

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of January 17, 2019
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Lorenzo Calderon, Jr., Board Member, Calexico Unified School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Jacinto “Jay” Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Raul Navarro, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP
Ms. Linda Lopez, Project Specialist, Imperial Valley ROP
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Ms. Jennifer Sutter, Program Manager, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Navarro led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of December 20, 2018, Regular Meeting;
- December '18 Warrant Order #'s: 19022123-19022176; 19023205-19023309; 19025054-19025105.

PERSONNEL:

APPOINTMENT OF PERSONNEL. A motion was made by Mr. Jimenez and seconded by Ms. Sassie to approve the appointment of personnel of Ms. Chantelle Gerardo, Ms. Paloma Nieblas and Mr. Gerardo Parra. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Mr. Hester and seconded by Mr. Jimenez to approve the resignation of Ms. Paloma Nieblas. ***Motion carried unanimously.***

NEW BUSINESS:

IRS MILEAGE RATE. Mr. De La Torre requested the board approve the 2019 IRS Mileage Rate of \$0.58. A motion was made by Mr. Jimenez and seconded by Mr. Hester to approve the IRS Mileage Rate. ***Motion carried unanimously.***

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre pointed out there were no changes from the previous monthly budget update. He pointed out that IVROP continues deficit spending. Mr. De La Torre announced IVROP had received \$160,000 in funding for the IV Mobile Career Exploration Program.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell reminded the board that the Dancing with the Stars (DWTS) Gala will be held at the Quechan on Friday, May 3, 2019. He pointed out that Mr. Lopez will be participating as a Star at the 2019 DWTS Gala. Mr. Obergfell mentioned the Imperial Valley Regional Occupational Program Community Foundation (IVROPCF) had released the IVROPCF Scholarship Application. He said Ms. Ramirez, Ms. Sutter and Mr. Campos have posted and shared the IVROPCF Scholarship Application on social media and with the school personnel. Mr. Obergfell also announced that schools throughout the Imperial Valley have been receiving the Career Technical Education (CTE) Student Leadership Organization Scholarships. Mr. Obergfell informed the board that Ms. Ramirez would be providing an IVROPCF Scholarship Workshop for the Career Specialist. Mr. Obergfell mentioned the five scholarship categories: Scholastic Achievement, Exemplary Community Involvement, IVROP/Career Technical Education, General Award and Foster Youth.

CTE UPDATE. Mr. Campos announced February is Career Technical Education (CTE) month. Career Specialists will each be doing CTE related activities on their respective campuses. A CTE video contest is also slated. On February 5th the Board of Supervisors will be providing IVROP with a Resolution for CTE month. The IVROP Showcase will be held on April 9th at the Casa De Mañana. Mr. Campos mentioned that similar to last year, the management team will have active roles in the Showcase planning along with their staff. Mr. Campos announced the theme this year will be "Empowering Students, Programs and our Community". The Outstanding CTE Student nominations are due February 13th. The Career Specialist are reaching out to the instructors. The nominations for the Distinguished Alumni and Business Partner are also due February 15th. Ms. Sutter and the Career Specialist have been supporting Calexico High School with their Ag Advisory Meeting that will be held on February 6th. The Calexico Ag. instructors reached out to the IVROP CTE Team for this support and expertise as they are trying to expand their advisory meetings beyond what is currently available.

Mr. Campos provided updates for specific high schools. He reminded the board that the specific activities taking place at the mentioned campuses also take place throughout the other partnering high schools. Mr. Campos provided an update for Calipatria High School. He mentioned Ms. Angelica Smith is the Career Specialist assigned in Calipatria; she assisted Calipatria with the Ag. FFA Christmas Festival. Ms. Angelica Smith is also the lead Career Specialist for the Ag. Summit. Ms. Angelica Smith is supporting Ms. Gomez with her Calipatria Culinary Class and are gearing up

for the substitute taking over for Mrs. Gomez while she is on leave. Mr. David Gupton is also receiving support with Communication Skills, Skills USA and with Drone Pilot guest speaker.

Mr. Campos provided an update for Central and Southwest. Ms. Debbie Burquist is the Career Specialist for Central; she has been working with the Success 101 students. She's been providing ongoing employability, resume and interview workshops. Ms. Debbie Burquist provides mentoring to the Law Enforcement students. Ms. Debbie Burquist provided advisory minutes for the Auto Advisory Committee Meeting at Central Union High School. Ms. Debbie Burquist is gearing up for Senior Employability Workshops to be held later during the school-year. Mr. Brandon Currin the Career Specialist for Southwest; he is providing workshops on resumes, job applications, and cover letters at Southwest High School. Mr. Brandon Currin has been working with the students on college applications. Mr. Brandon Currin attended the Business Showcase with Southwest CTE Youth Ambassadors. One of the projects they created for the Business Showcase is on display in the CTE hallway. Mr. Brandon Currin is supporting Ms. Jackie Valadez as he will be attending this year's HOSA Conference with the Southwest students.

Mr. Obergfell provided an update on the Strong Workforce Program for K-12. Imperial County is included in the San Diego Region and all LEAs in the region have the opportunity to apply for the almost \$15 million dollars available to the region. Imperial County Office of Education will be taking the lead and serve as the fiscal agent for a County Consortium of districts. Mr. Obergfell pointed out that the dollars are not to duplicate services that are already being offered. IVROP will work with ICOE and the Consortium, and is supportive of a collaborative approach as this will improve the odds of securing grant funds for the Imperial Valley. The CTE Incentive Grant is due Jan. 25th. Mr. Campos has offered to support all the districts with the CTEIG process, with some districts asking for specific assistance. Mr. Obergfell mentioned the CTE Team will be looking at LCAPs to strategize to look at different opportunities to support the districts and schools in meeting priority areas. Mr. Obergfell thanked the CTE Team. He mentioned Ms. Sutter will be presenting at the February Calexico Board Meeting.

WASC UPDATE. Mr. Obergfell said we have not heard anything regarding the WASC visit.

PRESENTATION: None.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: **ARTICLES.** None.

EVENTS. Mr. Obergfell extended an invitation to the board to attend the events taking place in February.

BOARD AND SUPERINTENDENT COMMENTS:

Ms. Armenta wished everyone a Happy New Year.

Mr. Calderon, Jr. thanked staff for all they do and wished everyone a Happy New Year.

Mr. Hester wished everyone a Happy New Year and keep up the good work.

Mr. Jimenez said 2019 will be a good year.

Mr. Lopez hoped everyone had a good holiday season. He's ready for a new year.

Mr. Navarro wished everyone a Happy New Year.

Ms. Sassie welcomed everyone back. She thanked everyone for everything they do and is happy to be at IVROP.

Mr. Obergfell shared information regarding the new governor. Ms. Adriana Hernandez is working on the Imperial Valley ROP Developmental Assets Forum scheduled for February 12th. Ms. Hernandez said she will be implementing the Developmental Assets in the community and the schools. Mr. Obergfell said the goal is to develop a community champion. Ms. Maria Pantoja HIPPY Program is going through the HIPPY Accreditation. Mr. Obergfell announced that a Board 101 would be offered to the new board members. The IVROP Office will be closed on January 21st. Mr. Obergfell informed the board he would be attending the Superintendent's Symposium in Monterey, CA the last week in January.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, February 21, 2019 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:35 a.m.