



**Imperial Valley Regional Occupational Program**  
687 State Street · El Centro, California 92243  
Office: (760) 482-2600 · Fax: (760) 482-2751  
[www.ivrop.org](http://www.ivrop.org)

**Regular Meeting  
of the  
BOARD OF TRUSTEES  
Thursday, March 15, 2018  
MEETING STARTS AT 6:30 AM**

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**IVROP Main Office – 687 State Street, El Centro, CA 92243**

**AGENDA**

- *Any person wishing to address the Board on any matter, whether or not it appears on agenda is invited to speak, however, no action will be taken on any items not on agenda, unless the Board makes a determination that an emergency exists or that the need to take action arose subsequent to the posting of the agenda. Speakers are to give their names and addresses. Time limit is 3 minutes. The Board shall limit the total time for public input on each item to 20 minutes.*
- *An individual or group representative may address the Board on any agenda item or subject within its jurisdiction. The District will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate Department.*
- *Individuals who require special accommodations, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should notify the Superintendent in writing at least two days before the meeting date.*

*Thank you for attending the meeting.*

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

- A. Trustee Michael Castillo
- B. President Alicia Armenta
- C. Trustee Matt Hester
- D. Clerk of the Board Jacinto “Jay” Jimenez
- E. Trustee Victor Lopez
- F. Trustee Margie Pizano
- G. Trustee Carol Sassie

#### 4. PUBLIC COMMUNICATIONS

Recommendation:

1. Hear public communications; and
2. Respond to public questions or concerns.

#### 5. INTRODUCTIONS/ANNOUNCEMENT

#### 6. CONSENT AGENDA ITEMS

*All items appearing will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.*

- A. Minutes of February 15, 2018, Regular Meeting, as presented in Exhibit 6(a).
- B. February '18 Warrant Order #'s: 18130521-18130557; 18131367-18131466; 18132382-18132427; 18133240-18133297; as presented in Exhibit 6(b).

#### 7. PERSONNEL

##### A. APPOINTMENT OF PERSONNEL (*Motion*):

<u>Employee:</u>	<u>Title:</u>	<u>Project:</u>
Raquel Lopez	Program Manager	NENES/Care/Impact/WorkAbility
Vanessa Mascareno	Development Specialist	STAR
Jennifer Sutter	Program Manager	CTE Ed. Services/CCPT

Recommendation:

Approve the appointment of Ms. Raquel Lopez, Ms. Vanessa Mascareno and Ms. Jennifer Sutter.

##### B. RESIGNATION (*Motion*):

<u>Employee:</u>	<u>Title:</u>	<u>Project:</u>
Guadalupe Garcia	Program Assistant	IVROP
Cristina Lopez	School-to-Career Technician	WorkAbility
Stephanie Silva	Clerk Typist II	IVROP

Recommendation:

Approve the resignation of Ms. Guadalupe Garcia, Ms. Cristina Lopez and Ms. Stephanie Silva, as presented in Exhibit 7(b).

#### 8. NEW BUSINESS

##### A. AWARD BID FOR E-RATE FUNDED INTERNAL CONNECTIONS PROJECT 2018-19 (*Motion*):

Recommendation:

It is recommended that the IVROP Board accept and award a contract for E-Rate Funded Internal Connections Project (Basic Maintenance), as presented in Exhibit 8(a).

B. RESOLUTION No. 03152018 (*Motion/Roll Call*):

Recommendation:

Approve Resolution No. 03152018, as presented in Exhibit 8(b).

C. 2017-18 2<sup>nd</sup> INTERIM FINANCIAL REPORT (*Motion*):

Recommendation:

Approve the 2017-18 2<sup>nd</sup> Interim Financial Report, as presented in Exhibit 8(c).

