

**IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM  
BOARD OF TRUSTEES  
Adopted Minutes**

Meeting of June 16, 2016  
Imperial Valley Regional Occupational Program Main Office

**CALL TO ORDER:** Ms. Armenta called the meeting to order at 6:30 a.m. The following persons were present:

**Ms. Alicia Armenta**, Board President, Imperial County Office of Education  
**Mr. Lorenzo Calderon**, Board Member, Calexico Unified School District  
**Mr. Matt Hester**, Board Member, Holtville Unified School District  
**Ms. Patty Dockstader**, Board Member, Calipatria Unified School District  
**Ms. Jacinto "Jay" Jimenez**, Board Member, Central Union High School District  
**Mr. Victor Lopez**, Board Member, Imperial Unified School District  
**Ms. Carol Sassie**, Board Member, Brawley Union High School District  
Mr. Gabriel Aguirre, Project Coordinator, Imperial Valley ROP  
Mr. Juan Campos, Project Coordinator, Imperial Valley ROP  
Ms. Cecilia Duron, Director of Business & Human Services, Imperial Valley ROP  
Ms. Lupe Garcia, Program Assistant, Imperial Valley ROP  
Mr. Edwin Obergfell, Superintendent, Imperial Valley ROP  
Ms. Wendy Prewett, Project Coordinator, Imperial Valley ROP  
Ms. Wendy Ramirez, Office Manager, Imperial Valley ROP

**PLEDGE OF ALLEGIANCE:** Mr. Jimenez led the pledge of allegiance.

**PUBLIC COMMENTS:** Ms. Prewett extended an invitation to the board for the HIPPY Graduation today at 5:00 pm at Kennedy Middle School.

**CLOSED SESSION:** A motion was made by Mr. Lopez and seconded by Mr. Jimenez at 6:35 a.m. to move into closed session. *Motion carried unanimously.*

**RETURN TO OPEN SESSION:** A motion was made by Mr. Hester and seconded by Mr. Calderon at 7:20 a.m. to return to open session. *Motion carried unanimously.*

Ms. Armenta reported the evaluation went well. A motion was made by Mr. Lopez and seconded by Mr. Calderon to schedule a meeting to meet with Mr. Obergfell to provide him with a report and summary. *Motion carried unanimously.*

**INTRODUCTIONS/  
ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** A motion was made by Mr. Calderon and seconded by Mr. Jimenez to approve the items on Consent Agenda as presented. *Motion carried unanimously.*

- Minutes of May '16, Regular Meeting;

- May '16 Warrant Order Numbers: 16042714-16042802; 16043770-16043840; 16044968-16045019; 16045880-16045922.

**PERSONNEL:**

**APPOINTMENT OF PERSONNEL.** A motion was made by Mr. Lopez and seconded by Mr. Calderon to approve the appointment of Ms. Elizabeth Villa. *Motion carried unanimously.*

**RESIGNATION.** A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the resignation of Mr. Andy Garcia. *Motion carried unanimously.*

**EMPLOYEE HOLIDAY CALENDAR 2016-2017.** A motion was made by Mr. Lopez and seconded by Mr. Jimenez to approve the Employee Holiday Calendar 2016-2017 as presented. *Motion carried unanimously.*

**VARIABLE TERM WAIVER.** A motion was made by Mr. Hester and seconded by Mr. Jimenez to approve the Variable Term Waiver to employ Ethan Ming CTE instructor on the basis of a Variable Term Waiver (English Learner) for the 2016-2017 school year as part of the IVROP CTE MOU Free for Services. *Motion carried unanimously.*

**NEW BUSINESS:**

**2016-2017 BOARD OF TRUSTEE MEETING CALENDAR.** A motion was made by Mr. Lopez and seconded by Ms. Sassie to approve "Dark Day" for July and 2016-2017 Board of Trustee Meeting Calendar. *Motion carried unanimously.*

**2016-2017 BUDGET WITH 2015-2016 ESTIMATED ACTUALS – FINANCIAL REPORT.** Duron reported the deficit spending will continue in 16/17. Deficit spending cannot be cut without new grants. Deficit spending began after the Local Control Funding Formula (LCFF). The goal for the next three years is avoid deficit spending. Cash flow is in good shape. A motion was made by Mr. Hester and seconded by Ms. Dockstader to approve the 2016-2017 Budget with 2015-2016 Estimated Actuals – Financial Report. *Motion carried unanimously.*

**INFORMATIONAL ITEMS:**

**MONTHLY BUDGET UPDATE.** Ms. Duron reviewed the Monthly Budget Update. She pointed out the revenue from grants budgets had decreased due to the ending of Project Juntos and Project Padres.

