

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES
Adopted Minutes**

Meeting of November 19, 2015
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Mr. Jimenez called the meeting to order at 6:30 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Lorenzo Calderon, Board Member, Calexico Unified School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Ms. Jacinto "Jay" Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Augustine Sadorra, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Jack Greer, Instructor, Imperial County Sherriff's Office
Ms. Dulce Nigos, Parent Home Visitor, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Prewett, Project Coordinator, Imperial Valley ROP
Ms. Veronica Ramirez, Parent Home Visitor, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Juanita Rosales, Parent Home Visitor, Imperial Valley ROP
Ms. Mabel Sandoval, Parent Home Visitor, Imperial Valley ROP
Ms. Bertha Valenzuela, Parent Home Visitor, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Calderon led the pledge of allegiance.

PUBLIC COMMUNICATIONS: Sergeant Jack Geer informed the IVROP Board that the Imperial County Sherriff's Office (ICSO) Brawley Union High School (BUHS) Academy is the only Academy of its kind in the state. The high school students that go through the ICSO BUHS Academy are able to apply for correctional officers positions after graduating from high school at the age of eighteen. Sergeant Geer said fourteen new positions opened at the new county jail. Sergeant Geer presented the IVROP Board with a personalized class challenge coin.

Mr. Hester arrived at 6:34 a.m.

CLOSED SESSION: A motion was made by Mr. Lopez and seconded by Mr. Calderon at 6:37 a.m. to move into closed session. ***Motion carried unanimously.***

Ms. Armenta arrived at 6:45 a.m.

RETURN TO OPEN SESSION:

A motion was made by Mr. Jimenez and seconded by Mr. Sadorra to at 7:21 a.m. to return to open session. *Motion carried unanimously.*

Ms. Armenta reported no action.

Mr. Lopez departed at 7:25 a.m.

INTRODUCTIONS/ ANNOUNCEMENTS:

Mr. Obergfell presented Mr. Sadorra with a plaque to thank him for his years of service as an IVROP Board Member.

PRESENTATION:

A motion was made by Mr. Jimenez and seconded by Mr. Sadorra to move the presentation before consent agenda. *Motion carried unanimously.*

Ms. Prewett, Project NENES Coordinator presented on Project NENES. Project NENES has been funded since 2004. There are 139 HIPPY programs in twenty-three states. HIPPY is internationally recognized. HIPPY was one of the original seven home-visiting program models designated as evidence-based by meeting the rigorous criteria set for funding under the federal Maternal, Infant and Early Childhood Home Visiting Program (MIECHV).

Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidence-based home visiting program designed to support parents in their role as their child's first and most important teacher. HIPPY fosters children's intellectual, social and physical development by empowering parents with skills, tools, and confidence necessary to work with their children at home.

HIPPY features a structured home visitation model that includes the delivery of a cognitively based curriculum and peer home visitors. Parent home visitors deliver 30 weeks of high quality school readiness curriculum activities and books directly to parents who then work fifteen to twenty minutes a day with their own three, four, and five year old children. Parents are provided with all the material to complete with curriculum with their children. The HIPPY curriculum is available in English/Spanish. Parent home visitors role play the activities with the parents.

Project NENES parents are required to attend a monthly parent meeting. Parents role play the curriculum provided to them for a week with other parents. A speaker is provided at each parent meeting to discuss topics requested by the parents.

It is a requirement for parent home visitors to have been a parent enrolled in Project NENES before being hired as a parent home visitor. Ms. Valenzuela was a HIPPY parent of two children. Ms. Valenzuela is now a lead parent home visitor. Ms. Rosales was a HIPPY parent of her child. She has been working as a parent home visitor for three years. She shared her experience as a HIPPY parent. Ms. Nigos has been working as a parent home visitor for two years. She had two children in Project NENES. Ms. Nigos said she became her children's first teacher and she continues to be involved in her children's education. Ms. Ramirez has been working as a parent home visitor for four years and had two children go through Project NENES. She shared it was a rewarding experience to introduce her children to reading at a young age.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Mr. Sadorra to approve the items on Consent Agenda as presented. *Motion carried unanimously.*

- Minutes of October 15, 2015, Regular Meeting;

- October '15 Warrant Order Numbers: 16012045-16012076; 16012845-16012987; 16013937-16019356; 16015020-16015076; 16016378-16016414.
- Quarterly Investment Report – ending September 30, 2015, as presented in Exhibit 8(c).

