

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of December 15, 2022  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the meeting to order at 6:33 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Lorenzo Calderon, Jr.**, Board Member, Calexico Unified School District  
**Mr. Carlos Hernandez**, Board Member, Central Union High School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Mr. Raul Navarro**, Board Member, Calipatria Unified School District  
**Ms. Gloria Santillan**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP  
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Ms. Stephanie Sandoval, Data Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. Hernandez led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/ ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** A motion was made by Mr. Lopez and seconded by Ms. Santillan to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of November 17, 2022, Regular Meeting; as presented in Exhibit 6(a).
- November '22 Warrant Order #'s: 23199235-23199281, 23200133-23200239, 23201099-23201146; 23201730-23201766.
- Quarterly Investment Report – ending October 31, 2022.

**PERSONNEL:** **APPOINTMENT OF PERSONNEL.** A motion was made by Mr. Hernandez and seconded by Mr. Hester to approve the appointment of personnel for Arthur Araujo, Ms. Jackeline Fabian Rivera, Mr. Shannon Hoyt, and Ms. Christina Uriarte. ***Motion carried unanimously.***

**RESIGNATION.** A motion was made by Mr. Lopez and seconded by Ms. Santillan to approve the resignation of Ms. Annette Figueroa, Mr. Mario A. Jimenez, Mr. Marco Pinuelas, and Mr. Carlos Urena. ***Motion carried unanimously.***

**NEW BUSINESS:** **2022-23 1<sup>st</sup> INTERIM FINANCIAL REPORT.** Mr. De La Torre reviewed the 2022-23 1<sup>st</sup> Interim Financial Report. He pointed out some errors in the report due to the bugs in the SACS system. A motion was made by Ms. Santillan and seconded by Mr. Hester to approve the 2022-23 1<sup>st</sup> Interim Financial Report. ***Motion carried unanimously.***

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. De La Torre stated the Monthly Budget Update reflects that 2022-23 1<sup>st</sup> Interim Financial Report that was provided to the board.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell shared the IVROPCF Board had met on December 5<sup>th</sup>. He announced Ms. Anne Irigoyen is the new coordinator for the 2023 DWTS Gala. DWTS ticket prices have been increased to \$100 per ticket. The IVROPCF Board is considering adding additional sponsor levels. The IVROPCF Board are working on securing the Stars and Instructors for the 2023 DWTS Gala. The IVROPCF Board approved nine \$500 CTE CTSO Applications to Southwest High School El Centro Future Farmers of America (FFA), Southwest High School HOSA: Future Health Professionals, Imperial High School SkillsUSA Graphic Design, Calexico High School Future Farmers of America (FFA), Southwest High School Family, Career and Community Leaders of America (FCCLA), San Pasqual Valley High School HOSA, Imperial High School SkillsUSA Culinary Club, Imperial High School SkillsUSA Health, and Brawley Union High School SkillsUSA. Each school year the IVROPCF Board awards a total of ten (\$500 each) CTE CTSO programs for a total of \$5,000. These scholarships are first come first serve. Ms. Hernandez informed all the schools of the scholarship opportunities.

**CTE UPDATE.** Ms. Hernandez provided a CTE update. She shared professional development opportunities she attended in December. The Strong Workforce Program has continued to provide support to the schools. The annual CalWorks Joint Application was submitted. The Mobile Career Lab has had a lot of requests. Ms. Hernandez mentioned the team will be working on the Outstanding Student Process, possible Skills Events/Summits, and planning activities for the CTE Month in February. She provided a school update for Imperial High School. She said READY4Life has been present at Holbrook High School.

**PRESENTATION:** None.

**CORRESPONDENCE:** None.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergfell referred to the articles in the Imperial Valley Press dated October 20, 23, 24, 26, 2022.

**EVENTS.** None.

**PRESENTATION OF RECOGNITION PLAQUE:**

Mr. Obergfell presented Mr. Hernandez with a plaque to thank him for serving as an IVROP Board Member. Mr. Hernandez was very grateful for the plaque and the time he served on the IVROP Board.

Mr. Hernandez departed at 7:30 a.m.

**BOARD AND  
SUPERINTENDENT  
COMMENTS:**

Ms. Armenta thanked staff and wished everyone a Safe and Happy Holiday Season.

Mr. Calderon thanked the staff for all their hard work and wished everyone a Happy Holiday.

Mr. Hester wished everyone a Merry Christmas.

Mr. Lopez wished everyone a Happy Holiday. He thanked the staff for their work.

Mr. Navarro thanked staff for a great 2022. He also thanked the Board Members. Thank you for everything you do. Happy Holidays!

Ms. Santillan wished everyone Happy Holidays. She thanked the board for supporting each other. She reminded everyone that it's about our students.

Mr. Obergfell informed the board the office would be closed on Friday, December 23<sup>rd</sup>, Monday, December 26<sup>th</sup>, December 30<sup>th</sup>, and January 2<sup>nd</sup> in lieu of the holidays. He thanked the staff for another amazing year. He thanked the board for another successful year. He wished everyone a Merry Christmas.

**NEXT MEETING:**

The next IVROP Board Meeting was scheduled for Thursday, January 19, 2023, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:**

The meeting adjourned at 7:45 a.m.