

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF TRUSTEES**
Adopted Minutes

Meeting of June 18, 2020
Imperial Valley Regional Occupational Program Main Office

CALL TO ORDER: Ms. Armenta called the virtual meeting to order at 6:33 a.m. The following persons were present:

Ms. Alicia Armenta, Board President, Imperial County Office of Education
Mr. Matt Hester, Board Member, Holtville Unified School District
Mr. Jacinto “Jay” Jimenez, Board Member, Central Union High School District
Mr. Victor Lopez, Board Member, Imperial Unified School District
Mr. Raul Navarro, Board Member, Calipatria Unified School District
Ms. Carol Sassie, Board Member, Brawley Union High School District
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP
Mr. Luis De La Torre, Director of Business & Human Services, Imperial Valley ROP
Mr. Edwin P. Obergfell, Superintendent, Imperial Valley ROP
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP

PLEDGE OF ALLEGIANCE: Ms. Armenta led the pledge of allegiance.

PUBLIC COMMENTS REGARDING CLOSED SESSION: None.

CLOSED SESSION: A motion was made by Mr. Hester and seconded by Mr. Jimenez to adjourn into Closed Session at 6:34 a.m. Motion passed with the following roll call vote: AYES: President Armenta, Trustee Matt Hester, Clerk of the Board Jimenez, Trustee Lopez, Trustee Navarro, and Trustee Sassie. NAYES: None. Absent: Trustee Calderon. ***Motion carried unanimously.***

RETURN TO OPEN SESSION: A motion was made by Ms. Sassie and seconded by Mr. Lopez to return to Open Session at 7:20 a.m. Motion passed with the following roll call vote: AYES: President Armenta, Trustee Matt Hester, Clerk of the Board Jimenez, Trustee Lopez, Trustee Navarro, and Trustee Sassie. NAYES: None. Absent: Trustee Calderon. ***Motion carried unanimously.***

Ms. Armenta reported that no action was taken during Closed Session.

PUBLIC COMMUNICATIONS: None.

**INTRODUCTIONS/
ANNOUNCEMENTS:** None.

CONSENT AGENDA: A motion was made by Mr. Jimenez and seconded by Ms. Sassie to approve the items on Consent Agenda as presented. The resignation was approved with the following roll call vote: AYES: AYES: President Armenta, Trustee Matt Hester, Clerk of the Board Jimenez, Trustee Lopez, Trustee Navarro, and Trustee Sassie. NAYES: None. Absent: Trustee Calderon. ***Motion carried unanimously.***

- Minutes of May 21, 2020, Regular Meeting;
- May '20 Warrant Order #'s: 20094746-20094785; 20095285-20095340; 20095887-20095936; 20096890-20096967.

PERSONNEL: ***RESIGNATION.*** A motion was made by Mr. Jimenez and seconded by Ms. Sassie to approve the resignation of Mr. Luis Torres. The resignation was approved with the following roll call vote: AYES: AYES: President Armenta, Trustee Matt Hester, Clerk of the Board Jimenez, Trustee Lopez, Trustee Navarro, and Trustee Sassie. NAYES: None. Absent: Trustee Calderon. ***Motion carried unanimously.***

NEW BUSINESS: ***2020-2021 BUDGET WITH 2019-2020 ESTIMATED ACTUALS-FINANCIAL REPORT.*** Mr. De La Torre reviewed the 2020-2021 Budget with 2019-2020 Estimated Actuals-Financial Report. A motion was made by Ms. Sassie and seconded by Mr. Jimenez to approve the 2020-2021 Budget with 2019-2020 Estimated Actuals-Financial Report. The 2019-2020 Estimated Budget with 2019-2020 Estimated Actuals-Financial Report was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Clerk of the Board Jimenez, Trustee Lopez, Trustee Navarro, and Trustee Sassie. NAYES: None. Absent: Trustee Matt Hester. ***Motion carried unanimously.***

ACCEPT THE CONTINUATION OF. Mr. Obergfell explained Mr. Campos and Ms. Maria Pantoja had worked with the county to obtain the three-year contract for Project ALTO and Project STAR. A motion was made by Mr. Hester and seconded by Mr. Jimenez to approve the continuation of Project ALTO (\$609,268) and Project STAR (\$1,771,151). The continuation of funding for Project ALTO (\$609,268) and Project STAR (\$1,771,151) was approved with the following roll call vote: AYES: President Armenta, Trustee Calderon, Clerk of the Board Jimenez, Trustee Lopez, Trustee Navarro, and Trustee Sassie. NAYES: None. Absent: Trustee Matt Hester. ***Motion carried unanimously.***

INFORMATIONAL ITEMS:

MONTHLY BUDGET UPDATE. Mr. De La Torre pointed out the Monthly Budget Update reflected the estimated actuals report he had reviewed.