PERSONNEL:

APPOINTMENT OF PERSONNEL. A motion was made by Mr. Jimenez and seconded by Mr. Hester to approve the appointment of Ms. Martha Arteaga, Ms. Maricruz Cabrera, Mr. Jose Fernando Calderon, Mr. Juan Campos, Mr. Juan Cortez, Mr. Luis De La Torre, Ms. Rosalinda Dominguez-Ramirez, Mr. Roman Flores, Ms. Yessenia Gallardo, Ms. Irma Jimenez, Ms. Maritza Reyes, Ms. Olivia Solis, Mr. Edward Swanegan, and Ms. Elizabeth Villa. *Motion carried unanimously.*

RESIGNATION. A motion was made by Mr. Jimenez and seconded by Mr. Sadorra to approve the resignation of Ms. Stefanie Siqueiros. *Motion carried unanimously.*

NEW BUSINESS:

ACCEPT THE CONTINUATION OF. A motion was made by Ms. Sassie and Mr. Calderon to accept funding for Project ALTO (\$162,770) and Project Star (\$375,667). *Motion carried unanimously.*

FISCAL YEAR 2014-2015 FINAL AUDIT REPORT. Ms. Duron informed the board there weren't any findings in the Fiscal Year 2014-2015 Final Audit Report. A motion was made by Mr. Sadorra and seconded by Mr. Jimenez to approve the 2014-2015 Final Audit Report. *Motion carried unanimously.*

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Ms. Duron made reference to the Monthly Budget Update. She pointed out there were minor increases in funding from grants.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell shared the IVROPCF Board approved to increase the Career Technical Education (CTE) Student Leadership Organization Scholarship from \$5,000 to \$10,000 per year. Mr. Obergfell announced Dr. George Fareed, Juan Cruz, Felipe Irigoyen, Brian McNeece, Dalia Rodriguez-McAuliffe, Monica Negrete, and Haydee Rodriguez are the confirmed Stars for the 2016 Dancing with the Stars.

Mr. Sadorra arrived at 6:44 a.m.

CTE UPDATE. Ms. Garcia provided the board with information on the results of the training provided to CTE teachers on November 2, 2015. She explained that the training prepared teachers and counselors on what they should include in their University of California A-G course submission and strategies process. The instructors and counselors/administrators that attended the workshop began preparing their courses for submittal to the University of California A-G Course Management Portal. A list of those courses by school site was reviewed. She reviewed the timeline for submittal beginning February 1, 2016, with the board. Ms. Garcia gave a brief update on the employer advisory committee held in October/November 2015. She reviewed a list that included the CTE teachers, counselors, principals and advisors that attended each meeting for each industry sector.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated October 16, 17, 18, 19, 2015 and November 9, 2015.

EVENTS. Mr. Obergfell extended an invitation to the IVROP Board to the IVROP Winter Potluck.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta congratulated the board members on their re-election. Thanked Mr. Sadorra for his years of service. She wished everyone a Happy Thanksgiving.

Mr. Calderon wished everyone a Happy Thanksgiving.

Mr. Hester said it was a great presentation and wished everyone a Happy Thanksgiving.

Mr. Jimenez congratulated Mr. Hester on his re-election. He told Mr. Sadorra to enjoy his retirement and wished everyone a Happy Thanksgiving.

Mr. Sadorra was grateful for being part of the IVROP Board.

Mr. Obergfell informed the board that IVROP would be supporting the school district's with the Career Technical Education (CTE) proposal. He thanked Mr. Sadorra and wished everyone a Happy Thanksgiving.

NEXT MEETING: The next meeting was scheduled for Thursday, November 19, 2015, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: A motion was made by Mr. Jimenez and seconded by Mr. Sadorra to adjourn the IVROP Board Meeting at 8:40 a.m.