



## IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM

### Project **WORKABILITY**

687 State Street  
El Centro, CA 92243  
(760) 482-2640  
jbenito@ivrop.org

Dear Parents/Legal Guardians:

Your child will be participating in the WorkAbility work training program as part of his/her high school experience. Our emphasis at the high school level is teaching independence and vocational skills. During the school year, your child will be receiving checks for a total of no more than 60 hours of paid work experience through the Imperial Valley Regional Occupational Program (IVROP). They will be paid at minimum wage (\$6.75) an hour. Their checks are paid by the state funded WorkAbility program operated by IVROP.

Upon request we can provide you with informational forms about your son/daughters social security exemptions (if applicable). Please understand that this paid employment should not affect your son/daughters social security check (if applicable). Please understand that your son/daughter will not be able to begin their work experience until IVROP has received their completed employability packet and verified that your son/daughter is eligible to work. Please ensure that your son/daughter has the following forms and provides their instructor with the necessary copies. Thank You.

Forms to be submitted to the instructor:

- \* Pre-Employment packet
- \* 2 Copies of *signed* Social Security Card
- \* Copy of a picture ID (California ID, School ID, Permanent Resident Card etc.)
- \* Copy of birth certificate

Thank you in advance for you cooperation. Please feel free to contact your son/daughters instructor or the WorkAbility Technician if you have any further questions.

Sincerely,