**IVROP COMMUNITY FOUNDATION.** Mr. Obergfell announced the foundation had disbursed \$23,000 to students via scholarships and \$10,000 CTE/ROP student organizations. Mr. Calderon presented the IVROPCF Scholarship at Calexico High School. The IVROPCF donated twenty-seven thousand dollars to IVROP for the new telephone system.

**CTE/WASC UPDATE.** Mr. Campos reported Central Union High School District contacted IVROP to assist the, with grant money they received to help support Career and Technical Student Organizations (CTSO). The District is hoping to expand their CTSO support to Southwest for the Future Business Leaders of America (FBLA) and SkillsUSA. Mr. Campos and Ms. Garcia are conducting an annual time study with all the guidance technicians to align services with the current MOU. The purpose of the study is to assess the time guidance technicians are serving the districts. The California Department of Education (CDE) contacted IVROP and suggested adding Mountain Empire to the Carl Perkins consortium. This suggestion was made after Mountain Empire's allocation fell below allowable single district amounts. Mountain Empire is going through the process of being added to the consortium. Mr. Campos reported that during the summer IVROP will be looking for ways to revamp the Career Readiness Curriculum. The guidance technicians will

be working through the CCPT grant during the summer. Mr. Obergfell, Mr. Campos and Ms. Garcia attended several recognition ceremonies including the Dental Assistant at Southwest, Nursing Assistant at Brawley, and at Calexico Unified School district where 27 students received laptops by donation from Z Global. Ms. Garcia reported twenty-five Southwest High School Dental Assistant students, twenty-five Brawley Union High School Certified Nursing Assistant students, fifteen Imperial High School Certified Nursing Assistant students, and twenty-five Pharmacy Technician students, twenty-five Brawley Corrections Academy had received certifications.

**PRESENTATION:** Mr. Juan Campos presented the California Career Pathways Health and Law video.

**CORRESPONDENCE:** None.

**LEGISLATION:** None.

**OTHER:** *ARTICLES.* Mr. Obergfell made reference to the Imperial Valley Press articles dated May 18, 22, 24, 26, 27, 29, 2016 and June 5, 2016. The Desert Review articles dated May 11, 16, 26, 2016.

*EVENTS.* Mr. Obergfell extended an invitation to the board to the ceremonies and graduation.

**BOARD AND  
SUPERINTENDENT  
COMMENTS:**

Ms. Armenta thanked staff. She commented she looks forward to the new school year.

Mr. Calderon mentioned Z Global donated twenty-seven laptops to students. Calexico High School had 635 graduates.

Mr. Hester had no comment.

Mr. Jimenez suggested purchasing a CTE sash for all CTE graduates. He mentioned he presented IVROP Community Foundation scholarships at the senior awards nights.

Mr. Lopez thanked Staff and said he was proud to be part of this organization.

Ms. Dockstader thanked Mr. Campos for the presentation.

Ms. Sassie thanked Ms. Garcia for being the MC at the Brawley Union High School Nursing Pinning Ceremony.

Mr. Obergfell mentioned IVROP will enter into the summer 9/80 flex hour schedule effective June 20 through August 12, 2016. The IVROP office hours will remain the same (8:00 am to 5:00 pm, Monday – Friday) and participating staff will report to work accordingly. He mentioned Mr. Campos, Mr. Luis De La Torre, Mr. Luis Torres, and he will be attending the Educational Summit. IVROP is seen as career readiness leader with employers, via our employer connection and Family Development and Stabilization Initiatives. Mr. Obergfell commented that the phone system is very expensive. The quote received was for \$77,000. The IVROPCF donated twenty-seven thousand towards the phone system. We hope to have the new phone system ordered by June 30, 2016. Ms. Garcia shared CISCO is a product recommended by ICOE. We will be requesting less features on the new phone system to decrease the price as suggested by ICOE. Mr. Obergfell thanked Staff and the Board for their support.

**NEXT MEETING:** The next meeting was scheduled for Thursday, August 18, 2016, at 8:15 a.m., at Imperial Valley Regional Occupational Program (IVROP) Main Office.

**ADJOURNMENT:** The meeting adjourned at 8:15 a.m.