

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of October 19, 2017
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

Mr. Enrique Alvarado, Board Member, Calexico Unified School District
Ms. Alicia Armenta, Board President, Imperial County Office of Education
Ms. Jacinto "Jay" Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Ms. Margie Pizano, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Ms. Debbie Burquist, Career Specialist, Imperial Valley ROP
Mr. Fernando Calderon, Project Specialist, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Andy Castillo, Ambassador/Student, Southwest High School
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Ms. Marisabel Dorantes, Career Specialist, Imperial Valley ROP
Ms. Yessenia Gallardo, Career Specialist, Imperial Valley ROP
Ms. Cynthia Garcia, Career Specialist, Imperial Valley ROP
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP
Mr. Adrian Gonzales, Program Manager, Imperial Valley ROP
Ms. Faviola Morales, Career Specialist, Imperial Valley ROP
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP
Ms. Maria Pantoja, Project Coordinator, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP
Ms. Adrienne Rodriguez, Assistant Principal, Central Union High School
Ms. Jennifer Sutter, Career Specialist, Imperial Valley ROP
Mr. Emmanuel Torales, Career Specialist, Imperial Valley ROP
Ms. Linda Valenzuela, Project Specialist, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Mr. Alvarado led the pledge of allegiance.

PUBLIC COMMUNICATIONS: None.

INTRODUCTIONS/ ANNOUNCEMENTS: None.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Mr. Alvarado to approve the items on Consent. Agenda as presented. ***Motion carried unanimously.***

- Minutes of September 21, 2017, Regular Meeting;

- September '17 Warrant Order #'s: 18110491-18110514; 18111395-18111444; 18112306-18112338; 18113732-18113759.

PERSONNEL:

APPOINTMENT OF PERSONNEL. A motion was made by Mr. Lopez and seconded by Ms. Sassie to approve the appointment of personnel of Ms. Gissel Aguirre, Ms. Vivian Cuevas, Ms. Marisabel Dorantes, Ms. Faviola Morales, Ms. Tania Perez, Ms. Celeste Rodriguez, Ms. Daisy Sanchez, Ms. Stephanie Silva and Ms. Jennifer Sutter. ***Motion carried unanimously.***

RESIGNATION. A motion was made by Mr. Alvarado and seconded by Ms. Pizano to approve the resignation of Ms. Janeth Cruz. ***Motion carried unanimously.***

NEW BUSINESS:

ACCEPT FUNDING OF. A motion was made by Mr. Jimenez and seconded by Mr. Lopez to accept funding for the Housing Support Program (\$500,000) and Project Rising Stars (\$161,296). ***Motion carried unanimously.***

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre reviewed the monthly budget update. He pointed out the new funding for the Housing Support Program and Project Rising Stars. He still projects deficit spending.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell shared that it's the intent of the board is to give back to the community in a more generous way based on the success of the 2017 Gala. The board approved Central Union High School Law Academy, Calexico High School Skills USA, Calipatria High School FFA, Imperial High School Skills USA, Southwest High School HOSA, Holtville High School FFA, Brawley Union High School Skills USA, El Centro Academy HOSA, Brawley Union High School FFA and Imperial High School HOSA CTSO's to each receive a \$500 IVROPCF CTE Student Leadership Scholarship. The board is working on the contract for the coordinator. The coordinator will follow-up with the different locations that have been suggested. The location is still pending. The confirmed stars are Edgard Garcia, Attorney; Martha Garcia, Imperial Valley College Vice President of Student Services and Dr. Adolphe Edward, El Centro Regional Medical Center CEO.

