

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES
Adopted Minutes**

Meeting of January 19, 2017
Imperial Valley Regional Occupational Program Main Office

- CALL TO ORDER:** Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:
- Ms. Alicia Armenta**, Board President, Imperial County Office of Education
Mr. Enrique Alvarado, Board Member, Calexico Unified School District
Mr. Jacinto "Jay" Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Ms. Margie Pizano, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Lorenzo Calderon, Jr., Board Member Guest, Calexico Unified School District
Mr. Gabriel Aguirre, Project Coordinator-WORK, Imperial Valley ROP
Mr. Juan Campos, Education Services Coordinator-CTE, Imperial Valley ROP
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant-CTE, Imperial Valley ROP
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Ms. Maria Pantoja, Program Manager-STAR, Imperial Valley ROP
Ms. Wendy Prewett, Project Coordinator Nenes/WorkAbility/Mi Familia/Family Visitation, Imperial Valley ROP
- PLEDGE OF ALLEGIANCE:** Ms. Sassie led the flag salute.
- PUBLIC COMMENTS:** Mr. Obergfell mentioned that Mr. Lorenzo Calderon was invited to return for a presentation.
- INTRODUCTIONS/ ANNOUNCEMENTS:** No introductions or announcements.
- CONSENT AGENDA:** A motion was made by Mr. Lopez, seconded by Mr. Jimenez, to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***
- Minutes of December 15, 2016, Regular Meeting, as presented;
 - December 2016 Warrant Order Numbers: 17072617-17072630; 17073490-17073561; 17074809-17074899; 17076187-17076229; as presented.
- PERSONNEL:** ***APPOINTMENT OF PERSONNEL.*** A motion was made by Ms. Sassie, seconded by Mr. Alvarado, to approve the appointment of Ms. Christie Jimenez. ***Motion carried unanimously.***
- NEW BUSINESS:** ***CONTINUATION OF FUNDING:*** A motion was made by Mr. Jimenez, seconded by Ms. Sassie, to accept the continuation of Project WorkAbility funding in the amount of \$159,804. ***Motion carried unanimously.***
- INFORMATIONAL ITEMS:**
- MONTHLY BUDGET:*** Ms. Duron indicated that there were no changes in the monthly report from the previous month.

IVROP COMMUNITY FOUNDATION: Mr. Obergfell mentioned that the Dancing with the Stars Gala coordinator held an orientation for the Stars for the event May 5, 2017. Mr. Obergfell announced that the IVROPCF scholarship applications were released on January 13, 2017. He explained that there were five categories with three funding levels each (Scholastic Achievement Award, Exemplary Community Involvement Award, CTE Student Award, General Award and Foster Youth) with the new fifth category specifically for Foster Youth. He said that all applications are due Friday, April 7, 2017. Mr. Obergfell indicated that the IVROPCF has awarded most of the Student Leadership Scholarships to Career Technical Student Organizations valleywide and that there were two pending to be awarded.

CTE/WASC: Mr. Campos commented on various upcoming CTE events which include the first Regional CTE Advisory meeting, health skills events, "a-g" workshop and the IVROP Showcase and Recognition Ceremony.

Mr. Campos explained the purpose of the Professional Skills rubric and that it was intended for use in all classrooms, academic and CTE. The professional skills, or soft skills, rubric translates into successful students in the classroom as well as the workplace. The rubric allows the evaluation of demonstrated skills such as attendance, time management, professionalism, communication, quality of work, participation/teamwork, effort, and critical thinking.

Mr. Campos reported on the status of Brawley and Calipatria schools. He said that Brawley asked CTE staff to speak with counselors on pathways and the student interest assessment. He mentioned that CTE staff is working on providing additional support on the Career Choices curriculum beyond the freshman year and develop a plan to follow-up with students during their sophomore, junior and senior years. Mr. Campos summarized the progress in Calipatria working with Mr. Gupton on developing the CTE Ambassador Program as well as portfolios and common assessments. He said that students began participation as mentor volunteers at Pioneers Memorial Hospital and that this partnership allows Calipatria students exposure to the health field.

Mr. Obergfell mentioned that he and Mr. Campos have met with Central, Brawley and Imperial on the Memorandum of Agreement for 2017-2020. Ms. Duron explained the difference in the current percentage paid by districts and the proposed amount in the draft MOA based on the 9-12 grade adjustments. Ms. Sassi indicated she appreciates the great service IVROP CTE provides the students and the districts. Mr. Jimenez suggested IVROP board members speak to respective school district board members on the services provided by IVROP CTE.

PRESENTATION: Ms. Maria Pantoja, Program Manager with Project STAR, provided information on STAR, a program that has been funded by the Imperial County Behavioral Health Department for the past seven years with current funding at \$424,000. She said that services are provided at the Recovery Centers in Brawley and El Centro. Workshops in four areas include basic, employability, life and social skills. Ms. Pantoja explained the activities in each of the four areas. Involvement in the social skills area is the most fun for the clients and they are used as incentives for completion of the other three areas. She added that certificates are used at the end of the year in June. Ms. Duron explained that through the seven years, as more clients have been referred, the Behavioral Health Department has increased the available funds for providing services to more clients as well as more services. Ms. Pantoja addressed staff training for handling difficult situations, such as suicide prevention. She added that services include transitional living for individuals with behavioral issues with dual diagnosis.

CORRESPONDENCE: Mr. Obergfell shared a card in appreciation of IVROP's support from the Imperial Valley LGBT group.

LEGISLATION: None.

OTHER:

ARTICLES. Ms. Armenta made reference to the Imperial Valley Press articles dated December 13, 18, 22, 27, 2016, and January 9, 2017.

EVENTS. Ms. Armenta announced various events to be held in January, February and March 2017.

**PRESENTATION OF
RECOGNITION PLAQUE:**

Mr. Obergfell commended Mr. Lorenzo Calderon, Jr., for his two years of service to IVROP and mentioned that it was a pleasure to work with him on the board. Mr. Calderon indicated he enjoyed hearing everything that IVROP does for the Imperial Valley and will continue to be a voice in Calexico and provide more pathways to students.

Mr. Obergfell presented a plaque for Ms. Patty Dockstader who could not be at the meeting. Ms. Pizano received the plaque on her behalf and knows that Ms. Dockstader is very thankful and enjoyed her time on the IVROP board.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Mr. Alvarado had no comments.

Mr. Jimenez enjoyed the presentation by Ms. Pantoja.

Mr. Lopez had no comments.

Ms. Pizano mentioned that she attended the Project ACE Winter Wonderland. She said that children had fun and were engaged. She will deliver the IVROPCF Scholarship applications to the school and has already seen the announcement in the school bulletins.

Ms. Sassie had no comments.

Ms. Armenta mentioned that her brother is a nurse at El Centro Regional Medical Center and recently came across some former graduates. He said he appreciated the work that IVROP does to prepare individuals for employment.

Mr. Obergfell mentioned that the Board 101 session will be scheduled in upcoming months. IVROP staff is coordinating meetings with superintendents and board meetings.

NEXT MEETING: The next meeting was scheduled for Thursday, February 16, 2017, 6:30 am, at the Imperial Valley Regional Occupational Program Main Office.

ADJOURNMENT: The meeting was adjourned at 7:36 am.