

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of February 16, 2017  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Mr. Jimenez called the meeting to order at 6:30 a.m. The following persons were present:

**Mr. Enrique Alvarado**, Board Member, Calexico Unified School District  
**Ms. Margie Pizano**, Board Member, Calipatria Unified School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Ms. Jacinto "Jay" Jimenez**, Board Member, Central Union High School District  
**Ms. Carol Sassie**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP  
Ms. Olivia Cotero, Adult Development Specialist, Imperial Valley ROP  
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP  
Mr. Luis De La Torre, Project Coordinator, Imperial Valley ROP  
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP  
Ms. Cristina Lopez, Adult Development Specialist, Imperial Valley ROP  
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP  
Ms. Karla Ornelas, Adult Development Specialist, Imperial Valley ROP  
Ms. Wendy Prewett, Project Coordinator, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Ms. Brenda Villaseñor, Adult Development Specialist, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Ms. Prewett led the pledge of allegiance.

**PUBLIC COMMENTS:** None.

**INTRODUCTIONS/  
ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** A motion was made by Mr. Alvarado and seconded by Mr. Hester to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of January 19, 2017, Regular Meeting;
- January '17 Warrant Order Numbers: 17076843-17076929, 17077815-17077905; 17078658-17078683, 17079667-17079702;
- Quarterly Investment Report – ending December 31, 2016.

**PERSONNEL:** ***APPOINTMENT OF PERSONNEL.*** A motion was made by Ms. Sassie and seconded by Mr. Alvarado to approve the appointment of Ms. Paloma Nieblas. ***Motion carried unanimously.***

**RESIGNATION.** A motion was made by Mr. Alvarado and seconded by Ms. Pizano to approve the resignation of Ms. Maria Romero. *Motion carried unanimously.*

**VARIABLE TERM WAIVER.** A motion was made by Mr. Hester and seconded by Ms. Pizano to approve the continuation to employ Reyna Saldaña on the basis of a Variable Term Waiver (English Learner) for the 2016-2017 school year a part of the IVROP CTE MOU Fee for Services. *Motion carried unanimously.*

**NEW BUSINESS:**

*None.*

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. Duron reported no changes from last month's report. IVROP is still in deficit spending.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell reminded the board that the DWTS Gala is scheduled for Friday, May 5, 2017. He announced there is a waiting list to purchase DWTS tickets. The five scholarship categories are: Scholastic Achievement Award, Exemplary Community Involvement Award, IVROP/Career Technical Education (CTE) Student Award, General Award and the new category Foster Youth Award. Tables have been set aside for sponsors. Mr. Jimenez informed the board that he will not be reviewing scholarship applications this year because a family member will be applying for the IVRPCF scholarship.

**CTE/WASC UPDATE. CTE/WASC UPDATE.** Mr. Campos provided the board with a CTE/WASC update and an outline that the board can use to follow along with the report, as previously requested. The specific district outline was not available at the time the board packet was put together. Mr. Jimenez asked if the specific district outline can also be provided.

The Health Skills Event was held on February 9<sup>th</sup> at IVC. Calexico High School, Imperial High School, Holtville High School, Calexico High School, Southwest High School, and ICOE Alternative Ed participated in the Health Skills Event. The A-G submission/CTE Framework Workshop is scheduled for March 13<sup>th</sup> from 9-2:00 pm at the Eagle's Lodge. The A-G Submission/CTE Framework is open to all CTE and all core academic teachers. The Welding Skills competition is scheduled for March 17<sup>th</sup> at IVC. The Agriculture Skills competition is scheduled for March 31<sup>st</sup> from 8:30-2:30 pm. The IVROP Showcase is scheduled for March 28<sup>th</sup> from 5-7:30 pm at the Casa de Manaña building. There has been a change in the program this year. Students in the culinary course will be demonstrating their food prep skills. Food will still be available but there will not be the customary line; the focus will be on students. Vesper will be recognized as the Partner of the Year. The Law Skills competition will be held on April 6<sup>th</sup> at the Brawley Warren Field/Lion's Center.

Mrs. Garcia and Mr. Campos attended a WASC training on January 19<sup>th</sup> to become WASC visitors. Mr. Campos will be part of a WASC visit in March and Mrs. Garcia will be part of a WASC visit in April. Mr. Obergfell reminded the board that IVROP might not go through the WASC process. Mr. Obergfell said Mr. Campos and Ms. Garcia will be able to support the districts when going through their own WASC visit.

Mr. Campos shared the Regional CTE Advisory Meeting was a successful event with over 80 attendees (not counting staff). Great feedback was received. This event supports the Perkins requirements for the districts to hold at least one CTE Advisory meeting per year. IVROP's management team assisted with breakout sessions. Many great compliments were received. Mr. Obergfell said this is the first time a regional approach is taken for the advisory meetings. Mr. Obergfell shared WIOA and EDD were also invited to the CTE Advisory Meeting. Mr. Campos said

every industry was represented at the Regional CTE Advisory Meeting. Mrs. Garcia said she would be emailing the minutes and the roster of attendance to all the districts. The next step is to have the district boards approve the list of attendees as their District CTE Advisory Committees. Mr. Obergfell said Mr. Aaron Popejoy shared the employer needs. Mr. Carlos Ramirez is a notable healthcare advisor and shared great insight on healthcare workforce needs. It was noted that Mr. Ramirez is featured in a national University of Phoenix commercial.

