

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of February 15, 2018
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Michael Castillo, Board Member, Calexico Unified School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Jacinto “Jay” Jimenez, Board Member, Central Union High School District
Ms. Margie Pizano, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Fernando Calderon, Project Specialist, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Ms. Priscila Cantú, Parent Home Visitor, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP
Ms. Raquel Lopez, School-to-Career Technician, Imperial Valley ROP
Ms. Dulce Nigos, Parent Home Visitor, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Miyoko Oshima, President, Vesper Society
Ms. Stacey Pacheco, Parent Home Visitor, Imperial Valley ROP
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP
Ms. Veronica Ramirez, Parent Home Visitor, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Berenice Rivera, Parent Home Visitor, Imperial Valley ROP
Ms. Mabel Sandoval, Parent Home Visitor, Imperial Valley ROP
Mr. Luis Torres, Program Manager, Imperial Valley ROP
Ms. Linda Valenzuela Lopez, Project Specialist, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Ms. Pizano led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: Mr. Obergfell introduced Ms. Miyoko Oshima, Vesper Society President.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Mr. Hester to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of January 18, 2018, Regular Meeting;

- January '18 Warrant Order #'s: 18127340-18127423; 18128049-18128079; 18129343-18129395; 18130521-18130557.

PERSONNEL:

APPOINTMENT OF PERSONNEL. A motion was made by Ms. Sassie and seconded by Mr. Jimenez to approve the appointment of personnel of Ms. Angela Alonso, Ms. Karla Coria, Mr. Robert Mendoza, Ms. Stacey Pacheco and Ms. Sofia Salazar. **Motion carried unanimously.**

NEW BUSINESS:

ACCEPT THE CONTINUATION OF. A motion was made by Mr. Jimenez and seconded by Mr. Castillo to accept funding for WorkAbility (\$160,954). **Motion carried unanimously.**

RESOLUTION No. 02152018. A motion was made by Mr. Hester and seconded by Mr. Castillo to approve Resolution No. 02152018, Delegation of Authority to Pay and Sign Proper Legal Bills, Billings, Invoices, and Orders Under Specific Limitations. The resolution was approved with the following roll call vote: AYES: Trustee Castillo, President Armenta, Trustee Hester, Clerk of the Board Jimenez, Trustee Pizano and Trustee Sassie. NAYES: None. Absent: Trustee Victor Lopez. **Motion carried unanimously.**

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre reviewed the Monthly Budget Update report. He pointed out the new award received for RN Mentorship \$31,000. Project Connect received an additional \$52,037. Mr. De La Torre mentioned the minor reduction in deficit spending due to the increase in funding.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell reminded the board the IVROPCF Scholarship Applications are due April 9, 2018. The scholarship application was emailed out to the teachers, administrators and counselors. The Dancing with the Stars Gala will be held on Friday, May 11, 2018. Mr. Obergfell informed the board that the event is sold-out. He announced Marianne V. Fenley State Farm and El Centro Regional Medical Center are Platinum Star Sponsors (\$2,500) which receive a table of eight seats.

CTE UPDATE. Mr. Campos provided an update for Project RISE events held on January 29th and January 30th. The events were hosted by SEARCH institute. The first event, on January 29th, focused on Engaging Families: A Relationship-Based Approach. The event was attended by 25 individuals representing Imperial Valley public and community based organizations. The second event, on Jan. 30th, was the first ever Imperial Valley Developmental Assets Forum. The morning session focused on Developmental Assets and local efforts in the Imperial Valley and featured a local panel of individuals that are implementing DA. The afternoon portion focused on a workshop on Developmental Relationships. Nearly 60 individuals attended the forum. The next steps will be to follow up with attendees and helping them to integrate DA in their work with youth.

The 20th Annual Imperial Valley ROP Showcase and Recognition Ceremony will be held on April 17th from 5:00-7:30 pm. The theme is Past, Present and Future, with a focus on the future. Past board members, superintendents, and Mrs. Lupe Garcia will be recognized. Scheduled honorees include Ms. Mary Camacho, Mr. Frank Cranley, Ms. Ellie Kussman, Ms. Eugene Bumbera, and Mr. Richard Fragale.

Mr. Campos provided an update for Imperial High School. Perkins funding expenditures needed to made early in the school year, this is the case for all schools in the Perkins Consortium, and up and down the State. Students completed Career Locker. Students have been provided with resumes, job applications, and interviews during lunch and after school walk-ins. The introduction to Development

Assets has begun. Employability workshops have been held during lunch and after school for students. Ms. Cynthia Garcia has provided CTE teacher support to Ms. Flores with her health fair during lunch, Ms. Cavazos with the HOSA blood drive and Ms. Saldaña by creating identification cards for her students for clinicals. Services have been provided to the CNA Class, Fire Science Class and the Pharmacy Technician Class.

PRESENTATION: Ms. Maria Pantoja, Project Coordinator for Project NENES, Project Care and Project Impact introduced her staff. Parent Home Visitors Ms. Stacey Pacheco, Ms. Dulce Nigos, Ms. Berenice Rivera, Ms. Mabel Sandoval, Ms. Priscilla Cantú, Ms. Veronica Ramirez and Ms. Bertha Valenzuela. Parent Home Visitors are previous HIPPY parents from the community supervised by a professional coordinator. The parents are their children(s) first teacher. The Parent Home Visitors role play the developmentally appropriate curriculum for 3, 4 and 5 year olds with the parents for about an hour a week. The parent then teach the curriculum to their child. The parents receive new curriculum once a week to complete with their child. It's like having a home based preschool at home. The curriculum requires a lot of participation from the child. Monthly group meetings connect parents to school and other resources in the community. The children are assessed. With parental involvement children are better prepared to succeed in school. Currently eighty-three children are being served.

CORRESPONDENCE: Mr. Obergfell made reference to a letter from Norma Fajardo, ICOE Senior Director, External Business.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press articles dated January 21, 2018.

EVENTS. Mr. Obergfell extended an invitation to the events taking place in February, March and April. He reminded the board of the 20th Annual IVROP Showcase & Recognition Ceremony which will be held on April 17, 2018 from 5:00-7:30 pm.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta thanked Ms. Pantoja for her presentation.

Mr. Castillo had no comment.

Mr. Hester thanked Ms. Pantoja and staff for the presentation.

Mr. Jimenez shared there was a Resolution for Career Technical Education for the month of February. Many testimonials were shared. He congratulated Mr. Torres on his work with the foster and homeless youth.

Ms. Pizano had no comment.

Ms. Sassie thanked Ms. Pantoja for her presentation. She shared the Brawley Union High School flip the switch CTE Project.

Mr. Obergfell informed the board he received the resignation letter from Ms. Lupe Garcia. He said Ms. Garcia will be missed. Her last day will be April 3, 2018. Ms. Garcia has been invited to the Showcase. Mr. Obergfell thanked Mr. Aguirre for moving forward with the IVROP committee meetings. Mr. Obergfell mentioned Aurora High School and Desert Oasis had been recognized for their great work.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, March 15, 2018 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:50 a.m.