

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES**  
Adopted Minutes

Meeting of October 21, 2021  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the virtual meeting to order at 6:31 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Lorenzo Calderon, Jr.**, Board Member, Calexico Unified School District  
**Mr. Carlos Hernandez**, Board Member, Central Union High School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Mr. Raul Navarro**, Board Member, Calipatria Unified School District  
**Ms. Gloria Santillan**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Ms. Claudia Castro, Participant, IVROP  
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP  
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP  
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP  
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP  
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP  
Ms. Viridiana Rodriguez, Project Specialist, Imperial Valley ROP  
Ms. Stephanie Sandoval, Data Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. De La Torre led the pledge of allegiance.

**PUBLIC COMMUNICATIONS:** None.

**INTRODUCTIONS/  
ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** A motion was made by Mr. Hester and seconded by Ms. Santillan to approve the items on Consent Agenda as presented. The consent agenda was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

- Minutes of September 16, 2021, Regular Meeting;
- September '21 Warrant Order #'s: 22146864-22146899; 22147523-22147552; 22148274-22148327; 22148975-22149045; 22149417; 22150245-22150282;
- Quarterly Investment Report – ending August 31, 2021.

**PERSONNEL:**

**APPOINTMENT OF PERSONNEL.** A motion was made by Mr. Calderon and seconded by Ms. Santillan to approve the appointment of Ms. Elba Canizalez, Mr. Carlos Herbert, Ms. Melissa Ontiveros, Mr. Rusiel Quintero, Ms. Ilce Taboada, and Mr. Luis Vizcaino. The appointment of personnel was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

**NEW BUSINESS:**

**ACCEPT THE CONTINUATION OF.** A motion was made by Ms. Santillan and seconded by Mr. Hernandez to accept funding for Project ACE (\$207,452) and THP-Plus Program (\$169,068). Funding for Project ACE (\$207,452) and THP-Plus Program (\$169,068) was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

**RESOLUTION NO. 10212021.** A motion was made by Mr. Lopez and seconded by Mr. Hester to approve Resolution No. 10212021. Resolution No. 10212021 was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, Clerk of the Board Lopez, Trustee Navarro, and Trustee Santillan. NAYES: None. Absent: None. ***Motion carried unanimously.***

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Mr. De La Torre said he did not have any changes for the months of September through October. He mentioned he was working on the 1<sup>st</sup> Interim Report and will be updating the Monthly Budget Update.

**IVROPCF COMMUNITY FOUNDATION.** Mr. Obergfell informed the board that the IVROPCF Board had met on Tuesday, October 19<sup>th</sup>. The IVROPCF Board heard updates from Project AB 1111 and Project Ready for Life. Ms. Paloma Nieblas, Project AB 1111 Program Manager and Mr. Aguirre negotiated to decrease the enrollment numbers for Project AB 1111 due to COVID. Ms. Chantelle Gerardo, ReadyforLife Program Manager and Ms. Hernandez negotiated for ReadyforLife to be a Descriptive Study project instead of an Impact Study project. The enrollment numbers were also decreased for ReadyforLife. The ReadyforLife budget was decreased from a \$1,000,000 budget to a \$900,000 budget.

The IVROPCF Board has started planning the 2022 Dancing with the Stars (DWTS) Gala. The boards number one priority is safety. The Quechan would provide enough space for the Gala. Mr. Obergfell announced the tentative date for DWTS is Friday, May 6, 2022. He commented that prices have increased. The foundation has started contacting the Stars and the instructors. Mr. Obergfell announced Mr. Hester will not be participating in the 2022 DWTS but he will be participating soon. The tickets and sponsors that were purchased in 2019 will be honored. The foundation is discussing sponsor and ticket price increases. The board will cancel the event if needed, due to COVID-19.

**CTE UPDATE.** Ms. Hernandez provided an update on CTE. One-hundred two CTSO Officers attended the CTE Leadership Training that was held on October 1<sup>st</sup>. She shared the Perkins

Consortium Meeting was held on September 23<sup>rd</sup> via Zoom. Ms. Hernandez mentioned she attended the Perkins Coordinator Training on October 7<sup>th</sup>. The K12 Strong Workforce Program Round 4 Application was submitted on October 15<sup>th</sup>. The CalWORKs County Joint Application is due on November 19<sup>th</sup>. Ms. Hernandez reminded the board the upcoming 5<sup>th</sup> Annual Regional CTE Advisory Committee Meeting. She provided an update for Southwest High School. Mr. De La Torre provided an update regrading teacher credentialing. Ms. Armenta requested to have an update provided on teacher credentialing.

