

In accordance with Governor Newsom's Executive Order N-29-20 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), the Regular/Special /Emergency School Board Meetings of the Imperial Valley Regional Occupational Program shall be accessible electronically to all members of the public seeking to participate. The public may participate in this meeting by accessing the link and login information provided below. Public comments may be submitted by email as described below. In response to the escalating concerns about public safety and the Coronavirus (COVID-19) pandemic, the Imperial Valley Regional Occupational Program will conduct its board meetings remotely until further notice.

In accordance with Executive Order N-29-20, the Imperial Valley Regional Occupational Program Virtual School Board Meeting can be accessed remotely by the public at:

<https://us02web.zoom.us/j/81267526064?pwd=OXkrUko3T1hmN1N5eFFCWHhISWw4dz09>

Members of the public who wish to observe the meeting, please log onto ZOOM with the following login information:

Meeting ID: 844 0898 7253

Passcode: 944843

The meeting will be live 5 minutes prior to the scheduled meeting.

INSTRUCTIONS for PUBLIC COMMENTS or COMMENTS DURING PUBLIC HEARINGS:

Persons who wish to comment on topics not included on the agenda, comment on agenda items, or comment during a public hearing are invited to submit comments via email to:

PUBLIC COMMENTS: board@ivrop.org

Should you have technical difficulties with ZOOM during a board meeting, please email board@ivrop.org for assistance.

If your comment is related to a specific agenda item, please identify the agenda item in the subject of your email.

All comments MUST be emailed 24 hours prior to a scheduled Regular Board Meeting.

Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting.

Please note, all email correspondence relating to this meeting will become part of the Board minutes.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in any meeting, please contact the Superintendent's Office by email to board@ivrop.org.



Imperial Valley Regional Occupational Program

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www.ivrop.org

**Regular Meeting
of the**

BOARD OF TRUSTEES

Thursday, March 18, 2021

MEETING STARTS AT 6:30 AM

IVROP Main Office – 687 State Street, El Centro, CA 92243**AGENDA**

- *Any person wishing to address the Board on any matter, whether or not it appears on agenda is invited to speak, however, no action will be taken on any items not on agenda, unless the Board makes a determination that an emergency exists or that the need to take action arose subsequent to the posting of the agenda. Speakers are to give their names and addresses. Time limit is 3 minutes. The Board shall limit the total time for public input on each item to 20 minutes.*
- *An individual or group representative may address the Board on any agenda item or subject within its jurisdiction. The District will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate Department.*
- *Individuals who require special accommodations, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should notify the Superintendent in writing at least two days before the meeting date.*
- *The public in attendance must follow CDC Guidelines:*
 - *Wash your hands often with soap and water for at least 20 seconds.*
 - *Practice Social Distancing (stay at least 6 feet (about 2 arms' length) from other people).*
 - *Attendees must cover their mouth and nose with a cloth face cover.*
 - *Cover coughs and sneezes.*

Thank you for attending the meeting.

1. CALL TO ORDER**2. PLEDGE OF ALLEGIANCE****3. ROLL CALL**

- A. President Alicia Armenta
- B. Trustee Lorenzo Calderon, Jr.
- C. Trustee Carlos Hernandez
- D. Trustee Matt Hester
- E. Clerk of the Board Victor Lopez
- F. Trustee Raul Navarro
- G. Trustee Gloria Santillan

4. PUBLIC COMMUNICATIONSRecommendation:

1. Hear public communications; and
2. Respond to public questions or concerns.

5. INTRODUCTIONS/ANNOUNCEMENT**6. CONSENT AGENDA ITEMS**

All items appearing will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.

- A. Minutes of February 18, 2021, Regular Meeting, as presented in Exhibit 6(a).
- B. February '21 Warrant Order #'s: 21124030-21124065; 21124648-21124686; 21125269-21125319; 21126442-21126496, as presented in Exhibit 6(b).
- C. Quarterly Investment Report – ending January 31, 2021, as present in Exhibit 6(c).

7. PERSONNEL**A. 2020-21 SALARY SCHEDULE PROPOSED REVISION (*Motion*):**Recommendation:

Approve the revised Classified, Certificated and Classified Management Salary Schedule 2020-21 effective April 1, 2021, as presented in Exhibit 7(a).

