

Corrections Academy Competencies

1. EMPLOYABILITY SKILLS/CAREER PREPARATION
 - a. Understands how personal skill development affect employability (positive attitude, honesty, self-confidence, time management)
 - b. Understands principles of effective interpersonal skills (group dynamics, conflict resolution, negotiations)
 - c. Understands the importance of good academic skills, critical thinking and problem-solving in the workplace
 - d. Understands principles of effective communication
 - e. Understands occupational safety issues and observe all safety rules
 - f. Understands career awareness, paths and strategies for obtaining employment
 - g. Understands and adapt to changing technology
 - h. Understands and prepare for employment (resume, job application, job interview, portfolio development) Job Search Skills
2. Demonstrate knowledge of the California Criminal Justice System.
3. Identify the roles and responsibilities of the Adult Corrections Officer.
4. Understand and apply the principles of Codes, Statutes, Constitutional and Civil rights, and case law.
5. Understand and apply the principles of ethics and professionalism.
6. Understand and display competency in inmate classification and gang awareness.
7. Identify and categorize contraband and evidence.
8. Engage in effective communications with the public, inmate, and co-workers.
9. Understand and apply use-of-force restraint measures and techniques.
10. Demonstrate proficiency in the processing and housing of new inmates.
11. Identify and demonstrate procedures for facility security.
12. Keep accurate records and write various reports.
13. Demonstrate the ability to supervise inmate movements.
14. Identify inmate disturbances and measures to counter them.

15. Identify psychological and physical health needs of inmates.
16. Select, train, and supervise inmate workers.
17. Identify procedures to safely transport inmates outside of a facility.
18. Demonstrate the ability to plan and implement emergency procedures.
19. Demonstrate the ability to testify in court.