Mr. Hernandez departed at 7:00 a.m.

**WASC UPDATE.** Mr. Aguirre shared instructor meetings were held on the September 20<sup>th</sup> and September 27<sup>th</sup> for Instructional Program and Use of Assessment groups. He said the focus was on the instructor feedback and response to questions. Mr. Aguirre noted updates were made to the WASC Student Learning Objectives (SLO's). The updated SLO's, Mission Statement, and Vision Statement will be distributed to staff along with updated posters to replace the current versions on an upcoming date to be determined. Communication with the WASC visiting team has been established. Currently the plan is to host a virtual site visit for the visiting team of Mr. Joseph Williams (Chair) and Ms. Margaret Posner (Co-Chair). Ms. Santillan requested a list with the acronyms used by IVROP Staff.

**PRESENTATION:** Mr. Gonzales, Project Connect Program Manager and Ms. Rodriguez, Project Connect Project Specialist provided the board with a presentation on Project Connect. Project Connect provides a wide variety of services to youth between the ages of 14-24 who reside in Imperial County. Funding is provided through the Department of Labor Workforce Innovation and Opportunity Act (WIOA) and locally approved by the Imperial County Workforce Development Board (ICWDB). Services are aligned directly with the 14 WIOA youth elements. The goal is to provide services to 300 youth. Currently 75% of the Project Connect participants are required to be out-of-School youth and 25% in-school-youth. A waiver was submitted to increase the number of in-school-youth to be served.

The Certified Medical Assistant Course, Certified Nursing Assistant Course, Truck Driver CDL Course, and Security Guard Course are available to youth 18 years or older. Participants take a TABE test when entering the program. The state requires the participants to test at 9<sup>th</sup> grade level. Project Connect provides Tutoring and Educational Services their participants. Project Connect also has a work experience component. Work experience training hours are determined by the participant's age. Ms. Rodriguez shared a story regarding a previous Project Connect Student that was currently promoted to management position of a local store. Ms. Castro, Project Connect Participant shared her story as a Project Connect participant.

**CORRESPONDENCE:** Mr. Obergfell referred to the letter from J. Todd Finnell, Imperial County Office of Education, County Superintendent of Schools.

**LEGISLATION:** None.

**OTHER:** **ARTICLES.** Mr. Obergfell made reference to the articles in the Imperial Valley Press, Calexico Chronicle and Site Selection.

**EVENTS.** Mr. Obergfell extended an invitation to the board for the 5<sup>th</sup> Annual Regional CTE Advisory Committee Meeting General Session.

**BOARD AND**

**SUPERINTENDENT****COMMENTS:**

Ms. Armenta thanked Staff for their commitment. She thanked Mr. Aguirre and Ms. Hernandez for their presentations. Ms. Armenta also thanked Mr. Gonzales for his work with Project Connect. Thanked all the staff for working on the grants.

Mr. Calderon thanked staff for their presentations.

Mr. Hester thanked staff for the updates. He thanked Ms. Castro for her presentation.

Mr. Lopez wished everyone a Happy Halloween.

Mr. Navarro thanked everyone for the updates. He also thanked Project Connect for the presentation. He thanked Ms. Castro for sharing her story.

Ms. Santillan thanked everyone for their updates. She also thanked Project Connect.

Mr. Obergfell informed the board that management is currently working on three proposals. Mr. Gonzales and Mr. Aguirre were working on the LVN Preceptorship for \$350,000. Mr. Aguirre and Ms. Paloma Nieblas are working on a California Department of Education (CDE) Schools not Prison proposal for \$75,000. Also, we are currently collaborating with Mr. Juan Campos on an Employment Development Department (EDD) Equity and Special Populations grant, Project Esperanza (Hope). Mr. Obergfell said Ms. Ramirez always does a fantastic job. Mr. Obergfell shared the Imperial County's AJCC are going through their three-year certification process, and they have asked him to participate as a committee member. The AJCC have offices in El Centro, Calexico, Brawley, and satellite offices in the county. Partners are EDD, Department of Rehabilitation (DOR), Department of Social Services (DSS) and the local WIOA. He announced he is part of the Imperial County's AJCC Certification team. He thanked Ms. Castro and Project Connect for all their work.

**NEXT MEETING:**

The next IVROP Board Meeting was scheduled for Thursday, November 18, 2021, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:**

The meeting adjourned at 7:54 a.m.