be receiving the Partner of the Year award for Rogers and Rogers Auto Dealerships. IVROP Board proclamations will be submitted to the board for their approval in March.

Mr. Campos and Mr. Obergfell provided an update on the K12-Strong Workforce Partnership proposal. IVROP will be the LEA and fiscal agent but ICOE was the leading the submission effort. The letter of intent was submitted on February 15th. Ms. Dorene Johnson and Mr. Campos are co-authoring the proposal. The proposal is due on March 15th.

Mr. Campos shared some upcoming event dates with the board. Mr. Obergfell clarified that some events are not intended for the board to attend. Mr. Campos invited the board to attend the Ag Expo and an Ag. Summit (March 21st and 22nd).

Mr. Campos provided an update for Holtville High School. Ms. Angela Rosas is the Holtville High School Career Specialist. Ms. Rosas worked with 254 seniors on their FAFSA/FSA ID in October. She also provided an IVC College Application Workshop to 110 seniors. The 10th grade English students completed My Next Move interest assessment/career exploration in December. In January she assisted FFA Students with an Ag. Summit video. She also provided an Interview Skills presentation and My Next Move interest assessment /career exploration to Mrs. Arevalo's 4th period Life Skills class. The My Next Move was conducted with all the 9th Graders in February. Ms. Rosas works closely with the Mrs. Okada, Holtville High School Counselor to identify students that needs services. Ms. Rosas serves all "walk-in" students with Career Readiness related services. She is currently working with CTE Teachers on the Outstanding Student Process, which is part of the upcoming Showcases (April 9th).

WASC UPDATE. Mr. Campos and Mr. Obergfell shared that late last week they were informed that IVROP had received accreditation through June 30, 2022. The accreditation covers all information as noted in the Initial Report submitted to WASC and the visiting committee. This covers high school through adult education. The next steps will be to complete and submit a self-study before the initial accreditation expires. The report includes making progress on recommendations of the visiting committee.

CASE STUDY. Edwin commented on the importance of the IVROP Case Study that was recently conducted. Ms. Miyoko Oshima clarified that the primary audience for the IVROP Case Study was the Vesper Society Board. In 2013, Faces for the Future Dr. Tomas Magaña from San Francisco was a Vesper Society Board Member whom introduced Ms. Miyoko Oshima to IVROP. Mr. Obergfell mentioned all the individuals that have taken part of the development of Project RISE through Vesper Society. Ms. Miyoko Oshima mentioned that six years ago three Vesper Society Board Members and she came to visit the Imperial Valley. Five years ago, the entire Vesper Society Board came to visit the Imperial Valley. Ms. Miyoko Oshima stated the IVROP is an anchor institution in the community. Vesper Society provides resources to Clinicas de Salud, but the Vesper Society Board also fell strong about youth development work. Ms. Miyoko Oshima stated young people are our future. The Vesper Society Board will be having their Board Retreat on March 22, 2019.

PRESENTATION:

Ms. Adriana Hernandez, Project RISE and Project Éxito Program Manager presented on Project RISE. Ms. Hernandez reviewed and spoke about the 40 Developmental Assets. She said thanks to the partnership that initiated with Vesper Society, IVROP was able to learn about Search Institute's twenty-five-year research on Developmental Assets. The more positive experiences children have in their lives, the greater the likelihood that they will succeed. Ms. Hernandez shared a Project RISE Timeline. She mentioned Brawley Union High School, Imperial High School, Southwest High School have Career Technical Education (CTE) Developmental Assets (DA) Ambassadors. These DA Ambassadors represent their CTE course and high school by promoting CTE classes and Developmental Assets on their campus and in their community. Students are empowered to motivate and empower their peers. The Career Specialist are raising DA awareness in the schools

and throughout the community. DA School Site Champions include Jackie Valadez, Southwest High School; Roxine Zamora, ICOE Alternative Ed.; and Guadalupe Ruvalcaba, Phoenix Rising. Ms. Hernandez shared information on the mentoring component provided throughout the schools. IVROP Staff received DA training.