Mr. Campos shared the Health Skills competition results will be emailed. ICOE's Desert Valley Students did an excellent job, they went far in the Quizbowl event and other students cheered them on. They were really happy and confident with their performance after the event.

A \$750,000 Workforce Development Board High Road Training Partnership Grant was submitted to support, enhance, and expand the Law Enforcement Pathway. The recent Regional CTE Advisory Meeting provided critical information that was used in the development of the proposal.

Mr. Campos reported on Holtville and ICOE. Mr. Ming finished job applications. Scheduling to see when it's the best time to do key train. Student was awarded a medal for 2<sup>nd</sup> place in the sports medicine Category. Mrs. Natwick has been working on key train. After key train is completed we will start with NCRC testing based on placements. Mrs. Cox will be taking about twenty-six students to participate in the Ag. Skills event that will be held at IVC. Mrs. McCallister will be starting portfolios soon and would like help with resumes. She registered five students for the Welding Skills Event. The CTE teachers have been informed on the opportunity to nominate an Outstanding Student.

In recent weeks/months the following services to ICOE Valley Academy Students: Resume Workshops, Job Application Workshops, Interview Preparedness Workshops/ Mock Interviews and Presentation of Career Readiness Progress Certificates (along with project RISE). Career exploration (cacareerzone.org, careerlocker.com) presentations are scheduled for next week, February 21st, 2017. The guidance technician will continue working with the class on the National Career Readiness Certificate (Keytrain) in the upcoming weeks.

#### **PRESENTATION:**

Ms. Prewett, IVROP Project Mi Familia and Family Visitation Project Coordinator presented on IVROP Project Mi Familia and Family Visitation. These projects offer high quality, comprehensive parent education services to CPS participants of Imperial County. The ultimate goal is to reduce and prevent child abuse, maltreatment, neglect and help to reunify with their families. Nurturing Parenting is the curriculum used by staff. Ms. Prewett provided the Nurturing Parenting Principles. Parents and their school-age children program curriculum are twelve two and a half hour sessions that meet two days a week for six consecutive weeks. Adult Adolescent Parenting Inventory (AAPI) Assessment is utilized with the participants. The Adult Development Specialists conduct two parent child observations per client to monitor physical, emotional and verbal interactions between the parent and child. Participants are coached with positive and constructive feedback on their interactions with their children. Participants are court mandated. The participants are provided with linkages to other services.

Through the IVROP Family Visitation Program a visitation center was established at the Child Welfare office for parents to engage in meaningful interaction with their children. The goal was to create a stress-free and safe environment for both the children, parents and foster opportunities for quality supervised visitations. The Adult Development Specialist work exclusively with Mi Familia participants, particularly those that have a Family Reunification (FR) case. Mi Familia and Family Visitation staff attend visits and monitor parent-child interactions using the Monitored Visit Checklist as provided by the County of Imperial Children and Family Services. Ms. Prewett shared pictures

of the visitation center. Ms. Prewett introduced Ms. Brenda Villaseñor, IVROP Adult Development Specialist; Ms. Karla Ornelas, Adult Development Specialist; Ms. Olivia Cotero, Adult Development Specialist and Ms. Cristina Lopez, Adult Development Specialist.

Mr. Alvarado departed at 7:41 a.m.

**CORRESPONDENCE:** Mr. Obergfell made reference to the letter from Imperial County Office of Education Norma Fajardo, Senior Director, External Business.

**LEGISLATION:** Mr. Obergfell informed the board that they'll be hearing from their districts regarding SB415.

**OTHER:** *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated January 13, 16, 20, 23, 27, 29, 2017 and February 6, 2017.

*EVENTS.* Mr. Obergfell extended an invitation to the board to the IVROP Project ACE College Conference on March 3<sup>rd</sup>, IVROP Welding Competition, IVROP/CTE Showcase & Recognition Ceremony and the IVROPCF Dancing with the Stars.

**BOARD AND  
SUPERINTENDENT  
COMMENTS:**

Mr. Hester had no comment.

Mr. Jimenez reported the Memorandum Of Agreement (MOA) was approved. He said it's nice when the board attends IVROP events.

Ms. Pizano had no comment.

Ms. Sassie shared Brawley Union High School District (BUHSD) MOA had been approved. She attended the Health Skills event. She shared it was exciting to see the ICOE students compete. She thanked the Imperial High School Culinary Class. She announced Desert Valley High School was recognized as the model Continuation High School. All of us working together for our students.

Mr. Obergfell thanked Imperial Unified School District, Brawley Union High School District, Central Union High School District and Holtville Unified School District for supporting the MOA. He shared staff will be meeting with Calexico on February 28<sup>th</sup>. He mentioned meetings are being scheduled with Calipatria, San Pasqual and ICOE. He reminded the board that our students are your students also. Mr. Obergfell informed the board that Vesper donated \$20,000 in December to IVROP to improve our branding message with Mission Minded. Ms. Patricia Robledo and Ms. Irma Jimenez provide Income Tax Services. Mr. Obergfell shared Mr. Campos, Mr. De La Torre and he had met with Mr. Miguel Figueroa regarding the CA Workforce Association grant. Mr. Obergfell asked the board regarding dates to schedule an IVROP Board 101. He informed the board Ms. Ramirez would be contacting them.

**NEXT MEETING:** The next meeting was scheduled for Thursday, March 18, 2017, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 8:02 a.m.