

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES
Adopted Minutes**

Meeting of December 15, 2016, 2016
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Enrique Alvarado, Board Member, Calexico Unified School District
Ms. Margie Pizano, Board Member, Calipatria Unified School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Ms. Jacinto "Jay" Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Ms. Sarai Benavides, Participant, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Ms. Estela Diaz, Case Manager, Imperial Valley ROP
Mr. Luis De La Torre, Project Coordinator, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Prewett, Project Coordinator, Imperial Valley ROP
Ms. Justine Quevedo, Participant, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Mr. Luis Torres, Program Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Jimenez led the pledge of allegiance.

PUBLIC COMMENTS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: Ms. Armenta welcomed Ms. Margie Pizano and Mr. Enrique Alvarado to the board. Introductions were made of all those present.

CONSENT AGENDA: A motion was made by Mr. Hester and seconded by Mr. Jimenez to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of November 17, 2016, Regular Meeting;
- November '16 Warrant Order Numbers: 17068702-17068762; 17069663-17069738;17070687-17070709; 17071426-17071458.

PERSONNEL: ***RESIGNATION.*** A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the resignation of Ms. Brenda Estrada, Ms. Rosalinda Ramirez-Dominguez, Mr. Carlos Romero and Ms. Olivia Solis. ***Motion carried unanimously.***

VARIABLE TERM WAIVER. A motion was made by Mr. Jimenez and seconded by Mr. Hester to approve the continuation to employ Jerad Richard Esquivel on the basis of a Variable Term Waiver (English Learner) for the 2016-2017 school year a part of the IVROP CTE MOU Fee for Services. *Motion carried unanimously.*

NEW BUSINESS:

FISCAL YEAR 2015-2016 FINAL AUDIT REPORT. Ms. Duron reported there weren't any audit findings. Mr. Obergfell informed the board that there hasn't been any findings in the last twelve years. Mr. Obergfell commended Ms. Duron and her staff. A motion was made by Mr. Jimenez and seconded by Ms. Sassie to approve the 2015-2016 Final Audit Report. *Motion carried unanimously.*

2016-2017 1st INTERIM FINANCIAL REPORTS. Ms. Duron reviewed the 2016-2017 1st Interim Financial Reports with the board. She said there wasn't major changes. She is projecting continued deficit spending. The cash flow is good. A motion was made by Ms. Sassie and seconded by Mr. Jimenez to approve the 2016-2017 1st Interim Financial Reports. *Motion carried unanimously.*

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. Duron made reference to the Monthly Budget Update. She explained that the funding sources support the grant activities and the indirect costs support administration.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell informed the board that the IVROPCF Board had reviewed and approved the IVROPCF Scholarship Application. He explained that now there were five categories: Scholastic Achievement Award, Exemplary Community Involvement Award, IVROP/Career Technical Education (CTE) Student Award, General Award and the new category Foster Youth Award. Each category awards a \$1,000 award, \$750 award and \$500 award. He informed the board that the annual Dancing with the Stars Gala fundraiser supports the student scholarships and the CTE Student Leadership Scholarships. This year the following Career Technical Education Student Organization (CTSO) have received a \$500 award from IVROPCF: Central Union High School Future Business Leaders of America (FBLA), Southwest FBLA, Imperial High School Skills USA, Holtville High School FFA, Brawley Union High School Skills USA, Brawley Union High School HOSA, Imperial High School HOSA, Holtville High School FBLA and Calipatria High School Skills USA. Mr. Obergfell reminded everyone that the Dancing with the Stars Gala is scheduled for Friday, May 5, 2017. He announced the following Stars will be dancing Katy Santillan, Dr. Betsy Lindbergh, Dalia Rodriguez, Terri Rogers, Robert Rubio, Jason Jackson and Felipe Irigoyen.

CTE/WASC UPDATE. CTE/WASC UPDATE. Mr. Campos provided the board with a CTE/WASC Update and an outline that the board can use to follow along with the report, as previously requested. Mr. Campos attended the State ROCP/National ACTE Conference. He noted that several district CTE teams also attended these two conferences. He encouraged the districts to send administrators to these conferences as well as any regional CTE related conference events. He stated that he and Lupe try to attend these workshops and conferences to keep the local CTE programs and teachers up to date on the latest news, trends, and legislation. CTE is not going away, and is even much more integrated in high school student development (college and career readiness).

The "takeaways" from the CAROCP conference include the ongoing promotion of work-based learning (a specific emphasis of IVROP this year along with funding available through the Career Pathway Trust grant), the importance of student post-secondary outcomes, program accountability,

teacher credentialing, and College and Career Readiness Indicators. At the National ACTE conference, the “takeaways” included how CTE is embedded throughout the new federal education act (ESSA), specifically how CTE is mentioned as part of a well rounded education. The law includes funding for specific CTE integration in core academics, as well as teacher preparation. The ACTE conference reinforced the importance of local education leaders becoming more involved with State Educational plan development. Overall, Mr. Campos emphasized the importance of all local CTE teams to keep informed and stay ahead of all emerging CTE legislation, but IVROP will also be assisting with this.

Mr. Campos reported on the CTEIG Workshop on December 8th. This workshop was a direct response to a district request. IVROP will continue to develop workshop and training opportunities of this nature to support local CTE teachers and administrators. There were over 51 attendees, including representation from almost all of the Valley partners. This was a true county and even regional workshop with representatives coming from as far away as Temecula, Sweetwater, Vista, Riverside and San Diego also attending.

