

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of November 15, 2018
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Michael Castillo, Board Member, Calexico Unified School District
Mr. Jacinto “Jay” Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Ms. Margie Pizano, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP
Ms. Linda Lopez, Project Specialist, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Simran Singh, Student, Southwest High School
Mr. Luis Torres, Program Manager, Imperial Valley ROP
Ms. Jackie Valadez, Instructor, Southwest High School

PLEDGE OF ALLEGIANCE: Mr. Castillo led the pledge of allegiance.

PUBLIC COMMUNICATIONS: Mr. Obergfell introduced Ms. Jackie Valadez and Ms. Simran Singh.

INTRODUCTIONS/ ANNOUNCEMENTS: Mr. Obergfell presented Ms. Pizano with a plaque. Ms. Pizano thanked everyone. She shared her positive experience she had with IVROP. Ms. Pizano mentioned she learned a lot about the many services IVROP provides. She was thankful to be part of the IVROP Board.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Mr. Castillo to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of October 18, 2018, Regular Meeting;
- October ‘18 Warrant Order #'s: 19012721-19012805; 19013851-19013907; 19014799-19014845; 19015941-19015972.

PERSONNEL: **APPOINTMENT OF PERSONNEL.** A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the appointment of personnel of Mr. Luis Hernandez. **Motion carried unanimously.**

RESIGNATION. A motion was made by Ms. Sassie and seconded by Mr. Lopez to approve the resignation of Mr. Fernando Calderon and Mr. Edward L. Swanegan. **Motion carried unanimously.**

NEW BUSINESS: None.

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre said there weren't any changes on the monthly budget update report from the previous month. He mentioned he was currently working on the 1st Interim Financial Report.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell reported the IVROPCF Board had met on Tuesday, November 13th. He reported the foundation approved two five hundred dollars Career Technical Education Student Leadership Organization scholarships to be awarded to the following Career Technical Student Organization's (CTSO's) Brawley Union High School SkillsUSA and Imperial High School HOSA. The IVROPCF Board is currently exploring the idea of holding the 2019 Dancing with the Stars Gala at the Quechan. The Quechan is less expensive than the Barbara Worth Country Club. The IVROPCF Board is considering increasing the number of stars because the venue would allow it. The Quechan will be providing discounted hotel rates to the Dancing with the Stars attendees. May 3rd is the date being considered for the 2019 DWTS Gala.

CTE UPDATE. Mr. Obergfell reminded the board that the CTEIG Workshop had been held on October 24th. All the high schools receive Career Technical Education (CTE) Incentive Grant Funds. One of the funding requirements is that the programs access technical assistance. Once again, this year, IVROP coordinated and hosted the technical assistance workshop presented by San Bernardino County Office of Education's ROP Program. Over eighty people attended the event. A CTE State of the State update was provided along with highlights from Perkins V. Pathways and Calpads coding. On October 26th the Weld-Off was held at Imperial Valley College. Brawley Union High School, Holtville High School and Southwest High School competed in the Weld-Off. Brawley Union High School won first place for the overall team and the overall high individual.

Ms. Jennifer Sutter (CTE Program Manager) and Ms. Angela Rosas (Career Specialist) presented at the Calexico High School Board Meeting on November 8th. IVROP submitted a Specialized Secondary Program (SSP) grant to the California Department of Education to develop a new CTE pathway in the Emergency Response Pathway, Public Services Industry Sector. The SSP grant provides funding for the planning grant period beginning December 1, 2018 through June 30, 2020. IVROP submitted a consortium application with Imperial Unified School District and Brawley Union High School District. IVROP sent out an invitation to all Joint Powers Agreement (JPA) districts to participate in this consortium application. Mr. Obergfell mentioned Mr. Juan Campos was unable to attend the CAROCP/CTE Conference.

Mr. Ramirez, Mr. Roman, Mr. Mendoza, Mr. Camarillo, and Ms. Croak from Calexico High School have allowed the career specialist to present. The Holtville High School ninth graders have completed the "My Next Move" Career Exploration. The Brawley Union High School Welding mentoring program continues to grow in mentors and has been successful. Brawley Union High School's CTE Ambassador program is starting with Mrs. Meek officially being the program sponsor.

