

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of December 16, 2021  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the virtual meeting to order at 6:32 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Lorenzo Calderon, Jr.**, Board Member, Calexico Unified School District  
**Mr. Carlos Hernandez**, Board Member, Central Union High School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Ms. Gloria Santillan**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Mr. Edwin P. Oberfell, Superintendent, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Ms. Stephanie Sandoval, Data Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. Lopez led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/ ANNOUNCEMENTS:** Mr. Oberfell asked everyone to keep Mr. Raul Navarro and his family in their prayers.

**CONSENT AGENDA:** A motion was made by Mr. Lopez and seconded by Mr. Hester to approve the items on Consent Agenda as presented. The consent agenda was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Navarro. ***Motion carried unanimously.***

- Minutes of November 18, 2021, Regular Meeting;
- November '21 Warrant Order #'s: 22154904-22154958; 22155631-22155672; 22156798-22156844; 22157750-22157789.

**PERSONNEL:**

**APPOINTMENT OF PERSONNEL.** Mr. Obergfell welcomed Mr. Vicente Ayala to the management team. He shared Ms. Viviana Mariscal, previously IVROP Clerk Typist II had applied for and was selected for the Clerk Typist III position. A motion was made by Mr. Lopez and seconded by Ms. Santillan to approve the appointment of Mr. Vicente Ayala, Ms. Donna Figueroa, Ms. Viviana Mariscal, Ms. Celeste Rodriguez, and Ms. Leslie Rojas. The appointment of personnel was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Navarro. **Motion carried unanimously.**

**NEW BUSINESS:**

**FINDINGS RECOGNIZING A STATE OF EMERGENCY AND AUTHORIZING TELECONFERENCED MEETINGS PUSUANT TO AB 361.** A motion was made by Mr. Hester and seconded by Mr. Calderon to approve the Findings Recognizing a State of Emergency and Authorizing Teleconferenced Meetings Pursuant to AB 361. Findings Recognizing a State of Emergency and Authorizing Teleconferenced Meetings Pursuant to AB 361 was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Navarro. **Motion carried unanimously.**

**2021-22 1<sup>st</sup> Interim Financial Report.** Mr. De La Torre reviewed the 2021-22 1<sup>st</sup> Interim Financial Report. A motion was made by Ms. Santillan and seconded by Mr. Hernandez to approve the 2021-22 1<sup>st</sup> Interim Financial Report as presented. The 2021-22 1<sup>st</sup> Interim Financial Report was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, and Trustee Santillan. NAYES: None. Absent: Trustee Navarro. **Motion carried unanimously.**

**2021-22 TRUSTEE MONTHLY STIPEND PROPOSED REVISION.** Mr. Obergfell proposed an increase in the board of trustee monthly stipend due to the inflation. A motion was made by Mr. Lopez and seconded by Mr. Hernandez to approve the 2021-22 Trustee Monthly Stipend Proposed Revision. The 2021-22 Trustee Monthly Stipend Proposed Revision was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, and Clerk of the Board Lopez. NAYES: Trustee Santillan. Absent: Trustee Navarro. **Motion carried.**

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. De La Torre said the Monthly Budget Update reflected the 2021-22 1<sup>st</sup> Interim Financial Report he had previously provided. Mr. De La Torre mentioned additional funding was received for Strong Workforce Program Round 4. He said the deficit spending continues to improve.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell informed the board that the IVROPCF Board had met on Tuesday, December 14<sup>th</sup>. The IVROPCF Board heard updates from Project AB 1111 and Project Ready for Life. The board have decided to secure the Quechan on May 6, 2022, for the DWTS Gala. The Quechan will be offering reduced room rates of \$124 per night. We are currently pending confirmation from El Centro Regional Medical Center \$4,500 and Vesper Society \$10,000 sponsorships. The Quechan increased their prices from 2019. Three five-hundred-dollar CTE Student Leadership applications were approved for San Pasqual High School FFA, Calexico High School CTE Welding, and Holtville High School FFA. Ms. Jill Nelipovich, Mr. Mike Castro, Ms. Sherrie Cowie, Mr. Ron Ritenour, and Mr. Geof Dale are the confirmed 2022 Stars. Scholarships will be awarded to Imperial Valley High School Graduating Seniors in 2022.

