



Public Services Industry Sector Employer Advisory Meeting Minutes of October 13, 2015

Introduction/Purpose: Mr. Villamor called the meeting to order at 12:15 pm and thanked everyone for attending. He announced that the purpose of the meeting was to obtain input from our business partners on what should be taught in the classrooms. Self-introductions were made with the following present:

Voting Members: Art Yerena, Fire Chief, Imperial County Fire Department
Clint Erro, Sergeant, Imperial County Sheriff's Office
Aaron Reel, Commander, El Centro Police Department
Efren Coronel, Police Officer, El Centro Police Department
Ascencion Felix, School Resource Office, El Centro Police Department
Ken Phillips, Community Resource Manager, Centinela State Prison
Lin McCalister, Veteran's Representative, Employment Development Department
Desiree Gonzales, Student Success Specialist, Imperial Valley College

Non-Voting Members: Craig Lyon, Principal, Central Union High School
Jack Greer, Instructor, Brawley Union High School
Jesus Guzman, Instructor, Imperial High School
Cory Van Driessche, Instructor, Central Union High School
Travis Tudor, Instructor, Central Union High School
Mary Zavala-Robledo, Counselor, Central Union High School
Melissa Nava, Guidance Support Specialist, Central Union High School
Jay Jimenez, Imperial Valley Regional Occupational Board Member
Lorenzo Calderon, Imperial Valley Regional Occupational Board Member
Edwin Oberfell, Superintendent, Imperial Valley Regional Occupational Program
Phil Villamor, Director of Education, Imperial Valley Regional Occupational Program
Stefanie Sequeiros, Guidance Technician, Imperial Valley Regional Occupational Program
Debbie Burquist, Guidance Technician II, Imperial Valley Regional Occupational Program

Minutes Review & Approval: The minutes of the November 6, 2014, minutes were reviewed and filed as presented.

Review of Industry Sector and Pathway Analysis

- a. Pathway Course Preview/Discussion: Mr. Villamor explained that the Law Enforcement and Fire Science classes all fall under the Public Service Pathway according to the State guidelines and there were a variety of representatives in these courses present at the meeting. He stated that the primary reason of this meeting was to obtain input from business partners for both the Law Enforcement and Fire Science courses.
- b. Business / Industry Synopsis and practical information regarding business/industry that may inform course curriculum choices: emerging trends, changes in workforce, practices, skills, equipment, software etc.: Mr. Villamor briefly reviewed the Police Patrol Officers, Correctional Officers and Firefighters data from the California Career Zone. He mentioned that our CTE programs are preparing the students to branch out in these career areas. Mr. Guzman reported that his program has accumulated more equipment and every student has the firefighter gear necessary. He stated that the Fire Science Program has become more hands on and his goal is for the high school to build a fire box prop. Mr. Guzman said that the purpose of the fire box is for students to see how an actual fire works. Mr. Villamor mentioned that props are extremely important for high school students.
- c. Competency/Assessment discussion (any changes to curriculum / methods of assessment / competencies to be reviewed as a result of industry discussion): Mr. Villamor reviewed the course competencies certificates and asked for input from the advisors. He announced that IVROP currently has articulation agreements with Imperial Valley College for both the Calexico and Central Law Programs and Imperial Valley College is working with IVROP in CPR and First

Aid Certifications for the high school students. Mr. Greer mentioned that having a CPR and First Aid Certifications are additional bonuses in this industry. Mr. Coronel stated that basic report writing and time management needed to be stressed in this field and all certificates definitely show character. He announced that the El Centro Police Department would be closing their "Dispatcher" position by 5 pm today and there were "Lateral Police Officer" positions available. Mr. Coronel stated that the department sends their police officer trainees who are 20½ years old to a six month academy and at 21 they are hired if they passed the academy. Mr. Felix reported that computer skills were extremely important and the El Centro Police Department has hired officers from the Imperial Valley College's Police Academy. Mr. Villamor announced that Centro and Calexico's Law classes are set up for students to take additional classes because of the CCPT Grant during the summer which is a huge asset. Mr. Phillips stated that it is important to have more job opportunities for homegrown folks and the Centinela State Prison Warden had approved the Mentorship Program. Mr. Van Driessche explained the internship process for his program. Mr. Yereña informed the members that he was a former ROP Fire Science Instructor and he would encourage his students to take advantage of the volunteer program. He would remind the students that this was an avenue of being accepted into the Fire Academy at Imperial Valley College. Mr. Villamor mentioned that there was a possibility that the CTE Fire Science Program could be articulated with the Imperial Valley College.

Motion to Continue CTE Industry Sector/pathway(s): A motion was made by Mr. Phillips and seconded by Mr. Reel to continue the CTE Industry Sector Public Services Pathway. The motion was passed unanimously.

IV Career Readiness Certificate and NCRC (National Career Readiness Certificate)

- a. Discussion of needs/purpose: Mr. Villamor explained the NCRC process and most districts offer the NCRC Course at the high schools. He stated that students are tested in Applied Math, Reading for Information and Locating Information and employers could validate the applicant's certificate by using the certificate number. Ms. Burquist announced that last year 12 Central students earned the NCRC and three of these students were gold recipients from Mr. Van Driessche's Law Academy Program.
- b. Current efforts/outreach: Mr. Van Driessche announced that tentatively April 22, 2015, would be the Law Enforcement Competition which included; Red Man, Entry Level PT, Spelling Bee and Report Writing events. He stated that he required his students to participate in 20 hours of volunteer work. Mr. Jimenez said that the Imperial Valley Food Bank needed volunteers for the "Sorters" program on Tuesdays and Wednesdays. Mr. Villamor introduced Ms. Siqueiros, Guidance Technician for all high schools, and her main focus was to make employer connections for student job shadowing and coordinating internships. Mr. McCalister thanked the members for allowing him to be a part of this meeting and said that his main purpose at the Employment Development Department was to assist Veterans in seeking employment. He stated that the Employment Development Department had a Youth Program, 15 to 24 years of age. Mr. Obergfell reported that the IVROP Community Foundation has funds for Career Technical events and the foundation was planning the "Dancing with the Stars Gala." He reported that this event raises money for student scholarships valley wide. Ms. Burquist announced that Central Union High School would be having their Career Fair on Wednesday, February 10, 2016.

Upcoming CTE Events: Mr. Villamor announced the following CTE Events:

- a. CTE Student Skills Competitions – Spring 2016
- b. IVROP Showcase and Recognition Ceremony – April 19, 2016
- c. IVROPCF Dancing with the Stars Gala – May 6, 2016

Next Annual Meeting/Adjournment: Mr. Villamor adjourned the meeting at 1:20 pm.