D. AUDIT SERVICES FOR FISCAL YEARS 2018/2019, 2019/20, AND 2020/21 (*Motion*):

Recommendation:

- 1) Review quotes, as presented in Exhibit 8(d); and
- 2) Approve the recommendation to award Wilkinson & Hadley King & Co, LLP, the auditing contract services for fiscal years 2018/2019, 2019/20, and 2020/21.

**9. INFORMATIONAL ITEMS**

A. MONTHLY BUDGET UPDATE.

Recommendation:

Monthly Budget Update, presented as Exhibit 9(a).

B. IVROP COMMUNITY FOUNDATION.

Recommendation:

Hear update.

C. CTE UPDATE.

Recommendation:

CTE update, as presented in Exhibit 9(c).

**10. PRESENTATION**

- A. Project ACE Project Coordinator Luis Torres.

**11. CORRESPONDENCE**

- A. None.

**12. LEGISLATION**

- A. None.

**13. OTHER**

A. ARTICLES.

1. The Imperial Valley Press articles dated February 22, 2018.
2. KYMA dated March 3, 2018.

B. EVENTS.

<u>Events:</u>	<u>Location:</u>	<u>Date/Time:</u>
• CUE National Conference	Palm Springs	3/14/2018 – 3/17/2018
• IVROP 1 <sup>st</sup> Annual Youth Ag. Summit	Silverdale Cheese Plant 1870 Jeffery Rd., El Centro	3/15/2018 9:00-3:00 pm
• San Diego State University IV Career Fair	Rollie Carrillo, Quad/Walkway	3/15/2018 3:30-5:30 pm
• California Restaurant Association ProStart Culinary Cup	Southwest	3/18/2018 – 3/19/2018
• Senior Employability Workshops	BUHS, Senior Classrooms	3/20-21/2018
• Collaborative Wednesday – Data Analysis	Central Union High School	3/21/2018 1:21-3:33 pm
• IC Mock Trial Awards Banquet	TBA	3/22/2018 5:00-8:00 pm
• Imperial Valley Ag. Expo Dinner	IV Fairgrounds Plaza	3/23/2018 7:00-10:00 pm
• Imperial Valley Ag. Expo	Imperial Valley Fairgrounds	3/24/2018 11:00-7:00 pm
• IVROP/CTE Law Enforcement Skills Competition	Central Union High School	3/28/2018 8:30-2:30 pm
• IVROPCF Scholarships Due	IVROP	4/9/2018 5:00 pm
• IVSSSP Prop 47 PBIS Tier 1 Day 3 Training Steps 5/6 - BUHSD & CUHSD	Eagles Lodge, El Centro	4/11/2018 8:00-3:00 pm
• IVSSSP Prop 47 PBIS Tier 1 Day 3 Training Steps 5/6 - BESD	BESD Community Learning Center, 261 D St., Brawley	4/12/2018 8:30-3:00 pm
• IVC Career Expo	IVC	4/12/2018 10:00-1:00 pm
• IVPHE IC School Counselor Academy #4	ICOE	4/13/2018 8:30-12:00 pm
• IVROP Educational Services Meeting	IVROP Lab 1	4/13/2018 2:00-5:00 pm
• IVROP Showcase & Recognition Ceremony – 20 <sup>th</sup> Annual	IV Expo Casa de Manaña Building	4/17/2018 5:00-7:30 pm
• Collaborative Wednesday – Content Team	Southwest High School	4/18/2018 1:21-3:33 pm
• IVPHE University Admit Reception	SDSU Imperial Valley Rodney	4/18/2018 5:00 pm

**14. BOARD AND SUPERINTENDENT COMMENTS**

- A. President Armenta
- B. Trustee Castillo
- C. Trustee Hester
- D. Clerk of the Board Jimenez
- E. Trustee Lopez
- F. Trustee Pizano
- G. Trustee Sassie
- H. Superintendent Obergfell

**15. NEXT MEETING DATE: Thursday, April 19, 2018, 6:30 a.m., at Imperial Valley Regional Occupational Program Main Office.**

**16. ADJOURNMENT**