CTE UPDATE. Mr. Campos announced sixty-nine registered to attend the Regional CTE Advisory Meeting. The Regional CTE Advisory Meeting assists schools in meeting their Perkins CTE Advisory requirement. San Pasqual was the only school that didn't attend the Regional CTE Advisory Meeting. About forty people attended the "Interview Like a Champion" event. Students from Central Union High School and students from several IVROP Projects attended the "Interview Like a Champion" event. The students were able to participate in a mock interview. The event was captured on video and a marketing video will be developed and shared with districts and stakeholders as a future service offering. Mr. Campos shared a sample of a Report Template he will be providing to the districts. Mr. Obergfell said it's a "report card" that the districts can review and provide input on services they are receiving from the IVROP CTE Department. Principals or designees will be asked to sign a copy of the report to verify they were informed of activities and services IVROP provides. The California Learning Communities grant is currently being implemented with three districts, and all staff have been hired. The first of the introductory intervention workshops have been provided to the partnering districts. Ms. Valenzuela, Project Specialist, will be working with high schools and elementary schools through the California Learning Communities Grants for Brawley Union High School District Brawley Elementary School District and Central Union High School District.

Mr. Campos reported that the contact person at Calipatria High School is Mrs. Angie Ortiz. Mr. Campos shared he had a successful meeting with Mrs. Angie Ortiz. Students leadership, credentialing, pathway mapping, and the welding program were all topics of discussion. Mrs. Ortiz asked that the Career Specialist time be tracked on the new report format. Cynthia Garcia is the new Career Specialist at Calipatria High School. Ms. Garcia has started job application workshops and will continue working with the teachers.

PRESENTATION:

Ms. Yessenia Gallardo, Career Specialist at Brawley Union High School spoke about career choices taught to all freshmen through Career Locker and Employability. Mr. Emmanuel Torales, Career Specialist at Southwest High School introduced Mr. Andy Garcia, Student and CTE Ambassador. Mr. Andy Garcia promotes Career Technical Education Courses, builds student leadership and he has been enrolled in multiple CTE Classes. Ms. Debbie Burquist, Career Specialist at Central Union High School and Ms. Adrienne Rodriguez, Central Union High School Assistant Principal presented on the senior year employability workshops. The workshops are a two day event which prepare students for the workforce. An example of the packet seniors receive was shared with the board. Ms. Adrienne Rodriguez said she a strong supporter of IVROP. Students attend a Career Day, build a resume and learn how to fill-out an application. The students are assessed during their freshman year. Ms. Daisy Sanchez, Career Specialist at Calexico High School spoke in regards to Career Locker and the Career Development Website. Ms. Jennifer Sutter, Career Specialist presented on CCPT Law Academy, Health, and Ag Programs. Ms. Jennifer Sutter is looking into partnering with San Diego State University for the Health program. Ms. Cynthia Garcia, Career Specialist for Calipatria and Imperial High School presented on Employability and mock interviews. Ms. Faviola Morales, Career Specialist to Holtville High School and Calexico High School, spoke about having guest speakers in the classroom. She also provided information on WyoTech. Mr. Fernando Calderon, Project Specialist provided information on Project RISE Developmental Assets. He shared fliers and information on the forty assets and how he embeds them with the students and teachers. Mr. Obergfell thanked Ms. Adrienne Rodriguez and the Career Specialist for attending the meeting and presenting. Ms. Armenta thanked the Career Specialist for presenting. Mr. Campos mentioned the Career Specialist meet on a monthly basis. All the Career Specialist provide the same services at all the school districts. Ms. Lupe Garcia said the Career Specialist are provided with training and a Career Specialist Handbook before being placed at a school site, and are given the opportunity to job shadow, and receive support from Educational Services management.

CORRESPONDENCE: None.

LEGISLATION: None.

Ms. Armenta and Mr. Lopez departed at 7:50 a.m.

OTHER: *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated September 15, 18, 22, 2017 and October 3, 8, 9, 11, 2017.

EVENTS. Mr. Obergfell extended an invitation to the events taking place in October.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Mr. Jimenez said there's upper mobility within IVROP for staff.

Ms. Pizano thanked the Career Specialist for their presentation.

Ms. Sassie thanked the Career Specialist for their presentation. She also thanked Ms. Lupe Garcia and Mr. De La Torre for assisting Brawley with the process of replacing the Nursing Instructor.

Mr. Obergfell recognized Mr. Andy Garcia for doing a fantastic job as a CTE Student Ambassador. Mr. Obergfell thanked the IVROP Staff that volunteered for Red Shoe Day.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, November 16, 2017, at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 8:04 a.m.