

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES
Adopted Minutes**

Meeting of January 15, 2015
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:33 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Augustine Sadorra, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Ms. Jacinto "Jay" Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Ciro Calderon, Clerk of the Board, Calexico Unified School District
Ms. Denise Cabanilla, Team Gear Up & Higher Ed Director, Imperial County Office of Education
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Prewett, Project Coordinator, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Calderon led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

Mr. Hester arrived at 6:35 a.m.

CONSENT AGENDA: A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of December 18, 2014, Regular Meeting;
- December '14 Warrant Order Numbers: 15316271-15316322; 15317363-15317500; 15318972-15319050.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Lopez and seconded by Mr. Sadorra to approve the appointment of Ms. Maritza Reyes. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Mr. Jimenez and seconded by Mr. Calderon to approve the resignation of Ms. Desiree Gonzales. ***Motion carried unanimously.***

NEW BUSINESS: *FISCAL YEAR 2013-2014 FINAL AUDIT REPORT.* A motion was made by Mr. Jimenez and seconded by Mr. Sadorra to review and approve the 2013-2014 Final Audit Report. *Motion carried unanimously.*

2008-2014 CSBA POLICIES, REGULATIONS, AND BYLAWS UPDATES FOR SERIES 3000 (BUSINESS). The board requested the first reading of the 2008-2014 CSBA Policies, Regulations, and Bylaws Updates for Series 3000 be brought back to the board in February for public comment.

ACCEPT THE CONTINUATION OF. Mr. Jimenez requested a description of the project be included in the agenda. A motion was made by Mr. Lopez and seconded by Mr. Jimenez to accept the continuation of Project RN Mentorship (\$121,500). *Motion carried unanimously.*

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. Obergfell informed the board IVROP received a \$12,800 donation. Half of the donation will be for professional development as requested per the donor. The donor requested to be kept anonymous. The board suggested a thank you card be sent to the donor.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell announced that the foundation had received a \$1,050 donation for the Glenn Sampson Scholarship. The Glenn Sampson Scholarship is awarded to a Calipatria high school student. The IVROPCF Board approved to donate \$5,600 year one and \$10,000 year two to help support two-hundred eligible students for testing for the National Career Readiness Certificate. The IVROPCF Board approved a \$500 Career Technical Education Student Leadership Organization Scholarship for Imperial High School HOSA Club. Ms. Betty Tucker, Ms. Kris Becker, Mr. Justin Lofton, Ms. Maria Ambriz, and Mr. Mike Rood will be the Stars for the 2015 Dancing with the Stars. The foundation is working on asking a sixth male Star. Mr. Obergfell informed the board ticket sales will be publicly announced. Sponsors will have priority seating.

WASC. Ms. Garcia presented the new Vision Statement that was recommended by the leadership team and approved by the teachers.

EMPLOYMENT CONTRACT. The board would like to discuss Mr. Obergfell's Contract in closed session. The board asked Mr. Obergfell to provide the board with the goals and objectives by February. Ms. Sassie also requested a governance calendar. Ms. Ramirez will obtain a governance calendar from Brawley Union High School District.

SUPERINTENDENT EVALUATION TOOL DRAFT. The board discussed options that could be used to evaluate Mr. Obergfell. Mr. Obergfell pointed out to the board that IVROP had never had an evaluation tool in the past. The board asked Ms. Ramirez to collect templates of evaluation tools that are being used by other Superintendent's. Mr. Hester and Ms. Sassie said they would e-mail Ms. Ramirez templates being used by their districts. Mr. Jimenez asked Ms. Ramirez to contact Ms. Lucy Hendry at the Central Union High School District for a template of the evaluation used at Central Union High School District.

PRESENTATION: None.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated December 15, 19, 22, 2014 and January 7, 2015.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta stated that staff is doing an outstanding job.

Mr. Calderon wished everyone a Merry Christmas and Happy New Year. Mr. Calderon said he appreciated Mr. Obergfell's efforts to keep IVROP on track. He said he knew it wasn't easy. He thanked Mr. Obergfell.

Mr. Hester wished everyone a Happy New Year.

Mr. Jimenez said it's only going to get better with the leadership and staff.

Mr. Lopez had no comment.

Mr. Sadorra wished everyone a Happy New Year.

Ms. Sassie wished everyone a Happy New Year. She thanked everyone for their hard work.

Mr. Obergfell thanked the senior cabinet, management team and staff. He informed the board that Mr. Campos and Mr. Phil Villamor are working with ICOE and IVC on the Career Pathways Grant. Mr. Villamor is keeping the schools informed about the Career Pathway Grant process. Ms. Duron, Mr. Campos, and Ms. Karla Flores worked on a CDBG grant to support development assets during the Winter Holiday Break. Mr. Obergfell reported he'll be attending the Superintendents' Symposium during the last week of January 2015.

NEXT MEETING: The next meeting was scheduled for Thursday, February 19, 2015, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: A motion was made by Mr. Sadorra and seconded by Mr. Jimenez to adjourn the IVROP Board Meeting at 7:31 a.m.