**CTE UPDATE.** Ms. Hernandez provided an update on CTE. She reported the Regional CTE Advisory Meetings were a success as they were able to secure several Industry experts to attend all breakout sessions. She shared that Twenty-seven students participated in the Global Health Squads, a 6 Session virtual work-based learning activity. Specifically on December 8<sup>th</sup>, students were able to job shadow health professionals in Honduras. The Strong Workforce Program Round 2 are planning a Health Mentoring Program with Clinicas De La Salud Del Pueblo. She also announced funding had been received for Strong Workforce Program Round 4. Ready for Life have been providing in-school workshops to various schools. She shared that Ed. Services will be assisting the Winter Wonderland Event held by Project ACE and Rising Stars on December 21<sup>st</sup> to reconnect foster youth to their siblings. The CTE Instructors have all been invited to nominate an Outstanding Student by January 14<sup>th</sup> who will be recognized during the annual IVROP Showcase and Recognition Ceremony.

Ms. Hernandez provided a school update on Imperial Unified High School District. She mentioned the Imperial High School SkillsUSA (Graphic Design), Imperial High School SkillsUSA (Health), and Imperial High School SkillsUSA (CTE Culinary Arts 1 & 2) had each received a \$500 IVROPCF Career & Technical Student Organization (CTSO) Scholarship. She presented on the services provided by the Career Specialist.

**WASC UPDATE.** Mr. Aguirre provided a WASC update. He shared the leads and managers had met with the Chair and Co-chair to review the progress on instructor input and strategize for student and parent input. A meeting has been scheduled on December 20<sup>th</sup> with the instructors. The Action Plan Team has determined the next set of rollouts for IVROP-SLO's (Student Learning Objectives) posters for community classrooms and training rooms. Mr. Aguirre referred to a new IVROP-SLO's poster that was placed in the IVROP Computer Lab. Ms. Sandoval, Data Manager has requested updated demographic information to be collected by January 12<sup>th</sup>, 2022. This information will support the profile update for IVROP.

**PRESENTATION:** None.

**CORRESPONDENCE:** None.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergfell referred to the articles in the Imperial Valley Press.

**EVENTS.** None.

**BOARD AND  
SUPERINTENDENT  
COMMENTS:**

Ms. Armenta wished everyone a Merry Christmas and safe New Year.

Mr. Calderon said five Calexico students were participating in the program for Honduras. He wished everyone Happy Holidays.

Mr. Carlos Hernandez is looking forward to next year. He informed the board he will be departing the board meetings at 7:30 a.m. to report to work.

Mr. Hester thanked everyone for their hard work and dedication. Have a safe Merry Christmas and Happy New Year!

Mr. Lopez announced he will be around for another year. He shared Mr. Abdul Majeed Mohamed (Mr. Mo) had passed away. He also wished everyone a Merry Christmas.

Ms. Santillan thanked Mr. Obergfell for his leadership. She also thanked Mr. De La Torre for working with all the projects. She was thankful for the acronym list. Ms. Santillan said she is pending board assignment for the IVROP Board.

Mr. Obergfell shared IVROP had lost a family member, Mr. Cruz Abarca. Mr. Cruz Abarca was a previous IVROP employee. Mr. Obergfell was impressed with the CTE Advisory Meetings. The Imperial County Board of Supervisors approved the LVN Mentorship Program. He shared we wrote the program for the RN Program about eleven years ago. Mr. Adrian Gonzales is the current program manager for the LVN Mentorship Program. Dr. Daniel Ortiz had the vision. Ms. Terri Sullivan have been working with IVROP through the RN Program for eleven years. He thanked Ms. Priscilla Lopez and her staff for supporting IVROP. Mr. Edgar Jaime, previous Truck Driving instructor will be coming back to work for IVROP. Prayers for Mr. Raul Navarro and his family. He welcomed the board back for another year. He wished everyone a Merry Christmas.

**NEXT MEETING:** The next IVROP Board Meeting was scheduled for Thursday, January 20, 2022, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 7:21 a.m.