

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of January 20, 2022
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the virtual meeting to order at 6:32 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Lorenzo Calderon, Jr., Board Member, Calexico Unified School District
Mr. Carlos Hernandez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Raul Navarro, Board Member, Calipatria Unified School District
Ms. Gloria Santillan, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Ms. Chantelle Gerardo, Program Manager, Imperial Valley ROP
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Stephanie Sandoval, Data Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Hernandez led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Mr. Lopez and seconded by Mr. Hernandez to approve the items on Consent Agenda as presented. The consent agenda was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Hester. ***Motion carried unanimously.***

- Minutes of December 16, 2021, Regular Meeting;
- December '21 Warrant Order #'s: 22158322-22158346; 22159101-22159190; 22160024-22160091; 22161097-22161124.

PERSONNEL:

RESIGNATION. A motion was made by Mr. Hernandez and seconded by Mr. Calderon to approve the resignation of Ms. Alexandra Gunther and Ms. Maribel Santellano. The resignation was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Hester. **Motion carried unanimously.**

EXTENDED LEAVE REQUEST. Mr. Obergfell recommended the extended leave request be approved for Ms. Reyna Flores-Carrillo. A motion was made by Mr. Calderon and seconded by Mr. Lopez to approve the extended leave request for Ms. Reyna Flores-Carrillo as requested. The extended leave request was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Hester. **Motion carried unanimously.**

EMPLOYEE HOLIDAY CALENDAR 2022-2023. A motion was made by Mr. Lopez and seconded by Mr. Hernandez to approve the 2022-2023 Employee Holiday Calendar. The 2022-2023 Employee Holiday Calendar was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Hester. **Motion carried unanimously.**

NEW BUSINESS:

FINDINGS RECOGNIZING A STATE OF EMERGENCY AND AUTHORIZING TELECONFERENCED MEETINGS PURSUANT TO AB 361. A motion was made by Ms. Santillan and seconded by Mr. Hernandez to approve the Findings Recognizing a State of Emergency and Authorizing Teleconferenced Meetings Pursuant to AB 361. Findings Recognizing a State of Emergency and Authorizing Teleconferenced Meetings Pursuant to AB 361 was approved with the following roll call vote: The resignation was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Hester. **Motion carried unanimously.**

2022 IRS MILEAGE RATE. A motion was made by Mr. Hernandez and seconded by Mr. Lopez to approve the 2022 IRS Mileage Rate as presented. The 2022 IRS Mileage Rate was approved with the following roll call vote: The resignation was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Hester. **Motion carried unanimously.**

2022-2023 BOARD OF TRUSTEES MEETING CALENDAR. A motion was made by Ms. Santillan and second by Mr. Hernandez to approve "Dark Day" for July and 2022-2023 Board of Trustees Meeting Calendar. The 2022-2023 Board of Trustee Meeting Calendar was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Hester. **Motion carried unanimously.**

ACCEPT THE CONTINUATION OF. A motion was made by Mr. Hernandez and seconded by Mr. Calderon to accept the continuation of Project WorkAbility (\$160,410). The continuation of funding for Project WorkAbility (\$160,410) was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: Trustee Hester. **Motion carried unanimously.**

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre reviewed the Monthly Budget. The LVN Mentorship Program was added to the budget. The deficit spending continues to decrease. He shared approval was received for RN 11. He mentioned that he was informed that IVROP received the \$2,000,000 for Strong Workforce Program Round 4.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell informed the board that the IVROPCF Board had met on Tuesday, January 11th. The IVROPCF Board heard updates from Project AB 1111 and Project Ready for Life. The board signed the contract with the Quechan for May 6, 2022, for the DWTS Gala. He mentioned the board would be meeting today to discuss the mega event with over 500 attendees. The board wants to move forward with the event while keeping everyone safe. The IVROPCF Board added two new sponsorship levels for \$10,000 and \$5,000. Vesper Society will be a \$10,000 sponsor and El Centro Regional Medical Center will be a \$5,000 sponsor. He announced the 2022 DWTS Stars will be Mr. Bryan Johnson, Ms. Jill Nelipovich, Mr. Mike Castro, Ms. Sherrie Cowie, Mr. Ron Ritenour, Mr. Gerald Irungary, Ms. Janette Montaña, Mr. Atul Kumar, and Ms. Veronica Platero.