B. 2020-21 SUPERINDENT SALARY SCHEDULE PROPOSED REVISION (*Motion*):

With Board Approval (03/18/2021, IVROP Board Meeting, Item 7(a)), all employee groups will be provided a 5% salary increase along with an additional 5% annual step increase to go in effect April 1, 2021. It being proposed for the Board to consider approving the same 5% salary increase along with the same two additional 5% steps for the Superintendent. The current salary for the Superintendent is \$139,996.

Recommendation:

Approve the Superintendent's salary schedule with a 5% salary increase (\$146,996) effective April 1, 2021, along with two additional annual 5% step increases in July of each year (\$154,346 - July 1, 2022 and \$162,063 – July 1, 2023), as presented in Exhibit 7(b).

C. APPOINTMENT OF PERSONNEL (*Motion*):

| <u>Employee:</u> | <u>Title:</u> | <u>Project:</u> |
|------------------------|---|------------------------------|
| Sue Caldwell | Development Specialist | IVSSSP/Project BESD Prop 47 |
| Pamela Dominguez | Career Specialist | Educational Services/CTE |
| Karla Dorantes | Development Specialist (Facilitator) | RISE READY4Life Project RISE |
| Elizabeth Gonzalez | Life Coach | RISE READY4Life Project RISE |
| Ana Fernanda Lizarraga | Development Specialist | RISE READY4Life Project RISE |
| Guadalupe Marquez | Life Coach | Connect |
| Briana Moreno | Life Coach | RISE READY4Life Project RISE |
| Stephanie Sandoval | Data Manager | IVROP Administration |

Recommendation:

Approve the appointment of Ms. Sue Caldwell, Ms. Pamela Dominguez, Ms. Karla Dorantes, Ms. Elizabeth Gonzalez, Ms. Ana Fernanda Lizarraga, Ms. Guadalupe Marquez, Ms. Briana Moreno, and Ms. Stephanie Sandoval.

D. RESIGNATION (*Motion*):

| <u>Employee:</u> | <u>Title:</u> | <u>Project:</u> |
|--------------------|-------------------|----------------------|
| Marisabel Dorantes | Career Specialist | Educational Services |

Recommendation:

Approve the resignation of Ms. Marisabel Dorantes, as presented in Exhibit 7(d).

8. NEW BUSINESS

A. 2020-21 2nd INTERIM FINANCIAL REPORT (*Motion*):

Recommendation:

Approve the 2020-21 2nd Interim Financial Report, as presented in Exhibit 8(a).

B. FISCAL YEAR 2019-2020 FINAL AUDIT REPORT (*Motion*):

Recommendation:

Review and approve the 2019-2020 Final Audit Report, as presented in Exhibit 8(b).

C. AUDIT SERVICES FOR YEARS JUNE 30, 2021, 2022, AND 2023 (*Motion*):

Recommendation:

1. Review quotes, as presented in Exhibit 8(c); and
2. Approve the recommendation to award Wilkinson & Hadley King & Co, LLP, the auditing contract services for years June 30, 2021, 2022, and 2023.

9. INFORMATIONAL ITEMS

A. MONTHLY BUDGET UPDATE.

Recommendation:

Monthly Budget Update, presented as Exhibit 9(a).

B. IVROP COMMUNITY FOUNDATION.

Recommendation:

Hear update.

C. CTE UPDATE.

Recommendation:

CTE update, as presented in Exhibit 9(c).

D. WASC UPDATE.

Recommendation:

WASC update, as presented in Exhibit 9(d).

10. PRESENTATION

- A. Presentation by Adrian Gonzales, RN Mentorship Program Manager.

11. CORRESPONDENCE

A. None.

12. LEGISLATION

A. None.

13. OTHER

A. ARTICLES.

1. None.

B. EVENTS.

Events:

Critical Care Crash Course
Coaching & Leadership Dev.

Location:

Zoom
Zoom

Date/Time:

March 12 @ 1pm
March 19 & 26 @ 2pm

14. BOARD AND SUPERINTENDENT COMMENTS

- A. President Alicia Armenta
- B. Trustee Lorenzo Calderon, Jr.
- C. Trustee Carlos Hernandez
- D. Trustee Matt Hester
- E. Clerk of the Board Victor Lopez
- F. Trustee Raul Navarro
- G. Trustee Gloria Santillan
- H. Superintendent Obergfell

15. NEXT MEETING DATE: Thursday, April 15, 2021, 6:30 a.m., at Imperial Valley Regional Occupational Program Main Office.

16. ADJOURNMENT