



Health Science and Medical Technology Industry Sector Employer Advisory Meeting Minutes of October 27, 2015

Introduction of members & guests: Mr. Phil Villamor called the meeting to order at 12:15 p.m. Self-introductions were made with the following members were present:

Voting Members:	Melinda Cazares	Clinic Manager, Clinicas de Salud del Pueblo
	Adriana Ramirez	Nursing Supervisor, Imperial County Health Department
	Rebecca Agundez	Instructor, Imperial Valley College (IVC)
Non-Voting Members:	Susan Villon	Counselor, Brawley Union High School
	Stephanie Castillo	Counselor, Imperial High School
	Ines Estrada	Instructor, Brawley Union High School
	Norma Galindo	Instructor, Calexico High School
	Mary Cavazos	Instructor, Imperial High School
	Reyna Saldaña	Instructor, Imperial High School
	Marissa Solorzano	Instructor, Southwest High School
	Jackie Valadez	Instructor, Southwest High School
	Elizabeth Flores	Instructor, Valley Academy
	Phil Villamor	Director of Education, IVROP
	Fernando Calderon	Project RISE Program Specialist, IVROP
	Stefanie Siqueiros	Guidance Technician Employer Connections, IVROP
	Marcela Morlett	Guidance Technician, IVROP

Purpose of meeting: Mr. Villamor thanked the instructors and advisor for attending and explained that the purpose of the meeting was to receive input from employers in the health field.

Review and approval of minutes: Mr. Villamor presented the minutes from the previous Health Advisory of October 28th, 2014. He asked the advisors to review the minutes. The minutes could not be approved due to not having enough advisors present that attended the previous meeting.

Industry Update/Pathway Analysis:

a) Mr. Villamor asked each of the health instructors to discuss the classes they taught and the health pathway at their school. Ms. Solorzano stated that she taught Medical Terminology as an introductory course, which is followed by either Dental Assisting taught by Ms. Valadez, or Sports Medicine taught by herself. Ms. Valadez added that Southwest receives multiple funding such as the California Career Pathways Trust Grant, Health Science and Medical Technology Capacity Building Grant and Partnership Academy funds to form the Southwest Academy for Careers in Health Science (SACHS) which includes a Physical Education component, Anatomy and Physiology, Medical Chemistry, and Medical Biology. She added that their Sports Medicine class was now A-G approved. Mr. Villamor explained that they are aiming to get more CTE courses A-G approved. Ms. Flores stated that at Alternative Education she offers Medical Terminology and Introduction to Health Courses. She added that they are planning to add an Emergency Medical Technician (EMT) or Nutrition class next year to have a two year pathway. Ms. Saldaña stated that she teaches Nursing Assisting, for which her high school students would take after Medical Terminology with Ms. Cavazos. Ms. Cavazos explained that her Pharmacy Technician course was also a capstone course alongside Nursing Assisting. She added that HOSA: Future Health Professionals was new to Imperial High this year. Ms. Galindo explained that the pathway at Calexico High begins at the middle school level through the science courses. At the high school, she explained that Chemistry and Anatomy are offered. Her courses are Medical Terminology, Medical Office Occupations, and Medical Office Assistant. She added that this will be her first year having Medical Office Assistant be the capstone class, since it has a practicum component. Ms. Villon explained Brawley High's health pathway. She stated that the freshmen students have a component in their health classes and at the sophomore level there is Medical Biology, Chemistry, and English. Mrs. Estrada teaches Public and Community Health, Medical Terminology, as well as Nursing Assisting.

b) Ms. Ramirez explained that she was currently looking for registered nurses for the health department. She explained that there is a lot of turn over due to the lower wages in public health compared to the hospitals and private agencies. Ms. Ramirez added that while they do accept Licensed Vocational Nurses (LVN) it was also difficult to hire them. Ms. Agundez explained that IVC has an LVN program, however they take in students every 18 months as opposed to every semester. She explained the process of the Test of Essential Academic Skills (TEAS), and how that is a determinant for whether students are ready for the RN program. The TEAS is a four hour computer based exam that covers the areas of English, language usage, reading, math, and science. Ms. Agundez added that students who score below 62% cannot enter the RN program, however they can enter the LVN program. Ms. Cazares mentioned the importance of knowledge of the Health Insurance Portability and Accountability Act (HIPAA) laws. She stated that while her full time staff receives regular trainings on HIPAA, her volunteer and part-time staff do not receive training as often. She added that issues regarding HIPAA arise when staff is exposed to scenarios. Ms. Galindo explained that she used to have a HIPAA course integrated into her classes, which would give the students a HIPAA Proficiency Test and a certificate valid for two to three years if obtained. She added she would reinstate that in her courses. Ms. Valadez added that because all of the health instructors address HIPAA in their courses, it would be beneficial for all the instructors to collaborate to develop one consistent lesson plan.

c) Mr. Villamor reviewed the competency attachments. He explained the purpose of the competencies were to outline what each student learns in his or her class and their level of proficiency in each area. He added that each course has an employability unit as well. Mr. Villamor added that besides the IVROP competencies certificate, students are able to obtain additional licenses in the Nursing Assisting and Pharmacy Technician courses. Ms. Cavazos explained that her students are able to take the exam for a national license through the Pharmacy Technician Certification Board (PTCB). She added that she has former ROP students working in the majority of pharmacies throughout the county. Ms. Saldaña added that her adult students have taken their license exam, and she had a 100% passing rate.

d) Mr. Villamor discussed articulation with the advisors and explained that the Nursing Assisting and Medical Terminology courses are articulated with IVC. He reviewed the attachment with information regarding the articulated coursework between IVC and Imperial Valley High Schools. He added that IVC was now paying for the credits and referred to the attachment that showed the return on investment for students taking articulated courses. Mr. Villamor added that IVC is working on dual enrollment with some high school courses, which would prevent students from having to take an additional test at the end of the year to receive college credit. Ms. Valadez expressed the need for counselors to be very involved in the process of relaying information about dual enrollment to students.

IV Career Readiness Certificate and NCRC (National Career Readiness Certificate): Mr. Villamor reviewed the Imperial Valley Career Readiness Certificate with the advisors. He explained the process of obtaining the National Career Readiness Certificate through ACT. He added that while the exam itself does not focus on the sciences, it would be beneficial for helping students prepare for the TEAS. He explained the different scoring levels and how students obtain a certificate ID, which can then be used by employers. Mr. Villamor explained how the NCRC was a component of IVROP's Career Readiness Certificate, which focuses on employability and interpersonal skills as well.

Motion to Continue CTE Industry Sector/Pathway: Ms. Agundez made the motion to continue the health pathway. Ms. Ramirez seconded the motion. The motion was approved unanimously.

Upcoming CTE Events: Mr. Villamor informed the advisors about the upcoming events for IVROP. He reminded the advisors and instructors about IVROP's Annual Showcase, on April 19th, 2016. He informed them about the IVROP Community Foundation's Dancing with the Stars Gala, which helps raise funds for student scholarships and Career Technical Student Organization stipends. Ms. Morlett relayed information regarding the annual Health Skills Event which is scheduled for March 12th, 2016. Ms. Valadez suggested that Ms. Ramirez provide a workshop during the event with information regarding nursing and opportunities in Public. Ms. Agundez also suggested having an information session on the Nursing program at IVC.

Adjournment: Mr. Villamor adjourned the meeting at 1:24 pm.