

In accordance with Governor Newsom's Executive Order N-29-20 ( <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf> ), the Regular/Special /Emergency School Board Meetings of the Imperial Valley Regional Occupational Program shall be accessible electronically to all members of the public seeking to participate. The public may participate in this meeting by accessing the link and login information provided below. Public comments may be submitted by email as described below. In response to the escalating concerns about public safety and the Coronavirus (COVID-19) pandemic, the Imperial Valley Regional Occupational Program will conduct its board meetings remotely until further notice.

In accordance with Executive Order N-29-20, the Imperial Valley Regional Occupational Program Virtual School Board Meeting can be accessed remotely by the public at:

<https://us02web.zoom.us/j/86889469286?pwd=dVdvYWFENFZSekZaMXgwdUU0NXRRUT09>

Members of the public who wish to observe the meeting, please log onto ZOOM with the following login information:

Meeting ID: 868 8946 9286

Passcode: 203720

**The meeting will be live 5 minutes prior to the scheduled meeting.**

**INSTRUCTIONS for PUBLIC COMMENTS or COMMENTS DURING PUBLIC HEARINGS:**

Persons who wish to comment on topics not included on the agenda, comment on agendized topics, or comment during a public hearing are invited to submit comments via email to:

PUBLIC COMMENTS: [board@ivrop.org](mailto:board@ivrop.org)

*Should you have technical difficulties with ZOOM during a board meeting, please email [board@ivrop.org](mailto:board@ivrop.org) for assistance.*

*If your comment is related to a specific agenda item, please identify the agenda item in the subject of your email.*

**All comments MUST be emailed 24 hours prior to a scheduled Regular Board Meeting.**

Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting.

Please note, all email correspondence relating to this meeting will become part of the Board minutes.

*In compliance with the Americans with Disabilities Act, if you need assistance to participate in any meeting, please contact the Superintendent's Office by email to [board@ivrop.org](mailto:board@ivrop.org).*



**Imperial Valley Regional Occupational Program**

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[www.ivrop.org](http://www.ivrop.org)

**Regular Meeting**

**of the**

**BOARD OF TRUSTEES**

**Thursday, December 17, 2020**

**MEETING STARTS AT 6:30 AM**

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**IVROP Main Office – 687 State Street, El Centro, CA 92243****AGENDA**

- *Any person wishing to address the Board on any matter, whether or not it appears on agenda is invited to speak, however, no action will be taken on any items not on agenda, unless the Board makes a determination that an emergency exists or that the need to take action arose subsequent to the posting of the agenda. Speakers are to give their names and addresses. Time limit is 3 minutes. The Board shall limit the total time for public input on each item to 20 minutes.*
- *An individual or group representative may address the Board on any agenda item or subject within its jurisdiction. The District will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate Department.*
- *Individuals who require special accommodations, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should notify the Superintendent in writing at least two days before the meeting date.*
- *The public in attendance must follow CDC Guidelines:*
  - *Wash your hands often with soap and water for at least 20 seconds.*
  - *Practice Social Distancing (stay at least 6 feet (about 2 arms' length) from other people).*
  - *Attendees must cover their mouth and nose with a cloth face cover.*
  - *Cover coughs and sneezes.*

*Thank you for attending the meeting.*

**1. CALL TO ORDER****2. PLEDGE OF ALLEGIANCE****3. ROLL CALL**

- A. President Alicia Armenta
- B. Trustee Brawley Union High School District
- C. Trustee Central Union High School District
- D. Trustee Lorenzo Calderon, Jr.
- E. Trustee Matt Hester
- F. Trustee Raul Navarro
- G. Trustee Victor Lopez

**4. PUBLIC COMMUNICATIONS**Recommendation:

1. Hear public communications; and
2. Respond to public questions or concerns.

**5. INTRODUCTIONS/ANNOUNCEMENT****6. CONSENT AGENDA ITEMS**

*All items appearing will be acted upon by one motion, without discussion. Should any Trustee or other person request that any item be considered separately, that item will be added to the end of the regular agenda.*

- A. Minutes of November 19, 2020, Regular Meeting, as presented in Exhibit 6(a).
- B. November '20 Warrant Order #'s: 21114336-21114354; 21114962-21114975; 21115827-21115876; 21116778-21116869, as presented in Exhibit 6(b).
- C. Quarterly Investment Report – ending October 31, 2020, as present in Exhibit 6(c).

