



Information and Communications Technologies Industry Sector Advisory Meeting Minutes of October 23, 2015

Introduction of members and guest: Mr. Villamor called the meeting to order at 12:13 pm and thanked everyone for attending. Self-introductions were made with the following present:

Voting Members: Anthony Araujo, Technician, IC Office of Education
Javier Fajardo, Director of Technology, IC Office of Education
Carleton Bradley, VET Rep, Employment Development Department

Non-Voting Members: Irma Avelar, Counselor, Central Union High School
Olga Ortega, Counselor, Central Union High School
Karla Lopez, Counselor, Southwest High School
Roxanne Felix, Counselor, Southwest High School
Frank Felix, Counselor, Brawley Union High School
Ruben Felix, Counselor, Brawley Union High School
Don Jeffers, Instructor, Central Union High School
Anita Jones, Instructor, Brawley Union High School
Lisa Natwick, Instructor, Holtville High School
Phil Villamor, Director of Education, Imperial Valley ROP
Crystal Cortez Valenzuela, Guidance Technician, Imperial Valley ROP

Purpose of the meeting: Mr. Villamor announced that the purpose of the meeting was to get business partner input and recommendations on high school courses tied to today's workforce. Each teacher will specify which pathway they are working on and how they are trying to teach something that is constantly changing.

Minutes Review and Approval: Mr. Villamor announced the meeting minutes of the November 18, 2014, will be filed as presented.

Review of Industry Sector and Pathway Analysis:

a. Pathway Course Preview / Discussion: Ms. Jones teaches computer applications and added that her students use Google Docs. She continues to teach Microsoft Suites because of the articulation with Imperial Valley College. Mr. Jeffers teaches computer repair at Central Union High School and is proposing to add networking courses in the new school year. Ms. Natwick teaches introduction to business technology at Holtville High School uses Google Docs but finds she's adding Keyboarding by touch to her curriculum.

b. Business / Industry Synopsis and Practical Information: Mr. Fajardo stated that the entry level techs have a lot of challenges such as they have to be familiar with Apple, Google, Microsoft, and they need to know computer repair and even knowledgeable of mobile devices. If a candidate has three out of the seven qualities that we are looking for they may hire them but it takes them a while to learn and even a longer time to become a Tech II. It may seem overwhelming but the landscape is changing and it is understandable that this is a tall order for entry level techs. Mr. Fajardo continued by stating that on the plus side in the last six months there has been an increase two times the existing tech staff at Brawley.

c. Competency / Assessment Discussion: Mr. Villamor demonstrated the Competency Sheet and explained that these are the areas students are expected to be competent in by the end of the year. Carlton Bradley from EDD asked if there was a course for adults. Mr. Villamor explained that IVROP does not offer this course to adults and addressed the question over to ICOE. Mr. Fajardo explained that these courses were stopped being offered a few years ago.

d. Articulation / Certification Information: Mr. Villamor stated that each site has a computerized office course that is articulated with Imperial Valley College. IVROP is very happy to announce that we have been saving a lot of money for families of the Imperial Valley. The courses that are being taken at the High Schools are granted college credit by exam freeing students from these fees.

Motion to Continue CTE Industry Sector/Pathway: A motion was made by Mr. Araujo and seconded by Mr. Fajardo to continue with ICT courses / pathways. The motion was passed unanimously.

CTE Career Readiness Certificate: Mr. Villamor explained the certificate that covers an employability unit (academic and interpersonal) that is attainable through the school by the students. Mr. Villamor explained that this certificate has a serial number where employers can verify its authenticity.

IVROP/CTE Pathway Events: Mr. Villamor announced the following ROP events: 1) CTE Student Skill Competition (Spring 2016), 2) IVROP Showcase and Recognition Ceremony – April 19, 2016, and 3) IVROPCF Dancing with the Stars Gala – May 6, 2016

Adjournment: Mr. Villamor adjourned the meeting at 1:07 p.m.