IVROP COMMUNITY FOUNDATION. Mr. Obergfell announced the board that the Imperial Valley Regional Occupational Program Community Foundation (IVROPCF) would be awarding forty-seven scholarships for the total amount of \$33,500. The following were awarded IVROPCF Scholarships: eleven Brawley Union High School Students, seven Calexico High School Students, one Calipatria High School Student, two Central Union High School Students, one Desert Oasis High School Student, five Holtville High School Students, three Imperial High School Students, one San Pasqual Valley High School Student, thirteen Southwest High School Students and three Valley Academy Students. Mr. Obergfell informed the board that Ms. Miyoko Oshima, Vesper

Society President donated \$20,000 for scholarships for this year and will be donating and additional \$20,000 for next year. He said the IVROPCF awardees and Vesper Society will be recognized in the Sunday Imperial Valley Press newspaper.

CTE UPDATE. Mr. Campos announced San Pasqual Valley Unified was the first approved Memorandum of Agreement (MOA). He shared Brawley Union High School District and Imperial would be taking their MOA's to their board for approval. Mr. Campos has not received notification from Calipatria Unified if they will be taking the MOA to the board. Mr. Campos has communicated with Holtville Unified School District and Calexico, but he is still pending meetings with the districts. All of the districts, except the ones noted, were offered a 21% Grade Span Adjustment rate. Mr. Obergfell reminded the board that current contract with Calexico is at the twenty-five percent Grade Span Adjustment rate (GSA). Imperial County Office of Education requested an \$8,300 District Service Agreement (DSA). Central Union High School District are considering an \$100,000 DSA. DSAs are different from MOAs, as they do not follow the GSA formula, and are customized to meet the district's request and funding level. A separate DSA is also in the works for ICOE Migrant Education.

Mr. Campos provide an update on the Educational Services-Distance Learning Support since COVID-19 Stay at Home Orders. The team have created and gathered distance learning and virtual resources. The team has reached out to CTE Teachers to offer resources and assist with technical calls. A virtual mentoring program has been started with Central Union High School students.

Mr. Campos provided the board with the dollar amounts for the three year contracts for Project ALTO Yr. 1: \$200,825; Yr. 2: \$203,082, Yr. 3: \$205,361; and Project STAR Yr. 1: \$573,557; Yr. 2: \$594,274, Yr. 3: \$603,320. Ms. Maria Pantoja and Mr. Campos have ongoing meetings with the Imperial County Health Department Wellness Center managers regarding Project ALTO and Project STAR services, along with COVID response to services. Ms. Maria Pantoja oversees Project STAR and Mr. Campos oversees Project ALTO.

The Perkins Grant was submitted last week. Calipatria, Holtville, Imperial, San Pasqual, ICOE, and Mountain Empire are part of the Perkins Consortium. The total Perkins 2020-2021 budget request was \$107,160. Mr. Campos shared the individual district distributions. IVROP oversees the Perkins Consortium. The new Perkins V grant has new challenges, including a new Comprehensive Local Needs Assessment. IVROP provided some type of assistance to almost all of the districts regarding Perkins and kept all the districts informed of the Consortiums progress. Mr. Campos also collaborated with IVC for their Perkins application.

WASC continues to be on hold due to COVID-19.

PRESENTATION: None.

CORRESPONDENCE: None.

LEGISLATION: None.

OTHER: **ARTICLES.** Mr. Obergfell referred to the Imperial Valley Press articles dated May 17, 2020.

EVENTS. None.

**BOARD AND
SUPERINTENDENT
COMMENTS:**

Ms. Armenta thanked Staff and Mr. Obergfell. She asked Mr. Obergfell to convey to the entire staff how the board appreciates the extra work, extra hours, extra stress, and no COLA. Ms. Armenta reported that a Zoom Closed Session Meeting will be scheduled for Wednesday, June 24th at 7:30 a.m.

Mr. Hester said he is glad everyone is being safe and taking care of themselves. Happy to see how things continue seamlessly, even with making the adjustments and all the hard work everyone is putting in and the extra stress everyone is under. Happy to see that!

Mr. Jimenez asked regarding the mentoring program for the youth due to the current additional stress and anxiety. Mr. Jimenez pointed out a Desert Oasis student was a recipient of the IVROPCF Scholarship this year. He mentioned he would like the Imperial Valley to encourage additional youth from the continuation schools to apply for the scholarships. He shared a Desert Oasis Student is a student representative on the Central Union High School District Board.

Mr. Lopez told everyone to stay safe. He said he understands it is difficult for everyone right now. We all need to do our part to stay safe. We'll be back!

Mr. Navarro thanked the Mr. Obergfell, Management Staff, and the Support Staff on a job well done. He said stay safe.

Ms. Sassie thanked Mr. Obergfell and Staff. She is said it is amazing how staff continue to do additional work and will not be receiving an additional COLA. Ms. Sassie she would like all staff to know how appreciative the board is of all staff. She thanked everyone. She told everyone to be safe and stay healthy.

Mr. Obergfell informed the board that we are exploring how to continue the live scan and making sure everyone is kept safe. He shared we are currently very busy working on three grants. Mr. Aguirre is working on a Responsible Fatherhood grant, Mr. Campos is working on a READY4Life grant, and Mr. Obergfell is working on a Healthy Marriage grant. We have been working closely with the evaluator. We will be submitting all three grants at the end of the month. He thanked the board for their support and told everyone to stay safe.

NEXT MEETING: The next IVROP Board Meeting was scheduled for Thursday, July 16, 2020 at 6:30 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

ADJOURNMENT: The meeting adjourned at 8:30 a.m.