**7. PERSONNEL****A. APPOINTMENT OF PERSONNEL (*Motion*):**

<u>Employee:</u>	<u>Title:</u>	<u>Project:</u>
Chantelle Gerardo	Program Manager	RISE/READY4Life
Paloma Nieblas	Program Manager	ACE Plus/AB 1111
Yessenia Partida	Program Manager	Rising Star
Victor Villanueva	Clerk Typist II	STAR

Recommendation:

Approve the appointment of Ms. Chantelle Gerardo, Ms. Paloma Nieblas, Ms. Yessenia Partida, and Mr. Victor Villanueva.

**B. JOB DESCRIPTIONS (*Motion*):**Recommendation:

Approve the revised job descriptions, as presented in Exhibit 7(b).

C. VARIABLE TERM WAIVER (*Motion*):

Instructor's Name: Victor Nuno  
Assignment: Full-time CTE Instructor at ICOE Alternative Education  
Subject: CTE Design, Visual, and Media Arts – Multimedia Productions  
Grade Level: Grades 9 to 12

*Recommendation:*

Approve to employ Victor Nuno, CTE instructor on the basis of a Variable Term Waiver (English Learner) for the 2020-2021 school year as part of the IVROP CTE MOA Addendums for supplemental services, as presented in Exhibit 7(c).

**8. NEW BUSINESS**A. APPOINTMENT OF THE CLERK OF THE BOARD (*Motion*):*Recommendation:*

Appoint a Board of Trustee as Clerk of the Board.

B. 2020-21 1<sup>st</sup> INTERIM FINANCIAL REPORT (*Motion*):*Recommendation:*

Approve the 2020-21 1<sup>st</sup> Interim Financial Report, as presented in Exhibit 8(b).

C. BOARD POLICY UPDATE (*Motion*):

- BP 4119.24 Personnel (Maintaining Appropriate Adult-Student/Participant Interactions)
- BP 4219.24 Personnel (Maintaining Appropriate Adult-Student/Participant Interactions)
- BP 4319.24 Personnel (Maintaining Appropriate Adult-Student/Participant Interactions)

*Recommendation:*

Approve Final Reading of Board Policy Updates BP 4119.24 Personnel (Maintaining Appropriate Adult-Student/Participant Interactions), BP 4219.24 Personnel (Maintaining Appropriate Adult-Student/Participant Interactions) and BP 4319.24 Personnel (Maintaining Appropriate Adult-Student/Participant Interactions), as presented in Exhibit 8(c).

**9. INFORMATIONAL ITEMS**

A. MONTHLY BUDGET UPDATE.

Recommendation:

Monthly Budget Update, presented as Exhibit 9(a).

B. IVROP COMMUNITY FOUNDATION.

Recommendation:

Hear update.

C. CTE UPDATE.

Recommendation:

CTE update, as presented in Exhibit 9(c).

D. WASC UPDATE.

Recommendation:

WASC update, as presented in Exhibit 9(d).

E. IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM ORGANIZATIONAL CHART (*Motion*):

Recommendation:

Approve the Imperial Valley Regional Occupational Program Organizational Chart, as presented in Exhibit 9(e).

**10. PRESENTATION**

A. None.

**11. CORRESPONDENCE**

- A. Letter from Sandra Cano, Imperial County Workforce Development Office Accountant-Auditor

**12. LEGISLATION**

- A. None.

**13. OTHER**

- A. ARTICLES.
  - 1. None.

- B. EVENTS.

Events:

- None

Location:

Date/Time:

**14. BOARD AND SUPERINTENDENT COMMENTS**

- A. President Alicia Armenta
- B. Trustee Brawley Union High School District
- C. Trustee Central Union High School District
- D. Trustee Lorenzo Calderon, Jr.
- E. Trustee Matt Hester
- F. Trustee Raul Navarro
- G. Trustee Victor Lopez
- H. Superintendent Obergfell

- 15. NEXT MEETING DATE: Thursday, January 21, 2021, 6:30 a.m., at Imperial Valley Regional Occupational Program Main Office.**

**16. ADJOURNMENT**