CTE UPDATE. Ms. Hernandez provided an update on CTE. The CTE team is working on developing more work-based learning opportunities for students. For example, they connected Calipatria High School to the Border Patrol department who works with drones, and ICT students will experience a Drone Demo in February. There are some possible Ag summer internships with UCCE/UC Farm Smart in the works. Strong Workforce Program Round 1, which targets Public Services and Health industries ended on December 31, 2021. Strong Workforce Program Round 4 (Agriculture, Health, Engineering, ICT) will begin in February. As Mr. De La Torre mentioned earlier, IVROP received the \$2,000,000. Currently, the Strong Workforce Program is providing CTE 101 Workshops to underserved populations at most high schools in collaboration with Project WorkAbility. The Mobile Career Exploration Lab has a couple of schools waiting to see the lab.

The CTE Team will be celebrating and promoting CTE Month in the month of February. The team will be providing CTE Awareness Activities to make students aware of available CTE courses on their campus. We will be sharing #myCTEXperience Videos. We will be proclaiming CTE month throughout the County. IVROP Partnered with ICOE SWP to develop and provide teachers and counselors with CTE Month toolkits. Ms. Hernandez shared the scheduled upcoming events. She also provided a school update for Calexico Unified School District.

WASC UPDATE. Mr. Aguirre provided a WASC update. He shared the Leads, Managers, Chair, and Co-Chair had met with the instructors for additional input on criterion responses and to review instructor binders. The Action Plan Team had additional IVROP-SLO's (Student Learning Objectives) posters distributed to teachers for community classrooms and training rooms. Demographic information was submitted to the Ms. Stephanie Sandoval, Data Manager on January 12, 2022. This information is in support of an updated IVROP profile for the final report and visit.

PRESENTATION:

Mr. Obergfell shared that Project ReadyforLife is funded through IVROPCF. He introduced Ms. Hernandez, Project Coordinator. Ms. Hernandez introduced Ms. Gerardo, ReadyforLife Program Manager. Ms. Gerardo presented on Project ReadyforLife. Project ReadyforLife serve high school students 14-18 years of age. It is a requirement for the youth to be a high school student. Ms. Gerardo shared the Project ReadyforLife purpose and services. Project ReadyforLife staff help the students thrive. Project ReadyforLife staff help build a support system for their participants. Ms. Gerardo shared a statement from a Project ReadyforLife student. Life coaching services are offered by the life coaches. Project ReadyforLife also provide Educational Workshops, Career Advancement Services, and Virtual Services for their students. The services are offered

afterschool. She shared some pictures of the students and staff throughout the different schools. Ms. Gerardo provided the program timeline. This project is data driven.

Mr. Hernandez departed at 7:32 a.m.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell referred to the articles in the Imperial Valley Press.

EVENTS. The IVROP Annual Showcase & Recognition Ceremony is scheduled for April 6th.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta told everyone to stay safe. She thanked the staff for the work they continue to do. Ms. Armenta thanked Ms. Ramirez for always being prepared and taking care of what needs to be done. She thanked Mr. Obergfell for his leadership.

Mr. Calderon thanked staff for their dedication. He told Ms. Gerardo it was a good presentation. He thanked Ms. Hernandez for the information she provides monthly.

Mr. Navarro thanked Ms. Gerardo for doing an awesome job. He admired the topics Ms. Gerardo and her team are covering. He expressed these services are very much needed.

Mr. Lopez had no comments.

Ms. Santillan thanked Ms. Gerardo for the presentation. She said the topics Ms. Gerardo and her team are covering are very much needed. She shared Covid has recently increased. She wished staff and their families to have a safe rest of the month. Praying everyone is safe.

Mr. Obergfell shared Ms. Jeanne Vogel, previous IVROP Board Member had passed away. IVROP lost another friend and family member. IVROP sent Ms. Jeanne Vogel flowers on behalf of the IVROP Board and IVROP Team. Mr. Obergfell said Covid is impacting our organization like other organizations. We are following the guidelines. Out of abundance of caution we have staff and managers that are teleworking because they were impacted by Covid. We asked staff to stay home if they are sick. Our goal is to remain safe and remain open. We are planning on holding a modified IVROP Annual Showcase & Recognition Ceremony this year, but we will cancel it if needed. The discussion for the Memorandum of Agreement will be starting with the school site administrators. Mr. Obergfell asked the board for their support. The Memorandum of Agreement is currently on a year cycle and will be expiring on June 30, 2022. We are expecting a check from Vesper Society MOU for \$125,000 for the next three years. He thanked the board member for the donation that was received from a board member for the sunshine fund. Mr. Obergfell reminded the board that the Sunshine fund is used to purchase plants for individuals that pass. He said to please stay safe. He thanked everyone for their work.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, February 17, 2022, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:42 a.m.