



Education, Child Development & Family Services Industry Sector Employer Advisory Meeting
Minutes of November 5, 2015

Introduction of members & guests: Ms. Lupe Garcia called the meeting to order at 9:19 a.m. Self-introductions were made, and the following members were present:

Voting Members:	Richard Cordero	Director Early Care & Education Services, IC Office of Education (ICOE)
	Vivian Yacopi	ECEP Manager, IC Office of Education
	Ignacia Avila	Manager, Neighborhood House
	Claudia Chavez	Parent Coordinator, Neighborhood House
	Rosa Alvarez	Site Manager, Riverside County Office of Education (RCOE)
	Yvonne Salgado	Program Specialist, SELPA

Non-Voting Members:	Betty Nuñez	Assistant Principal, Calexico High School
	Rosa Maldonado	Counselor, Southwest High School
	Julie Moreno	Counselor, Southwest High School
	Lynnelle Hite	Instructor, Calexico High School
	Lupe Garcia	Program Assistant, IVROP
	Marcela Morlett	Guidance Technician, IVROP

Purpose of meeting: Ms. Garcia thanked the advisors for attending and explained that the purpose of the annual meeting was to discuss Education, Child Development & Family Services Industry Sectors focusing on the Child Development Pathway.

Review and approval of minutes: Ms. Garcia presented the minutes from the previous meeting of November 18, 2014. She asked Mr. Cordero to review the minutes. The minutes could not be approved due to not having enough advisors from the previous meeting present.

Industry Update/Pathway Analysis:

a) Ms. Garcia presented the Child Development Program of Study for Calexico High School. She informed the advisors that Brawley no longer offered Careers with Children at their site. Ms. Garcia asked Ms. Hite to discuss the Child Development Pathway at Calexico High School. Ms. Hite stated that she teaches Family Living, which serves as the introductory course for her pathway. She added that Developmental Psychology, taught by another instructor, also supported the Child Development Pathway. Her capstone course is Careers with Children, in which she teaches her students about theories, but additionally works on hands-on projects. Ms. Hite added that during second semester, she places her students at various child care centers for them to gain more hands-on experience. This year she has 31 students who will need to be placed, and she expressed her concern over placing all of them due to recent center closures in Calexico. Mr. Cordero stated that ICOE will be opening more centers in Calexico, which could host some of her student interns.

b) Ms. Garcia presented the 2012-2022 Projection Highlights for the Imperial County to the advisors. They discussed the general projection of careers in the field of Education. Ms. Garcia asked the advisors to provide any trends, changes, or openings at their agencies. Mr. Cordero stated that they were having a difficult time filling positions at ICOE. He said they have 15 full time positions that they have not been able to fill. Ms. Alvarez added that at RCOE, they have had to lower the requirements for some of their positions. Ms. Avila stated that they also have two open positions at Neighborhood House. The advisors discussed how students need to be informed about the opportunities they can have in order to be encouraged to continue with their education. Ms. Salgado added that while Special Education wasn't included in the projection highlights for the county, there are still opportunities available, and students need to be well informed.

c) Ms. Garcia reviewed the competency attachment for Ms. Hite's Careers with Children course. She explained that the purpose of the competencies were to outline what each student learns in the Careers with Children course and includes his or her level of proficiency in each area. She added that the course has an employability unit where the students cover how to do a job application, resume, and portfolio. Ms. Hite added that she measures their proficiency as they go along through each unit as opposed to giving one comprehensive exam at the end.

d) Ms. Garcia referred to the Articulation/Credit by Exam attachment. She explained the process of articulation and credit by exam to the advisors, and added that 583 students valley-wide have passed and received college credit. Due to changes at IVC, Ms. Garcia also informed the advisors that students no longer had to pay in order to receive the credit. She added that juniors are now eligible to take the exams as well. Ms. Hite added that while her class is articulated with Imperial Valley College (IVC), her students are not able to pass the exam to receive credit. Mr. Cordero expressed his concern in the fact that the issue between IVC and the Careers with Children class was not resolved, despite having been discussed at the previous meeting. He stated that it was a major concern that zero students have passed the Child Development exam and suggested that a talk with IVC needs to happen. Mr. Cordero made himself available to assist in these discussions. Ms. Nuñez added that this has been an ongoing issue for several years, and agreed that a discussion needs to occur. Ms. Maldonado suggested bringing the matter up with Dean Silva at IVC. Mr. Cordero also suggested exploring the idea of articulating with another community college if there is no progress with IVC. All of the advisors agreed that the issue puts the students at a great disadvantage and requires immediate attention. Ms. Garcia said she would follow up with the issue, and inform the advisors of any updates.

IV Career Readiness Certificate and NCRC (National Career Readiness Certificate): Ms. Garcia reviewed the Imperial Valley Career Readiness Certificate with the advisors. She explained that students could prepare for the official test through the KeyTrain website through ACT. She added that the official exam was free for students, and that last year 60 students became NCRC certified. Ms. Garcia explained that they were looking for local businesses to support the certificate. She added that it would be great to inform the students in the Child Development Pathway if there were businesses in their industry sector that supported the certificate.

Motion to Continue CTE Industry Sector/Pathway: Mr. Cordero made the motion to continue the Child Development Pathway at Calexico High School. Ms. Salgado seconded the motion. The motion was approved unanimously.

Upcoming CTE Events: Ms. Garcia informed the advisors about the upcoming events at IVROP. She explained that the IVROP Community Foundation will hold its annual Dancing with the Stars gala event on May 6th, 2016, which helps raise funds for the 25 scholarships the community foundation gives to high school seniors around the Imperial Valley. Ms. Garcia also informed the advisors about the annual Showcase on April 19th, 2016, for which all of the CTE instructors at the high school are encouraged to select an outstanding student from their classes. Ms. Garcia also added that there would be skills competition for some of the other industry sectors. She explained that through a grant from the Department of Education, they held the first Child Development skills event, which started the concept of skills events for IVROP. Ms. Hite added that her Careers with Children students compete at the FHA-HERO Regional and State Competitions and shared the results of the 2014-15 events.

Adjournment: Ms. Garcia adjourned the meeting at 10:34 a.m.