Ms. Angelica Smith, Career Specialist has started a Parliamentary Procedure Team with the Imperial High School FFA. Ms. Debbie Burquist, Career Specialist is gearing up for the Senior Employability

presentations at Central Union High School. Ms. Nunez and Ms. Hite from Calexico High School have scheduled future presentations. San Pasqual has mock interviews scheduled for next week.

WASC UPDATE. Mr. Obergfell provided the WASC update. The initial visit is scheduled for December 13th. Mr. Obergfell and Mr. Juan Campos have maintained ongoing communication with Kit Alvarez. A draft visit agenda was discussed with Kit and she provided some input. We are waiting for a final draft of the visit schedule. Workshops have been provided to the management team and teachers on how to disseminate the Mission and SLOs with staff and students. Additional staff workshops may be implemented in December. Teachers are currently developing classroom binders, with tabs that are aligned to the curriculum and instructional portions of the initial WASC visit procedures. The expectation is to have the binders fully developed for a full visit. Developing the binders now, will help teachers prepare for the initial visit, and understand the focus, themes, and topics of the Self-Study. On November 9th the Admin Team, Mr. Obergfell, Mr. Juan Campos, Mr. De La Torre and Ms. Ramirez discussed the Organizational Sections of the Initial Visit, next steps for the Management Team Group, and any other drill down procedures for staff. On November 13th, the Management Team met to discuss WASC. Additional Teacher Group meetings will take place in November to review Curriculum and Instructional topics in the Procedure Manual/Rubrics.

PRESENTATION: Ms. Valadez, Southwest High School Instructor shared she has been teaching for eleven years. Ms. Valadez presented on the Southwest High School HOSA Mental Health Project. She addressed the project goals and project activities for the Prevention and Early Intervention Mental Health Model. Ms. Valadez mentioned Southwest High School has created a culture for students to feel free to share. Ms. Valadez thanked ROP for embedding CTE at the school districts. Ms. Valadez thanked the IVROPCF for the five-hundred dollar CTSO Scholarship. Ms. Singh is a junior at Southwest High School. She has been in HOSA for three years. Ms. Singh is a Mental Health Project Leader. Ms. Singh shared her experience.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell made reference to the Imperial Valley Press article dated October 12, 2018.

EVENTS. Mr. Obergfell extended an invitation to the board to attend the events taking place in December.

BOARD AND SUPERINTENDENT COMMENTS:

Ms. Armenta said Mona had mentioned how wonderful the ROP teachers are. She thanked the presenters for the presentation and wished everyone a Happy Thanksgiving.

Mr. Castillo thanked the presenters for their presentation. He suggested that Ms. Valadez present at the Superintendents' Meeting. Mr. Castillo thanked Mr. Obergfell, Ms. Jennifer Sutter, Ms. Angela Rosas and Mr. Juan Campos for presenting at the Calexico High School Board Meeting.

Mr. Jimenez thanked the presenters for the presentation. Mr. Jimenez told Ms. Pizano, she will be missed. Mr. Jimenez wished everyone a Happy Thanksgiving.

Mr. Lopez thanked Ms. Pizano for the time she served on the IVROP Board.

Ms. Pizano thanked the ladies for their presentation. Ms. Pizano thanked Ms. Ramirez for all her work.

Ms. Sassie thanked the presenters for a great presentation. Ms. Sassie shared she attended the PBIS. She thanked Ms. Pizano.

Mr. Obergfell thanked Ms. Pizano for her work serving on both the Calipatria and IVROP Boards and wished her the best. He also thanked Ms. Valadez and Ms. Singh for their presentation. Mr. Obergfell and Mr. Juan Campos had met with Mr. Simon Canalez, Brawley Union High School Superintendent. Mr. Juan Campos, Mr. De La Torre and Mr. Obergfell attended a Strong Workforce Program Workshop. It was information on the upcoming funding opportunity with a push for regional approach. Mr. Obergfell met with Ms. Miyoko Oshima, Vesper Society President on Tuesday, November 13th at Inferno in Brawley to discuss IVROP Development Assets. Mr. Obergfell said Mr. Fernando Calderon will be missed and we are blessed to have Ms. Hernandez. IVROP will be closed for the Thanksgiving Holidays on Thursday, November 22nd and Friday, November 23rd. Belated thank you to all the Veteran's and specially to the IVROP Veterans. He wished everyone a Happy Thanksgiving.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, December 20, 2018 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 8:00 a.m.