

Imperial Valley Regional Occupation Program (IVROP)  
**Child Development Pathway Advisory Meeting**  
Minutes of November 18, 2014

**Introduction of members & guests:** Ms. Lupe Garcia called the meeting to order at 8:47 am. Self-introductions were made with the following members present:

<b>Voting Members:</b>	Norma Limon	Supervisor, Campesinos Unidos, Inc.
	Lori Riggs	Coordinator, Early Care & Education Planning Council
	Richard Cordero	Early Care & Education Services, IC Office of Education
	Kharla Yee	Office Assistant III, IC Dept. Social Services-Child Care Unit
	Teresita Gomez	Educational Coordinator, United Families, Inc.

<b>Non-Voting Members:</b>	Lynnelle Hite	Instructor, Calexico High School
	Lupe Garcia	Program Assistant, IVROP
	Marcela Morlett	Guidance Technician, IVROP

**Purpose of Meeting:** Ms. Garcia explained to the advisors the purpose of the meeting was to gather information from the advisors about changes in the industry to help prepare students for the field. She added that ROP is now working with all CTE courses at the high schools, not only ROP.

**Review and Approval of Minutes:** Ms. Garcia presented the minutes from the last meeting of November 13, 2013. There were no changes made to the minutes. Ms. Riggs made a motion to approve the minutes, seconded by Ms. Limon. The motion carried unanimously.

**Review of Items:** Ms. Garcia reviewed the contents of the advisory packet. She presented the IVROP Advisory Member Notes/Interests sheet. She encouraged the advisors to provide feedback and information. It also includes a section where advisors can select how they may be interested in participating more with IVROP.

Ms. Garcia mentioned that an e-mail was sent with the agenda and minutes attached. She asked the advisors to update their e-mail addresses so that they can receive the items in advance. Ms. Riggs stated that she would provide the contact information of potential advisors.

**Industry Updates/Course Analysis:**

a) Ms. Garcia asked the advisors to share any trends that are new or changed in the industry. Ms Riggs shared that in looking back at the minutes, it is still the same type of issues. Exposing students to observations is a priority to prevent students from being overwhelmed when they go in to a center. Ms. Gomez agreed and added that when a person is being interviewed for her agency, the fact that they know how to do an observation helps because the applicant has that foundation. Ms. Limon added that it is important to build teacher-child interactions using the Class Assessment Scoring System (CLASS). She stated that students must understand the importance of not only teaching a concept, but also taking it to the next level with the children. Ms. Riggs added that if the trend is to rate programs for reimbursement rates, scoring will make a big difference, therefore the staff and incoming employees need to be at the level required.

Mr. Cordero commented that the state is moving toward allocating more funds to building quality centers and childcare programs. He suggested that instead of looking at generic techniques, though important, having them looking at CLASS and using it in the classroom as a tool is important. That way if they do move on to an area where it is used more, they are already familiar with the tool.

Ms. Riggs emphasized that community presentations are also important. She added that every local agency uses different curriculums and having different presenters go in to show how the curriculum is different and how they all tie in would be beneficial for the students.

Ms. Riggs extended the invitation for Mrs. Hite to attend any of the trainings that they have from ICOE. She added that

students are also able to attend these trainings.

Ms. Garcia stated that the schools have a bit more money than they did in the past. She suggests that Ms. Hite use one time funds, so that they she or her students can attend the trainings.

b) Ms. Garcia presented the competencies attachment. She noted that the difference between both of the courses at Brawley and Calexico is the difference in the hours. Ms. Garcia explained that the competencies show what the student was exposed to in class. She added that not all students are expected to get a proficient score in all of the competencies. If a student has 100 hours or more, in most cases they will get a certificate. Ms. Garcia explained that a score of two is given for proficient and a one is for limited proficiency.

Ms. Garcia also presented the Programs of Study for Child Development. She explained that their intent is for students to see what courses they have to take in high school, and what is available as a pathway. She added that it is a work in progress.

c) Ms. Garcia informed the advisors about articulation. She informed them that Kristen Gomez, director for the CTE Transitions Program at IVC, has been revising the articulation agreement for the 2015-2016 school year. The Calexico High School Careers with Children course is included in the articulation agreement. Ms. Garcia noted that Calexico High School Administrators have noticed how no students have attempted to take the exam. Ms. Hite expressed her concern that students are asked to provide projects in addition to taking the exam at IVC. Ms. Garcia said she would verify that information. Ms. Garcia also added that if they pass the exam, students would no longer need to pay to get the credit for it. Additionally, the test is no longer limited to seniors. Ms. Riggs commented that there is an issue with the students not being aware of what they are being tested on. Ms. Riggs added that it would be nice to have at least one student pass the exam. Mr. Cordero stated that he doesn't understand why there aren't any students who have passed the test. He added that IVC is morphing into a student-centered school, and that now would be the time to have IVROP and the local agencies address the issue with the college. Ms. Riggs commented that the exam administered to the high school students was not the same as the final given for the college class. Ms. Riggs agreed that it would be a win-win situation, especially if there are jobs available for students. She added that if they could only get that credit on their transcript, they would be employable within months of getting into IVC.

**Motion to Continue Courses:** Ms. Riggs made the motion to continue the courses. Ms. Limon seconded the motion. The motion was approved unanimously.

**Career Readiness Certificate:** Ms. Garcia presented the Career Readiness Certificate to the advisors. She stated that it will begin in December, and it will include having the guidance technicians working with students in order to have them create their portfolio. She explained the different components of the certificate. Ms. Garcia added that it is available to all high school students, not only ROP/CTE students. She added that there will be an emphasis of working with the senior students so they can get the opportunity to leave high school with the certificate. Mr. Cordero stated that some of the components of the certificate match criteria from common core. He stated that IVROP should work with the counselors in order to ensure that any information available is accessible. Mr. Cordero added that this could help with the career readiness push in the schools. It can be something that the district can see as a tool; and now that the schools are responsible for this, and IVROP and the districts can work together.

**IVROP/CTE Pathway Events:** Ms. Garcia informed the advisors of IVROP's CTE Forum occurring in February 2015. She added that the meeting would be for all pathways. Ms. Garcia also informed the advisors about the IVROP Showcase on March 24, 2015 and the IVROPCF Dancing with the Stars on May 1, 2015.

**Next Annual Meeting:** The next meeting will be in the fall of the 2015.

**Adjournment:** Ms. Garcia adjourned the meeting at 9:57 a.m.