

**Imperial Valley Regional Occupational Program  
Transportation Industry Sector Employer Advisory Board  
Courses of Automotive Maintenance & Light Duty Repair and Automotive Technology  
Minutes of November 20, 2014**

**Introduction of Members and Guests:** Mr. Shane called the meeting to order at 12:10 pm and thanked everyone for attending. Self-introductions were made with the following present:

**Voting Members:**

Rodney Aliangan, Manager, El Centro Motors  
Chris Avendano, General Mechanic, Fastenal  
Tony Garcia, Maintenance Supervisor, County Garage  
Gilbert Harrison, Service Manager, Rogers and Rogers Nissan  
Julio Fielder, Technician, Direct Auto Plaza Honda  
Jose Jimenez, Technician, Desert Auto Plaza  
Ramon Movten, Pep Boys  
Ernesto Veg, Pep Boys  
Charles Veretto, Service Manager, Direct Auto Plaza Honda  
Andrew Villero, Technician, Rogers and Rogers Toyota

**Non-Voting Members:**

Quiana Givens, Instructional Coach, Central Union High School  
Mike Sterner, Principal, Central Union High School  
Bryan Thomason, Superintendent, Central Union High School  
Mara Sanchez, Counselor, Central Union High School  
Mary Zavala-Robledo, Counselor, Central Union High School  
Herlinda Tan, Counselor, Central Union High School  
Irma Avelar, Counselor, Central Union High School  
Olga Ortega, Counselor, Central Union High School  
Ron Shane, Instructor, Central Union High School  
Debbie Burquist, Guidance Technician II, Imperial Valley Regional Occupational Program  
Kristian Salgado, Guidance Technician, Imperial Valley Regional Occupational Program  
Phil Villamor, Director of Education, Imperial Valley Regional Occupational Program

**Purpose of the Meeting:** Mr. Villamor shared that the purpose of the meeting is to obtain feedback and suggestions from business partners on what should be taught in the auto program in order to better prepare the students for the workforce.

**Review and Approval of Minutes:** A motion was made by Mr. Veretto and seconded by Mr. Harrison to approve the April 9, 2014, minutes as presented. The motion was carried unanimously.

**Automotive Program Update:**

- a. Mr. Shane opened the meeting with an overview of the current Automotive Program. He explained that Central High School's program is NATEF certified, which requires him to be under review. He also mentioned that the students greatly enjoy learning and using the Hunter Tire Mounter machine that was donated last year. Machines such as that one are important to provide students with up-to-date training. Mr. Shane also commented that his Advanced Automotive classes are experience low enrollment numbers this year. He explained that the state Common Core standards are implemented in his program. This provides students with a better overall learning experience needed to succeed in the workforce. Mr. Shane mentioned Electude.com which is an online instructional automotive program that students have access to at school and at home.

**Industry Updates/ Course Analysis:**

- a. Mr. Villamor posed a question to industry partners, “What is most important for Mr. Shane and the IVROP Auto program to be currently aware of, such as emerging trends, changes in workforce, and practices?” Mr. Aliganan brought attention to the ASSET program that is offered at Cuyamaca College and compared it to Universal Technical Institute Program. He mentioned there is a noticeable difference in the training quality. Graduates from the ASSET program seem to have better writing skills when reporting vehicle diagnostics. They also have the necessary pragmatic experience needed to be able to work efficiently. Mr. Aliganan concluded there is possible sponsorship for a couple of well trained and dedicated students from Mr. Shane’s advance classes to be financially assisted to attend the ASSET program. Mr. Shane stated that this would be great for his students that want to work locally. Mr. Shane mentioned he would really appreciate a representative from El Centro Motors coming to his class and speaking to his students.
- b. Mr. Villamor identified and explained the Course Competencies Attainment. Mr. Shane followed up by specifying that the reason for students earning a one in the proficiency column is due more to the hour correlation, than the student’s ability.
- c. Mr. Villamor pointed out that it is IVROP’s and Mrs. Shane’s goal to make the Auto Program A-G compliant. However, as of right now the advanced automotive technology class is articulated with Imperial Valley College (IVC), Cuyamaca, and College of the Desert. A new change for the program is that now IVC has agreed to assist students financially with paying for credits and their exam. What this means is that once they complete the credits and it is in the system they can register free of cost for the Auto Exam. Mr. Shane mentioned that all ten students that took that test the previous year passed the exam.

**Motion to Continue Course(s) as presented/discussed:** A motion was made by Mr. Julio and seconded by Mr. Aliganan to continue the course as usual. The motion was carried unanimously.

**CTE Career Readiness Certificate:**

- a. Mr. Villamor explained that the CTE Career Readiness Certificate is not automotive specific. Nonetheless, it would provide students involved already with IVROP with additional employment skills needed to succeed in the workforce. He then continued to explain the certificate in detail. Mrs. Gibbison asked, “Who will be in charge of monitoring this work?” Mrs. Burquist responded, “It will be the responsibility of the guidance technician to provide students with the support needed to earn the certificate.”
- b. Motion to approve CTE Career Readiness Certificate was made by Mr. Aliganan and seconded by Mr. Villero. The motion carried unanimously.

**IVROP/CTE Pathway Events**

- a. Mr. Villamor briefly mentioned that a few IVROP/CTE events would be happening in the near future, such as the IVROP Showcase and Recognition Ceremony and IVROP Community Foundation Dancing with the Stars Gala.

**Next meeting will be scheduled for spring 2014.**

Adjournment: Mr. Villamor adjourned the meeting at 1:06 p.m.