Mr. Campos provided the Imperial update. At the recent Imperial CTE Dept. Meeting Lupe and Mr. Campos covered reminders such as the 11 Elements, Perkins, and CCI (occurring with all CTE Depts.). Job readiness continues in Imperial at this time, and will commence with job placements after the holiday break starting with the health pathways programs. Ms. Cavazos volunteered to serve as the advisor for the CTE Ambassadors (meets HQ CTE Element 11-promoting program, and #4 student leadership). The IVROP Fire Science Class was in the Imperial Valley Press. Mr. Campos is exploring the possibility of having a HVAC program per Mr. Jose Apodaca request.

Upcoming CTE events include the CTE Regional Advisory Committee, scheduled for January 26, 2017. This concept is important as it is required by Perkins, and there is a shortage of willing and able advisors given our resources and the need for 8 different district meetings. The UCCI A-G Workshop has been rescheduled for March 13, 2017. The IVROP Showcase and Recognition Ceremony is scheduled for March 28, 2017. The ROP/CTE Teacher training Curriculum/Instruction is scheduled for Spring/Summer 2017. Mr. Obergfell mentioned the dual enrollment is handled by IVC and driven by AB288. He reminded everyone that the CTE Regional concept is very important. Mr. Obergfell also mentioned that we’re analyzing whether WASC is a value to IVROP. Mr. Obergfell noted that other ROPs throughout the State, and even WASC is reviewing whether ROPs need this accreditation.

Ms. Sassie departed at 7:00 a.m.

PRESENTATION:

IVROP Project ACE Program Manager Mr. Torres introduced Case Manager Ms. Diaz. Mr. Torres said Project ACE has been around since 2000 and Project ACE Transitional Housing Placement (THP) Plus started in 2007. Project ACE is a youth program for current and former foster youth between the ages of 16-21. Mr. Torres explained what it’s like to grow up in the foster care system. Foster Youth develop negative attitudes towards school and academics in general. The majority of youth who graduate are not college-ready. About seventy-five percent of foster youth will experience at least two placements before they age out at eighteen years and will have to change schools. Approximately fifty percent will not receive a high school diploma. Less than ten percent will graduate from college. The youth attend Career Exploration and Job Training classes. Students are also provided with Leadership and Social Skills classes. IVROP Project ACE has partnered up with Imperial Valley College EOPS and the Financial Aid Department to provide foster youth with priority registration, counseling, lunch vouchers, bus passes and book store gift cards. In the summer the youth are provided with a Summer Jump Start class to help improve their English and Math skills. Youth are provided with the opportunity to attend conference events and foster children

events. Project Ace holds community drives to make the community aware of the need for services for foster youth. Foster youth are recognized for their attendance and grades at the Rising Stars Awards ceremony. Youth are encouraged to get involved in school activities to improve their grades.

Project ACE THP Plus is a housing program for former foster youth between the ages of 18-24. Youth for must have aged out at 18 yrs or later to enroll in Project ACE THP Plus. The Project ACE THP Plus Program is a two year program. The Project ACE THP Plus program assist youth with paying their rent, deposit and utilities. Youth receive support to attend college or a vocational training. Youth also participate in job readiness activities. Youth receive mentoring throughout the two years. Youth are provided with one-on-one life skills training.

Ms. Quevedo shared her story being a child in the foster care system. She has been in Project ACE since she was fourteen years old. She has been placed in different homes twenty times between Riverside County and Imperial County. She is now twenty-three years old. She is now a certified EMT. She said Project ACE THP Plus helped her pay her rent, bills and assisted her with school. She said Project ACE was her safety net. In February Ms. Quevedo will be in the CNA class.

Ms. Benavides, Project ACE participant said Project ACE prepared her to get a job and how to dress formally. Ms. Benavides stated the Jump Start Program assisted her with her Math and English skills. She was provided with counseling and rides. She said Mr. Torres and Ms. Diaz are amazing. She also shared the girls classes helped her a lot. She learned how to cook, self-defense and how to avoid bad relationships. Her goal for the future is to further her education. She finished her first semester at IVC with A's and B's.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated November 15, 18, 22, 25, 29, 2016 and December 1, 2016. He also made reference to the Calexico Chronicle article dated November 3, 2016; Desert Review article dated November 16, 2016 and the Vocational Training Gets Boost as Families Cheer.

EVENTS. Mr. Obergfell extended an invitation to the board to the IVROP Project ACE Winter Wonderland.

BOARD AND SUPERINTENDENT COMMENTS:

Ms. Armenta welcomed Mr. Alvarado and Ms. Pizano to the board. She wished everyone a Merry Christmas.

Mr. Alvarado did not comment.

Mr. Hester welcomed Mr. Alvarado and Ms. Pizano to the IVROP board. He said it was a great presentation and wished everyone a Merry Christmas.

Mr. Jimenez wished everyone a Merry Christmas.

Ms. Pizano did not comment.

Ms. Garcia commented on behalf of Ms. Sassie. Ms. Sassie said Ms. Yessenia Gallardo prepared the Desert Valley High School students by doing mock interviews. Ms. Sassie said Ms. Yessenia Gallardo did a great job.

Mr. Obergfell said Mr. Lorenzo Calderon and Ms. Patty Dockstader will be presented with a plaque next month to thank them for their time on the board. Mr. Obergfell shared that the IVROP team will be meeting with all the school districts to review and approve the new Memorandum of Agreement (MOA). Mr. Obergfell informed the board that IVROP Office will be closed on Friday, December 23rd; Monday, December 26th; Friday, December 30th and Monday, January 2nd. On Thursday, December 22nd IVROP Staff will be released at 3:00 pm. Mr. Obergfell wished everyone a Merry Christmas and Happy New Year.

NEXT MEETING: The next meeting was scheduled for Thursday, January 19, 2017, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:52 a.m.