The DA Forum that was held on February 12, 2019 was a success. As a result of our goal to refocus on school's LCAP. This forum provided an overview of Developmental Assets and Developmental Relationships. This five-hour event was held on February 12, 2019 and was geared towards district and school administrations and Local Control and Accountability Plan (LCAP) authors. The Panelists Ms. Nancy Arias, Former Imperial High School DA Ambassador; Ms. Jackie Valadez, Southwest High School HOSA Advisor and Dental Hygienist Teacher; Mr. Juan Campos, IVROP Educational Services/Career Technical Education Coordinator; Ms. Anne Ehresman, Former Project Cornerstone Executive Director; and Mr. Jim Conway, Search Institute Senior Facilitator covered many different topics related to DA. Great feedback was received from those that attended the DA Forum. They realized the importance of DA in the community. Two days after the event, Brawley Union High School District Superintendent, Simon Canalez, requested Project RISE to hold a mini DA Forum for targeted vulnerable student groups at Brawley High School. Ms. Hernandez will be following-up with DA Forum attendees to inform them about creating a DA culture and how to support their LCAP goals.

Ms. Hernandez spoke about the next steps for Project RISE. Ms. Nancy Arias, Former Imperial High School DA Ambassador, DA Forum Panelist, 2019 Project RISE Outstanding Student shared her experience. Ms. Nancy Arias is currently enrolled in the Nursing Program at Imperial Valley College, Volunteers at Target Pharmacy and Tutors. Ms. Nancy Arias shared that she and her peers learned about DA in her Imperial High School Pharmacy Technician Class. She shared why she became such a huge supporter and what lead her to become a DA Ambassador. She shared the positive impact DA had on her and how she shares her knowledge with younger youth she interacts with. Ms. Nancy Arias described some of the work she did as an Ambassador and how she assisted with the 2017 El Centro City Parks & Recreation Summer Camp. She feels the DA are an important part of the community.

CORRESPONDENCE: Mr. Obergfell reviewed the letter received from Ms. Norma Fajardo, ICOE External Business Senior Director. He thanked Mr. De La Torre and his fiscal team for the positive certification on the 2018-2019 First Interim Report.

LEGISLATION: None.

OTHER: **ARTICLES.** None.

EVENTS. Mr. Obergfell extended an invitation to the board to attend the events taking place in March and reminded the board that not all the events were open to the board.

BOARD AND SUPERINTENDENT COMMENTS:

Ms. Armenta congratulated IVROP on the WASC Accreditation. She thanked Ms. Miyoko Oshima.

Mr. Calderon, Jr. shared Calexico High School has started construction on the CTE Kitchen.

Mr. Hester thanked the Vesper Society for their support in the youth and our community.

Mr. Jimenez congratulated the IVROP Team on the WASC Accreditation.

Mr. Lopez had no comment.

Mr. Navarro thanked all Staff.

Ms. Sassie had no comment.

Mr. Obergfell thanked Vesper Society and Ms. Miyoko Oshima on behalf of IVROP for their work in the Imperial County and for their support of IVROP since 2013 to the tune of \$663,420. As the case study states, with these dollars, they provided consulting work for IVROP leadership team and assisted IVROP with restricting, upgrading systems as well as providing technical support to improve IVROP branding/communication. Vesper introduced IVROP to DA and provided funding to establish the DA effort. Vesper Society has helped IVROP to survive and thrive in the new educational climate and has made the Imperial County a better place to live with the collaborative effort.

He provided an update on the Strong Workforce Program Application that is due March 15th. The Project RISE DA Community Forum was a success. The survey responses provided were positive. The IVROP CTE Team will be presenting at the Calexico Unified School Board meeting tonight February 21, 2019. Mr. Obergfell mentioned he and Mr. Campos met with Mr. Ciro Calderon, Calexico Board Member to share with him the IVROP CTE Services that are being provided at Calexico. The HIPPY Accreditation will take place in March 2019 with Ms. Maria Pantoja. Ms. Jennifer Sutter, The IVROP CTE Team met with Superintendent Bryan Thomason, Mr. Juan Leal and Mr. Roger Rubalcaba, Imperial Unified Administration to inform them of current services being provided and to expand services to sixth grade through twelfth grade. The CTE Team will be presenting at the Imperial Unified School Board meeting on April 11th. Mr. Humberto Felix, 2019 IVROP Alumni; Frank Cervantes, 2019 IVROP CTE Teacher; Rogers and Rogers Auto Dealerships, 2019 IVROP Business Partner will be recognized at the IVROP Annual Showcase. The 2019-2020 IVROP Board Meeting Calendar will be included in the March IVROP Board Meeting Agenda for review and approval. We are planning on going dark in July 2019 as done in the past unless the board would like to discuss or change this. Mr. Obergfell recognized Mr. Richard Fragale for all his work in Imperial County. May Mr. Richard Fragale rest in peace.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, March 21, 2019 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 8:15 a.m.