

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of October 20, 2022
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the virtual meeting to order at 6:31 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Lorenzo Calderon, Jr., Board Member, Calexico Unified School District
Mr. Carlos Hernandez, Board Member, Central Union High School District
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Raul Navarro, Board Member, Calipatria Unified School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Ms. Adriana Hernandez, Program Manager, Imperial Valley ROP
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Stephanie Sandoval, Data Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Hernandez led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Mr. Hernandez and seconded by Mr. Calderon to approve the items on Consent Agenda as presented. ***Motion carried unanimously.***

- Minutes of September 15, 2022, Regular Meeting; as presented in Exhibit 6(a).
- September '22 Warrant Order #'s: 23190893-23190919; 23191487-23191542; 23192293-23192315; 23193096-23193170; 23194478-23194519.

PERSONNEL: ***APPOINTMENT OF PERSONNEL.*** A motion was made by Mr. Navarro and seconded by Mr. Hernandez to approve the appointment of personnel for Ms. Nancy Camacho and Mr. Daniel Rocha. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Mr. Navarro and seconded by Mr. Hester to approve the resignation of Ms. Elba Canizalez, Mr. Miguel Gutierrez, Mr. Carlos Herbert, and Ms. Leslie Rojas. **Motion carried unanimously.**

NEW BUSINESS:

ACCEPT THE CONTINUATION OF. A motion was made by Mr. Hester and seconded by Mr. Hernandez to accept funding for Carl Perkins 131 (\$109,620) and the Housing Support Program (\$1,199,939). **Motion carried unanimously.**

RESOLUTION NO. 1020222 – DESIGNATING PERSON(S) TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS AND/OR PAYROLL WARRANTS). A motion was made by Mr. Calderon and seconded by Mr. Hester to approve Resolution No. 1020222. Resolution No. 1020222 was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, and Trustee Navarro. NAYES: None. Absent: Clerk of the Board Lopez and Trustee Santillan. **Motion carried unanimously.**

RESOLUTION NO. 1020222-1 – DELEGATION OF AUTHORITY TO PAY AND SIGN PROPER LEGAL BILLS, BILLINGS, INVOICES, AND ORDERS. A motion was made by Mr. Hester and seconded by Mr. Hernandez to approve Resolution No. 1020222-1. Resolution No. 1020222-1 was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, and Trustee Navarro. NAYES: None. Absent: Clerk of the Board Lopez and Trustee Santillan. **Motion carried unanimously.**

RESOLUTION NO. 1020222-2 – DELEGATION OF AUTHORITY TO ENTER INTO WRITTEN AGREEMENTS OR WRITTEN CONTRACTS UNDER SPECIFIC LIMITATIONS. A motion was made by Mr. Hester and seconded by Mr. Hernandez to approve Resolution No. 1020222-2 authorizing the IVROP Superintendent, Edwin P. Obergfell to enter into written agreements or written contracts. Resolution No. 1020222-2 was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Trustee Hernandez, Trustee Hester, and Trustee Navarro. NAYES: None. Absent: Clerk of the Board Lopez and Trustee Santillan. **Motion carried unanimously.**

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre reported he did not have any changes on the Monthly Budget Update from the prior month.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell shared the IVROPCF board met on October 18th. The Dancing with the Stars will be held on Friday, May 12, 2023, at the Quechan. The IVROPCF coordinator position has been opened. Ms. Marcela Miranda-Silva decided not to take the coordinator position. The foundation was a recipient of a \$25,000 IV Wellness Foundation 2022 Mission Support Grant to compliment what Project READY4Life is already doing. Ms. Hernandez and Ms. Chantelle Gerardo worked on this grant.

CTE UPDATE. Ms. Hernandez provided a CTE update. The Annual Regional CTE Advisory Committee Meeting was held on Friday, September 23rd in the afternoon at Imperial Valley College. A total of 121 attendees attended the meeting. A lot of new industry members attended the meeting. The Strong Workforce Program Round 5 application is due October 14th. She reminded the board that Project READY4Life is funded through the IVROPCF. The second year ended September 30th. The funders were very happy with the outcomes. IVROPCF was one of 16 awarded IV Wellness Foundation Grant (\$25,000). The mission of IV Wellness Foundation Grant is to improve Imperial Valley. Ms. Hernandez shared upcoming events details. She also provided an

update on Brawley Union High School. A full-time Career Specialist will be hired to be placed at Barbara Worth Junior High.

PRESENTATION: Ms. Sandoval, Data Program Manager provided a presentation on the Data Management Program. She shared the items the data management program focuses on. She mentioned Midwest Evaluation (MER) provide guidance, feedback, technical, and additional support. The project aims to implement tasks to help IVROP make data driving decisions to improve the organization. Ms. Sandoval provided a list of future projects. Mr. Obergfell said Ms. Sandoval has made a lot of progress. Ms. Hernandez mentioned Ms. Sandoval has enhanced the satisfaction surveys. Ms. Aguirre stated Ms. Sandoval provided a lot of information for WASC.

Let the record reflect that Mr. Hernandez departed at 7:21 a.m.

CORRESPONDENCE: Mr. Obergfell thanked Mr. De La Torre, Management Staff, and the support staff on a job well done.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell referred to the articles in the Imperial Valley Press dated September 9, 15, 18, 19, 21, 26, 27, 28, 29, 30, 2022 and October 3, 5, 6, 9, 10, 2022.

EVENTS. None.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta thanked Ms. Sandoval for her presentation. She also thanked Ms. Hernandez and Mr. Aguirre for their work.

Mr. Calderon had no comment.

Mr. Hester congratulated Ms. Sandoval on a great presentation. He said data drives everything now.

Mr. Navarro thanked staff for the presentation and for all the work they do.

Mr. Obergfell congratulated the CTE team. He thanked Ms. Hernandez and Ms. Chantelle Gerardo for working on IV Wellness \$25,000 grant. He reminded the board that October was the Breast Cancer Awareness month. Staff have been wearing pink on Fridays in support of Breast Cancer. He thanked Ms. Patricia Robledo for leading this cause. He shared staff decorated his office and provided him with gifts for Boss' Day.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, November 17, 2022, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 7:37 a.m.